

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN  
WORKING GROUP ON THURSDAY 12<sup>TH</sup> MARCH 2020 COMMENCING AT 7.30 PM**

Item		Action
	<p>Working Group Members Present: Parish Councillor: Philip Reeve. Local Residents: Vivien Bodnar, Darren Bullen, Roger Davison, Nicky Crouch, Ed Gibson and Adrian Graves. Consultant: Ian Poole. Neighbourhood Plan Clerk: Sheila Deare.</p> <p>Apologies for absence were received from Jamie Gilmour and Roger Curtis.</p>	
1	<p><u>Action Points</u> The Action Points for January were agreed.</p> <p><u>Ongoing Action Points</u> Updating the Website content</p>	SD/VB
2	<p><u>Responses received from Consultation</u> There were around 100 responses, the vast majority paper versions plus comments from Statutory Bodies. Linda Harley provided excellent support by co-ordinating the distribution of the copies of the draft NP for residents to study. VB worked tirelessly to enter on line the paper responses. They were both instrumental in the success of this activity.</p>	
3	<p><u>Potential amendments to draft NP</u> The comments received have been reviewed by the NPWG and IP. Responses to each comment are being drafted and those comments that merit a minor amendment to the draft Neighbourhood Plan have been identified. There has been overwhelming support for the draft NP from the residents of Great Barton Parish. Many of the comments received do not require any amendments to the policies within the draft NP. In some incidences there are some typographical errors that need correction, some updating of information previously provided to the NPWG and points of clarification. The NPWG does not consider that any significant changes are warranted, so is not proposing any such changes. VB will advise the PC accordingly.</p>	
4	<p><u>Timetable for Completion</u> The NPWG will review the amendments by their meeting on 2 April 2020 and will submit them to the PC for approval at the PC meeting on 20 April 2020. Given the timing of the Easter Holidays the NPWG will aim to submit these to the PC a fortnight ahead of their meeting. Once agreed the minor amendments will be sent to the Desk Top publisher to incorporate in the draft NP. This will then be sent West Suffolk Council, hopefully at the beginning of May 2020 for them to commence their six week consultation and arrange for the independent examination.</p> <p><u>Date of next meeting</u> The next meeting will be on Thursday 2<sup>nd</sup> April 2020 at 7.30 pm. Although meetings have been scheduled for the remainder of the year these will only take place if there is a need to deal with any queries as a result of the next round of consultation and examination.</p>	

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	<p>.....Sign &amp; Date</p> <p>.....Print Name</p> <p>CHAIR Signed as confirmation that they are a true record.</p>	
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