

**DRAFT ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON WEDNESDAY 11TH JULY 2018 COMMENCING AT 7.30 PM**

Item		Action																								
	<p><u>Working Group Members Present</u> Parish Councillors: Nicky Crouch. Local Residents: Vivien Bodnar, Darren Bullen, Adrian Graves, Cedric Pettitt and Margaret Pettitt. Neighbourhood Plan Clerk was Sheila Deare. Consultant Ian Poole.</p> <p>Apologies for absence were received from Philip Reeve, Jamie Gilmour Roger Curtis, Roger Davison and Ed Gibson.</p>																									
1	<p><u>Action Points</u> The Action Points for 7th June 2018 were agreed and signed.</p> <p><u>Outstanding Action Points</u></p> <table border="0"> <tr> <td data-bbox="252 712 427 745">March 2017</td> <td data-bbox="488 712 1078 779">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1193 712 1241 745">NC</td> </tr> <tr> <td data-bbox="252 824 395 857">April 2017</td> <td data-bbox="488 824 1126 891">Feedback from event at GB Primary School - Notes to be produced notes for the website.</td> <td data-bbox="1193 824 1241 857">NC</td> </tr> <tr> <td data-bbox="252 936 395 969">April 2017</td> <td data-bbox="488 936 1142 1037">Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.</td> <td data-bbox="1193 936 1241 969">NC</td> </tr> <tr> <td data-bbox="252 1081 395 1115">Aug 2017</td> <td data-bbox="488 1081 1150 1216">A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>Completed and will be circulated to the group.</i></td> <td data-bbox="1193 1081 1241 1115">SD</td> </tr> <tr> <td data-bbox="252 1261 395 1294">Nov 2017</td> <td data-bbox="488 1261 1054 1373">Housing Needs Survey summary for the Parish. <i>This is now ready for circulation</i></td> <td data-bbox="1193 1261 1294 1328">PR/NC /EG</td> </tr> <tr> <td data-bbox="252 1417 395 1451">Nov 2017</td> <td data-bbox="488 1417 1158 1552">Request for photographs of Parish via Facebook. <i>SD to investigate whether the Parish Clerk had received any photos.</i></td> <td data-bbox="1193 1417 1294 1451">NC/EG</td> </tr> <tr> <td data-bbox="252 1597 395 1630">Dec 2017</td> <td data-bbox="488 1597 1134 1664">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1193 1597 1241 1630">NC</td> </tr> <tr> <td data-bbox="252 1709 395 1742">April 2018</td> <td data-bbox="488 1709 1270 1776">NP sections 1 and 2 to be completed VB asked that efforts be made to complete the outstanding Action Points</td> <td data-bbox="1193 1709 1241 1742">PR</td> </tr> </table>	March 2017	Feedback on the Den - document is to be produced for website.	NC	April 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC	April 2017	Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.	NC	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>Completed and will be circulated to the group.</i>	SD	Nov 2017	Housing Needs Survey summary for the Parish. <i>This is now ready for circulation</i>	PR/NC /EG	Nov 2017	Request for photographs of Parish via Facebook. <i>SD to investigate whether the Parish Clerk had received any photos.</i>	NC/EG	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	April 2018	NP sections 1 and 2 to be completed VB asked that efforts be made to complete the outstanding Action Points	PR	
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2	<p><u>Vision</u> The Vision statement would be based around the words that the questionnaire had thrown up as expressing the feelings of residents about the parish. As many members were not present at the meeting the draft would be circulated so that everyone had an input.</p>	SD																								

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3	<p>Objectives were discussed and a further draft will be circulated to everyone for their ideas. These will be included in draft NP after circulation.</p> <p><u>Neighbourhood Plan Area</u> IP will investigate with St Edmundsbury if the choices outlined to us are accurate and if there is a simpler procedure. The choice will be made by the Parish Council.</p>											
4	<p><u>Work Plan</u> A timescale is needed. Decisions as to what is in the plan is needed, assuming a site will be allocated. It was decided to discuss sections of the Neighbourhood plan at future monthly meeting to ensure progress</p> <table border="0"> <tr> <td>August</td> <td>Community Facilities</td> </tr> <tr> <td>September</td> <td>Character</td> </tr> <tr> <td>October</td> <td>Transport</td> </tr> <tr> <td>November</td> <td>Housing</td> </tr> <tr> <td>December</td> <td>Business (inclusion to be decide) and anything else</td> </tr> </table>	August	Community Facilities	September	Character	October	Transport	November	Housing	December	Business (inclusion to be decide) and anything else	
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5	<p><u>Site Assessments</u> IP said that if all 5 SHLAA sites and Cox Lane were assessed this would provide the information necessary so that if at a later stage there were objections, they could be dealt with using the facts received. NC will make the necessary application for Technical Support. AECOM will take about 8 weeks to complete them so it can be fed into the writing of the plan.</p>	NC										
6	<p><u>Consultancy Support and Grant Application</u> This will be detailed later but at present IP will work with NC about the days needed and NC will discuss this with the Parish Council.</p>	NC										
7	<p><u>Feedback from meeting on Traffic and Pedestrian Access to Berkeley Homes Site</u> Views on the traffic position were reiterated and Highways Department are considering the issues coming out including design changes at the Sugar Beet – A134 roundabout. Future plans by St Edmundsbury for a footpath are to be discussed with Berkeley Homes.</p> <p><u>Date of next meeting</u> This will be Thursday 9th August 2018 at 7.30 pm.</p> <p>.....Sign & Date</p> <p>.....Print Name.</p> <p>CHAIR Signed as confirmation that they are a true record.</p>											