

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN  
WORKING GROUP ON THURSDAY 12<sup>th</sup> APRIL 2018 COMMENCING AT 7.30 PM**

Item	<u>Working Group Members Present</u>	Action																					
1	<p>Parish Councillors: Nicky Crouch and Philip Reeve. Local Residents: Adrian Graves, Darren Bullen, Cedric Pettitt, Margaret Pettit, Ed Gibson and Roger Curtis plus 2 Parishioners. Consultant: Ian Poole. Neighbourhood Plan Clerk was Sheila Deare.</p> <p>Apologies for absence were received from Vivien Bodnar and Roger Davison.</p> <p><u>Action Points</u> The Action Points for 8th March 2018 were agreed and signed.</p> <p><u>Outstanding Action Points</u></p> <table border="0"> <tr> <td data-bbox="252 674 427 707">March 2017</td> <td data-bbox="488 674 1078 745">Feedback on the Den - document is to be produced for website.</td> <td data-bbox="1193 674 1241 707">NC</td> </tr> <tr> <td data-bbox="252 786 395 819">April 2017</td> <td data-bbox="488 786 1126 857">Feedback from event at GB Primary School - Notes to be produced notes for the website.</td> <td data-bbox="1193 786 1241 819">NC</td> </tr> <tr> <td data-bbox="252 898 395 931">April 2017</td> <td data-bbox="488 898 1142 1005">Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.</td> <td data-bbox="1193 898 1241 931">NC</td> </tr> <tr> <td data-bbox="252 1046 395 1079">Aug 2017</td> <td data-bbox="488 1046 1150 1189">A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>Completed and will be circulated to the group.</i></td> <td data-bbox="1193 1046 1241 1079">SD</td> </tr> <tr> <td data-bbox="252 1229 395 1263">Nov 2017</td> <td data-bbox="488 1229 1054 1337">Housing Needs Survey summary for the Parish. <i>Report available imminently.</i></td> <td data-bbox="1193 1229 1294 1301">PR/NC /EG</td> </tr> <tr> <td data-bbox="252 1377 395 1411">Nov 2017</td> <td data-bbox="488 1377 1023 1449">Request for photographs of Parish via Facebook.</td> <td data-bbox="1193 1377 1294 1411">NC/EG</td> </tr> <tr> <td data-bbox="252 1489 395 1523">Dec 2017</td> <td data-bbox="488 1489 1134 1561">Feedback on May Day event - document is to be produced for website.</td> <td data-bbox="1193 1489 1241 1523">NC</td> </tr> </table>	March 2017	Feedback on the Den - document is to be produced for website.	NC	April 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC	April 2017	Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.	NC	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. <i>Completed and will be circulated to the group.</i>	SD	Nov 2017	Housing Needs Survey summary for the Parish. <i>Report available imminently.</i>	PR/NC /EG	Nov 2017	Request for photographs of Parish via Facebook.	NC/EG	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC	
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2	<p><u>Planning the Drop-in</u> Saturday 21<sup>st</sup> April 10.00am to 3.00pm Thanks MP for organising the delivery of the postcards. Ian had brought the drafts for the display boards. These were discussed and minor amendments made. NC will write and introduction (possibly on 2 boards) by Tuesday so that Ian can drop them off in the village on Thursday The boards will show:</p> <ol style="list-style-type: none"> <li>1. Introduction</li> <li>2. Stages of NP</li> <li>3. Draft Vision</li> <li>4. Criteria to be used for choosing sites</li> <li>5. Whole parish map showing SHLAA sites</li> </ol>																						

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	<p>6,7,8,9,10 Individual SHLAA sites 11 Ballot paper Minor adjustments to font and wording were made. NC will prepare Board 4 wording Ian will print 200 A4 ballot papers with a map on the reverse to help people clearly indicate where preferred additional sites are located. He will drop off boards and papers on Thursday pm 19<sup>th</sup>April. Refreshments Linda Harley Banner Linda Harley Door lists SD Postcards on Website SD Ballot Box NC SD was authorised to get printed coloured versions of the charts prepared from the questionnaire to display in the Annexe at the drop-in and claim back the cost.</p> <p>Email by 18<sup>th</sup> April to NC questions that might be raised at the drop-in so that she can prepare answers. This way there will be consistent responses.</p> <p>3 <u>Draft Vision</u> Discussion was postponed due to time. Everyone should send 5 descriptive words to SD by 27<sup>th</sup> April so that Ian has preparation time before the next meeting.</p> <p>4 <u>Draft Neighbourhood Plan</u> Moved to a later meeting The next meeting will consider the Drop-in, the Draft Vision and the Structure of the NP. NC will talk to Locality about the possibility that they will look at our preferred site with landscape character assessment and explore grant funding.</p> <p><u>Date of next meeting</u> This will be Thursday 10<sup>th</sup> May 2018 at 7.30 pm.</p> <p>.....Sign &amp; Date</p> <p>.....Print Name.</p> <p>CHAIR Signed as confirmation that they are a true record.</p>	<p>NC</p> <p>SD SD NC</p> <p>NC</p>
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