

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN  
WORKING GROUP ON WEDNESDAY 13<sup>TH</sup> FEBRUARY 2019 COMMENCING AT 7.30 PM**

Item		Action																		
	<p>Working Group Members Present: Parish Councillors: Philip Reeve &amp; Nicky Crouch. Local Residents: Vivien Bodnar, Darren Bullen, Roger Curtis, Margaret Pettit, Adrian Graves. Neighbourhood Plan Consultant: Ian Poole. Neighbourhood Plan Clerk: Linda Harley (Parish Council Clerk) standing in for Sheila Deare.</p> <p>Apologies for absence were received from Sheila Deare, Roger Davison and Ed Gibson.</p>																			
1.0	<p><b><u>Action Points</u></b> The Action Points for 10<sup>th</sup> January 2019 were agreed and signed.</p>																			
3.0	<p><b><u>Outstanding Action Points</u></b></p> <table border="0"> <tr> <td data-bbox="252 745 427 779">March 2017</td> <td data-bbox="488 745 1150 824">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1193 745 1241 779">NC</td> </tr> <tr> <td data-bbox="252 857 395 891">April 2017</td> <td data-bbox="488 857 1129 936">Feedback from event at GB Primary School - Notes to be produced notes for the website.</td> <td data-bbox="1193 857 1241 891">NC</td> </tr> <tr> <td data-bbox="252 969 395 1003">April 2017</td> <td data-bbox="488 969 1150 1081">Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.</td> <td data-bbox="1193 969 1241 1003">NC</td> </tr> <tr> <td data-bbox="252 1115 395 1149">Aug 2017</td> <td data-bbox="488 1115 1150 1294">A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version – Ian Poole to liaise with Sheila Deare</i></td> <td data-bbox="1193 1115 1281 1149">SD/IP</td> </tr> <tr> <td data-bbox="252 1339 395 1373">Dec 2017</td> <td data-bbox="488 1339 1134 1417">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1193 1305 1241 1339">NC</td> </tr> <tr> <td data-bbox="252 1451 395 1485">Dec 2018</td> <td data-bbox="488 1451 1070 1529">Neighbourhood Plan Revised Chapter on Housing</td> <td data-bbox="1193 1417 1241 1451">NC</td> </tr> </table> <p>NC agreed to complete her action points by end of March 2019. The map that SD and IP are compiling is important to show new development around Gt Barton and in surrounding areas. The developments in Thurston (which comes under Mid Suffolk District Council) will directly impact Gt Barton, along with vehicles from surrounding villages travelling to the West Suffolk Operational Hub. It was agreed that the map will need a supporting narrative. The increased use of Thurston station was discussed.</p>	March 2017	Feedback on the Den - document is to be produced for website.	NC	April 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC	April 2017	Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.	NC	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version – Ian Poole to liaise with Sheila Deare</i>	SD/IP	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	Dec 2018	Neighbourhood Plan Revised Chapter on Housing	NC	
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	<p><b><u>Draft Neighbourhood Plan</u></b> Following the resignation of Cedric Pettit, thanks were given for his work on the Neighbourhood Plan. RD has volunteered to take over the Transport role.</p>																			

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	<p>VB had identified some issues in an email dated 9/2/19 that needed to be discussed.</p> <p>The group agreed that the Neighbourhood Plan should be valid until 2041 in-line with St Edmundsbury Borough Council's policies.</p> <p>An additional criteria for affordable housing should be included to complement West Suffolk's policy.</p> <p>The group agreed to change the wording from 120-150 houses on 'The Triangle' to 'up to 150 houses'. This then doesn't restrict the minimum number of homes being built.</p> <p>The impact of dog walkers driving to walk their companions in The Brecks was discussed, due to our close proximity. Measures should be put in place to discourage this.</p> <p>It was agreed not to specify the exact amount of land required by the school but to provide a guide.</p> <p>A viability study will be needed, in respect of the location of facilities on the Triangle. This will allow the group to understand the site and its anomalies' and provide viable options. IP mentioned the need for passing trade for shops to ensure their viability.</p> <p>There was a discussion on accessing the site from Mill Road.</p> <p>In summary the items to be added to the brief for the Triangle include: Housing 'up to 150' as informed by the design; 1 hectare for school (as a guide); Plan needs to be viable; Developer to put forward options; Amendments to clarify 'community facilities'. Vivien will circulate an amended version.</p> <p>The group then moved on to discuss whether adequate protection has been given to Hall Park and The Park. St Edmundsbury Borough Council have no specific policies for this. IP suggested getting a design code to encompass the whole village. NC offered to re-word no.11 re the solid boundaries on Hall Park.</p> <p>Following a discussion on the Green Spaces on Conyers Green, an assessment against NPPF criteria for all sites that could meet the criteria should be carried out.</p> <p>An editorial sub-group consisting of PR, NC, VB and IP, will look at the detail of the Draft Neighbourhood Plan. VB to check if JG and RD would like to be included.</p> <p>The dates for the Neighbourhood Plan meetings will remain in the diary, but some may be changed to sub-group meetings. 1 weeks notice will be given.</p> <p>Further details are needed in the employment section of the Neighbourhood Plan. PR will mark the areas of employment on a map for IP.</p>	<p>VB</p> <p>VB</p> <p>SD</p> <p>PR</p> <p>IP</p>
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	<p>IP will send details of the desktop publishing document and the cost to Linda to present to the Parish Council.</p> <p>Ian suggested including a copy of the original plan for Hall Park in the Neighbourhood Plan. RC will check if he holds a copy.</p> <p>There was a discussion on whether the Neighbourhood Plan adequately reflects the concerns of those residents on the outskirts of the village e.g. Green Lane. VB will review the feedback from the NP questionnaire.</p> <p><b><u>Update on Housing Needs Survey</u></b> PR will complete his review of the Housing Needs Survey and get back to Community Action Suffolk with the group's queries.</p> <p><b><u>Update on Grant</u></b> PR will liaise with IP. IP advised that he believed that grant funding not spent at the end of the financial year does not have to be refunded and can be carried forward to the following financial year. A report must be sent to Groundwork to confirm the amount spent and the amount carried forward. PR to confirm with Groundwork.</p> <p>Government funding for Neighbourhood Plan's has been confirmed for 2019-20.</p> <p>The meeting finished at 9.30pm.</p> <p><b><u>Date of next meeting</u></b> The next scheduled meeting in March 2019 will be cancelled as the sub-committee need to complete their task. Therefore the next meeting will be on Thursday 11<sup>th</sup> April 2019 at 7.30 pm</p> <p>.....Sign &amp; Date</p> <p>.....Print Name.</p> <p>CHAIR Signed as confirmation that they are a true record.</p>	<p>RC</p> <p>VB</p> <p>PR</p> <p>PR/IP</p> <p>PR</p>
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