

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON THURSDAY 10TH JANUARY 2019 COMMENCING AT 7.30 PM**

Item		Action																		
	<p>Working Group Members Present: Parish Councillor: Philip Reeve. Local Residents: Vivien Bodnar, Darren Bullen, Roger Davison, Roger Curtis and Jamie Gilmour. Neighbourhood Plan Clerk was Sheila Deare.</p> <p>Apologies for absence were received from Nicky Crouch, Adrian Graves, Margaret Pettit, Cedric Pettitt and Ed Gibson.</p>																			
1	<p><u>Action Points</u> The Action Points for 4th December 2018 were agreed and signed.</p> <p><u>Outstanding Action Points</u></p> <table border="0"> <tr> <td data-bbox="252 678 427 707">March 2017</td> <td data-bbox="488 678 1145 745">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1193 678 1241 707">NC</td> </tr> <tr> <td data-bbox="252 790 395 819">April 2017</td> <td data-bbox="488 790 1145 857">Feedback from event at GB Primary School - Notes to be produced notes for the website.</td> <td data-bbox="1193 790 1241 819">NC</td> </tr> <tr> <td data-bbox="252 902 395 931">April 2017</td> <td data-bbox="488 902 1145 1014">Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.</td> <td data-bbox="1193 902 1241 931">NC</td> </tr> <tr> <td data-bbox="252 1059 395 1088">Aug 2017</td> <td data-bbox="488 1059 1145 1193">A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version.</i></td> <td data-bbox="1193 1059 1241 1088">SD</td> </tr> <tr> <td data-bbox="252 1238 395 1267">Dec 2017</td> <td data-bbox="488 1238 1145 1305">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1193 1238 1241 1267">NC</td> </tr> <tr> <td data-bbox="252 1350 395 1379">Dec 2018</td> <td data-bbox="488 1350 1145 1417">Neighbourhood Plan Revised Chapter on Housing</td> <td data-bbox="1193 1350 1241 1379">NC</td> </tr> </table>	March 2017	Feedback on the Den - document is to be produced for website.	NC	April 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC	April 2017	Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.	NC	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>To complete new version.</i>	SD	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	Dec 2018	Neighbourhood Plan Revised Chapter on Housing	NC	SD
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2	<p>It is possible to use Google Analytics to find the visits to the Neighbourhood Plan pages of the Great Barton website but more investigation is needed to understand the data provided.</p> <p>VB will discuss with the Consultant what is required for the Business Chapter and decide how to use the Business Questionnaire that PR provided.</p>	VB																		
3	<p><u>Consultants Proposals</u> Ill health meant that these were not as comprehensive as had been planned and VB will discuss with him the plan of action and how the most beneficial use of his input.</p> <p><u>Update on Grant Application</u> VB and SD did the initial preparation of the grant application and PR completed the on-line document. After a discussion with the Consultant as to</p>	VB																		

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<p>4</p> <p>5</p>	<p>the stages required, a request for £3252 was submitted and this was approved.</p> <p>PR discussed the support requested for Design Codes and before this takes place it is necessary for the Parish Council to give their feedback on the Great Barton Housing Assessment (HNA) Report giving comments on the Findings and on the Recommendations.</p> <p>An extra meeting of the group will be arranged in January so that the comments can be decided to keep the rest of the plan on schedule for the grant. PR will contact Groundworks at the end of January / beginning of February. All the relevant papers will be circulated.</p> <p><u>Comments on Draft Neighbourhood Plan</u> Draft Neighbourhood Plan Version 3 has been circulated for everyone to study and to identify any gaps. DB is happy with it and RC feels the archaeology needs less specifics and more generalisations. VB will investigate what is necessary for the contents of Chapter 6.</p> <p><u>Project Plan</u> A completed draft of the NP should be complete by the end of March. The original time line for the project has altered and we must consult with St Edmundsbury Borough Council (SEBC) about the new proposals before the public consultation to ensure that they are realistic.</p> <p>SEBC are responsible for formalising the change of the Neighbourhood Plan area. The time scale is unclear but we do not need to do anything</p> <p><u>Date of next meeting</u> This will be Wednesday 13th February 2019 at 7.30 pm. Please note new date.</p> <p>.....Sign & Date</p> <p>.....Print Name.</p> <p>CHAIR Signed as confirmation that they are a true record.</p>	<p>SD</p> <p>PR</p> <p>RC</p> <p>VB</p>
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