

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON THURSDAY 11TH APRIL 2019 COMMENCING AT 7.30 PM**

Item		Action																								
	<p>Working Group Members Present: Parish Councillors: Philip Reeve & Nicky Crouch. Local Residents: Vivien Bodnar, Darren Bullen, Roger Curtis, Roger Davison, Jamie Gilmour, Margaret Pettit & Adrian Graves. Neighbourhood Plan Consultant: Ian Poole. Neighbourhood Plan Clerk: Sheila Deare.</p> <p>Apologies for absence were received from Ed Gibson.</p>																									
1	<p><u>Action Points</u> The Action Points for 13th February 2019 were agreed and signed. There was no March meeting.</p>																									
2	<p><u>Outstanding Action Points</u></p> <table border="0"> <tr> <td data-bbox="252 712 384 745">Mar 2017</td> <td data-bbox="528 712 1118 790">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1203 712 1246 745">NC</td> </tr> <tr> <td data-bbox="252 824 384 857">Apr 2017</td> <td data-bbox="528 824 1166 902">Feedback from event at GB Primary School - Notes to be produced notes for the website.</td> <td data-bbox="1203 824 1246 857">NC</td> </tr> <tr> <td data-bbox="252 936 384 969">Apr 2017</td> <td data-bbox="528 936 1150 1048">Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.</td> <td data-bbox="1203 936 1246 969">NC</td> </tr> <tr> <td data-bbox="252 1081 384 1115">Aug 2017</td> <td data-bbox="528 1081 1134 1261">A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version – Ian Poole to liaise with Sheila Deare</i></td> <td data-bbox="1203 1081 1278 1115">SD/IP</td> </tr> <tr> <td data-bbox="252 1305 384 1339">Dec 2017</td> <td data-bbox="528 1305 1134 1373">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1203 1261 1246 1294">NC</td> </tr> <tr> <td data-bbox="252 1417 384 1451">Dec 2018</td> <td data-bbox="528 1417 1102 1485">Neighbourhood Plan Revised Chapter on Housing</td> <td data-bbox="1203 1373 1246 1406">NC</td> </tr> <tr> <td data-bbox="252 1529 384 1563">Jan 2019</td> <td data-bbox="528 1529 1086 1597">Investigate the data about website visits using Google Analytics</td> <td data-bbox="1203 1529 1246 1563">SD</td> </tr> <tr> <td data-bbox="252 1641 384 1675">Feb 2019</td> <td data-bbox="528 1641 943 1675">Updating the Website content</td> <td data-bbox="1203 1641 1294 1675">SD/VB</td> </tr> </table>	Mar 2017	Feedback on the Den - document is to be produced for website.	NC	Apr 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC	Apr 2017	Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.	NC	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version – Ian Poole to liaise with Sheila Deare</i>	SD/IP	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	Dec 2018	Neighbourhood Plan Revised Chapter on Housing	NC	Jan 2019	Investigate the data about website visits using Google Analytics	SD	Feb 2019	Updating the Website content	SD/VB	
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2	<p><u>Draft Neighbourhood Plan</u> A discussion of the 'Issues to be resolved at the NPWG Meeting resulted in the following: 1 IP will discuss with West Suffolk planners about their views on reinstating a Thurston Road settlement area. A recommendation will then be made by the Group for a final decision by the Parish Council. A briefing meeting would be arranged for them to go through the issues.</p>	IP																								

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	<p>2 The Park and Hall Park is a special area but will be linked into the design criteria for the village, possibly with its own criteria.</p> <p>3 Further research will be done by PR to get breakdowns of percentages of open space to plot size for discussion of garden sizes next time.</p> <p>4 Boundary recommendations from the AECOM report will aid a decision on preferred boundary treatment.</p> <p>5 RC volunteered to help with the Heritage assessment work. NC will seek a volunteer to work with him.</p> <p>6 RD with help will the Local Green Spaces proforma to detail them and IP will type this up for a separate document.</p> <p>7 The concept of a small business hub within the Triangle to provide a meeting point and facilities was supported if there was sufficient demand.</p> <p>8 Business areas such as Manor should be protected business zones.</p> <p>9 The Transport chapter will be discussed next time when RD has considered it.</p> <p>3 <u>Update on Housing Needs Survey and Housing Needs Assessment Reports</u> Item carried forward to the May meeting.</p> <p>4 <u>Update on Grant</u> AECOM will start their work on the Design Codes in May and will look at the whole of the Parish, including Cattishall and will identify how the character of the Parish should be reflected in the design of The Triangle and any other developments within the Parish.</p> <p><u>Date of next meeting</u> The next meeting will be on Thursday 9th May 2019 at 7.30 pm</p> <p>.....Sign & Date</p> <p>.....Print Name.</p> <p>CHAIR Signed as confirmation that they are a true record.</p>	<p>PR</p> <p>RC/NC</p> <p>RD/IP</p> <p>RD</p>
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