ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN WORKING GROUP ON THURSDAY 8TH NOVEMBER 2018 COMMENCING AT 7.30

Item	Working Group	o Members Present		Action	
	Parish Councillors: Nicky Crouch.				
	Local Residents: Vivien Bodnar, Darren Bullen, Roger Curtis, Adrian Graves, Cedric Pettitt.				
	Apologies for absence were received from Philip Reeve, Roger Davison, Ed Gibson, Jamie Gilmour, Margaret Pettitt				
1	Action Points				
	The Action Points for 2 nd October 2018 were agreed subject to some minor amendments.			VB	
	Outstanding Action Points				
	March 2017		NC		
	April 2017	Feedback from event at GB Primary School - Notes to be produced notes for the website.	NC		
	April 2017	Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website.	NC		
	Aug 2017	A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared. To complete new version.	SD		
	Dec 2017	Feedback on May Day event - document is to be produced for website.	NC		
	April 2018	NP sections 1 and 2 to be completed	PR		
2					
	Review Chapters of the Neighbourhood Plan Previously Considered Character and Environment				
	Following the September meeting Ian Poole had prepared a draft chapter that was now with MP. VB has agreed to meet with MP to discuss any additional information that may be required. The chapter can then be incorporated in the			MP/VB	
	draft plan. CP reported that MP had received an update on the proposed relocation of the pedestrian crossing near the Post Office. Two alternative			SD	

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	locations had been identified but further work would not be undertaken until it was established if there would be any DEFRA grant funding available for the relocation.	
	ii Community Facilities A draft chapter had been circulated prior to the October meeting. This will be incorporated into the draft plan.	
	The group reviewed the two papers prepared by CP. It was agreed that CP should incorporate his work into the draft text on footways etc that NC had prepared following the October meeting to create the Transport chapter of the plan.	
3	Housing Chapter of the Neighbourhood Plan The draft chapter that NC had circulated in advance was discussed. The group felt that chapter was well written and addressed most of the issues. NC will revise the draft to reflect some points requiring clarification and will provide links to the evidence underpinning the policies. The revised draft to be incorporated into the draft NP.	NC SD
	Consultancy Support and Grant Application The group discussed the need for consultancy support. In the absence of any volunteer to take on the editorial role for the NP it was agreed that the cost of providing such support should be established with a view to applying for further Neighbourhood grant funds. It was agreed that in order to establish the extent of the further work all team leaders should submit their revised/new chapters to SD by Friday 23 November so that she can put together the draft NP to be circulated and discussed at the next meeting.	NC PR MP CP
4	Date of next meeting	
	This will be Tuesday 4th December 2018 at 7.30 pm.	
	Sign & Date	
	Print Name. CHAIR Signed as confirmation that they are a true record.	

7.30	

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