

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON THURSDAY 9TH MAY 2019 COMMENCING AT 7.30 PM**

Item		Action																		
	<p>Working Group Members Present: Philip Reeve, Nicky Crouch, Vivien Bodnar, Darren Bullen, Roger Curtis, Roger Davison, Ed Gibson, & Adrian Graves. Resident: Rachel Power (Item 5) Neighbourhood Plan Consultant: Ian Poole. Neighbourhood Plan Clerk: Sheila Deare.</p> <p>Apologies for absence were received from Margaret Pettit and Jamie Gilmour.</p>																			
1	<p><u>Action Points</u> The Action Points for 11th April 2019 were agreed and signed.</p> <p><u>Outstanding Action Points</u></p> <table border="0"> <tr> <td data-bbox="252 678 391 712">Mar 2017</td> <td data-bbox="528 678 1118 745">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1203 678 1251 712">NC</td> </tr> <tr> <td data-bbox="252 790 391 824">Apr 2017</td> <td data-bbox="528 790 1166 857">Feedback from event at GB Primary School - Notes to be produced notes for the website.</td> <td data-bbox="1203 790 1251 824">NC</td> </tr> <tr> <td data-bbox="252 891 391 925">Aug 2017</td> <td data-bbox="528 891 1134 1070">A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version – Ian Poole to liaise with Sheila Deare</i></td> <td data-bbox="1203 891 1289 925">SD/IP</td> </tr> <tr> <td data-bbox="252 1115 391 1149">Dec 2017</td> <td data-bbox="528 1115 1134 1182">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1203 1115 1251 1149">NC</td> </tr> <tr> <td data-bbox="252 1227 391 1261">Jan 2019</td> <td data-bbox="528 1227 1086 1294">Investigate the data about website visits using Google Analytics</td> <td data-bbox="1203 1227 1251 1261">SD</td> </tr> <tr> <td data-bbox="252 1339 391 1373">Feb 2019</td> <td data-bbox="528 1339 943 1373">Updating the Website content</td> <td data-bbox="1203 1339 1299 1373">SD/VB</td> </tr> </table>	Mar 2017	Feedback on the Den - document is to be produced for website.	NC	Apr 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version – Ian Poole to liaise with Sheila Deare</i>	SD/IP	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	Jan 2019	Investigate the data about website visits using Google Analytics	SD	Feb 2019	Updating the Website content	SD/VB	
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	<p>The Drop-in sheets have been amended with the Google copyright conditions so that they can be used on the website. NC to send to SD. The Neighbourhood Plan Revised Housing Chapter has been assimilated into the Draft. As a matter of urgency SD will complete her tasks and NC will finish the rest of hers this month.</p>	<p>NC</p> <p>NC SD</p>																		
2	<p><u>Findings and Recommendations of Housing Needs Assessment Report</u> The report now reflects the vast majority of the points which the group made and it was accepted, subject to any changes that may be necessary as a result of corrections to the HNS. The report identified a need for more homes to rent for those who cannot afford to buy in the Parish. Affordable housing planned for the BSE North Development will meet this need.</p>																			
3	<p><u>Update on Housing Needs Survey</u> PR and VB are meeting CAS on 15th May to resolve issues around the accuracy of the HNS report.</p>																			

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4	<p><u>Designation of Green Spaces</u> RD has produced maps of the green spaces which he will scan and circulate. The Allotments may be included but their status is uncertain. However they are a community amenity. Playing fields are not included.</p>	RD
5	<p><u>Designation of Heritage Assets</u> RC and RP were thanked for their work in producing a list of non-listed buildings which were important to the village. Members were asked to consider whether all those listed were appropriate and whether there were further buildings for inclusion and email comments to RC and RP. IP will supply a suitable scale map so that they can be identified. NC will draft for circulation a letter to advise individual owners of the buildings what this designation would mean so they can comment. Some photos will be needed to illustrate the properties.</p>	IP NC
6	<p><u>Boundary Definition of the Park and Hall Park</u> Further investigation needs to be made about the area of Hall Park. VB will circulate a plan showing plots and a copy of the 1989 Review Report of the development. RD will circulate scans of the original sales brochure for Hall Park. The Boundary of The Park was not discussed.</p>	VB RD
7	<p><u>Feedback from Meeting with Berkeley Homes</u> PR and VB met the new Berkeley Homes team. The team are reviewing the work done so far and are likely to propose some changes to the plan shared with the NPWG in 2017. The total number of homes has not yet been confirmed. Berkeley Homes hope to consult the public in June 2019 and submit the Planning Application in September/October 2019.</p>	
8	<p><u>Progress on Design Codes Consultancy</u> AECOM will be in the village on 16th, and if necessary 17th May, to do their work on Design Codes, accompanied by PR and VB. No indication has been received about when their report will be available but it is needed as soon as possible.</p>	
9	<p><u>Timetable for Completing the Draft Neighbourhood Plan</u> IP has sent out a revised version which will be considered by the editorial team as soon as possible. IP's timetable suggests that the NP goes to St Edmundsbury for consideration in September/October.</p>	
<p><u>Date of next meeting</u> The next meeting will be on Thursday 13th June 2019 at 7.30 pm</p> <p>.....Sign & Date</p> <p>.....Print Name.</p> <p>CHAIR Signed as confirmation that they are a true record.</p>		

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