

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON THURSDAY 10TH OCTOBER 2019 COMMENCING AT 7.30 PM**

Item		Action												
1	<p>Working Group Members Present: Parish Councillors: Philip Reeve. Local Residents: Vivien Bodnar, Darren Bullen, Nicky Crouch, Roger Curtis, Roger Davison and Ed Gibson. Neighbourhood Plan Consultant: Ian Poole. Neighbourhood Plan Clerk: Sheila Deare.</p> <p>Apologies for absence were received from Adrian Graves and Jamie Gilmour.</p> <p><u>Action Points</u> The Action Points for 12th September 2019 were agreed and signed.</p> <p><u>Outstanding Action Points</u></p> <table border="0"> <tr> <td data-bbox="252 678 395 712">Mar 2017</td> <td data-bbox="528 678 1121 745">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1203 678 1254 712">NC</td> </tr> <tr> <td data-bbox="252 790 395 824">Apr 2017</td> <td data-bbox="528 790 1169 857">Feedback from event at GB Primary School - Notes to be produced for the website.</td> <td data-bbox="1203 790 1254 824">NC</td> </tr> <tr> <td data-bbox="252 902 395 936">Dec 2017</td> <td data-bbox="528 902 1142 969">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1203 902 1254 936">NC</td> </tr> <tr> <td data-bbox="252 1014 395 1048">Feb 2019</td> <td data-bbox="528 1014 954 1048">Updating the Website content</td> <td data-bbox="1203 1014 1302 1048">SD/VB</td> </tr> </table> <p>The map of the area showing proposed developments in the vicinity of the Parish has been completed and the size of the developments will be included and will be tabled at the next meeting.</p>	Mar 2017	Feedback on the Den - document is to be produced for website.	NC	Apr 2017	Feedback from event at GB Primary School - Notes to be produced for the website.	NC	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	Feb 2019	Updating the Website content	SD/VB	
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2	<p><u>The Triangle</u> On the Triangle the school needs a reserved space for possible expansion with a car pick-up available and space for Community facilities. Single storey buildings would be appropriate. The safety aspects of School Road will be a priority in locating these. The plan will not show individual buildings or roads. IP will produce sketches and go back to AECOM asking for an outline plan of the Triangle which give views of the countryside and green corridors which extend the access towards Icepits Wood and the pub and the other way towards the Village Hall.</p>	IP												
3	<p><u>Local Heritage Assets</u> Each property for inclusion on the list must be individually accessed as to its suitability. Nicky has found an expert in the field who will do 5 in the next week and then using this information and the assessment template as a guide the rest can be divided up between the group members. This will be dealt with by correspondence for speed. All the results will have to be compared to decide on those suitable for inclusion. This might necessitate an extra meeting.</p>													

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4	<p><u>Local Green Spaces</u> Because of their importance to the Parish several sites are being considered for designation as Local Green Spaces. SD will prepare letters giving reasons for the proposed designation to the owners for their comments.</p>	
5	<p><u>Boundaries of 'Character' Areas</u> In the AECOM report the boundaries of the character areas needs clarification and the labelling of 1, 2, 3 etc amended. IP will deal with this.</p> <p>IP will amend the draft NP for submission to the Parish Council on 2 December 2019 to enable them to discuss the plan at their December meeting. Assuming that the draft NP is approved by the PC, a public meeting in the Village Hall will be held in January 2020 alongside the public consultation of six weeks. IP will collate the comments online and provide paper forms to collate other comments as well as dealing with the statutory bodies. Any changes needed will then be made to the plan. The timetable going forward needs to be agreed with West Suffolk. If it is submitted to West Suffolk in April, the examination and referendum would follow and if agreed by residents the plan could be "made" before the end of 2020.</p>	
6	<p><u>Date of next meeting</u> The next meeting will be on Thursday 14th November 2019 at 7.30 pm</p> <p>Members were asked to give details of the days/weeks each month that they are not available due to other regular commitments so that regular monthly meetings can be booked for next year although it is not anticipated that meeting every month will be necessary.</p> <p>.....Sign & Date</p> <p>.....Print Name</p> <p>CHAIR Signed as confirmation that they are a true record.</p>	