

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON WEDNESDAY 14th SEPTEMBER 2016 COMMENCING AT 7.30 PM**

| Item | <u>Present</u> | Action |
|------|--|------------------------------|
| | <p>Parish Councillors: Philip Reeve and Nicky Crouch. Local Residents: Vivien Bodnar, Jamie Gilmour, Cameron Watson, Cedric Pettit, Margaret Pettit, and Roger Davidson. Neighbourhood Plan Clerk was Sheila Deare.</p> <p>Apologies for absence were received from Andrew Mallett, Darren Bullen, Adrian Graves, Martin Byford, Andrew Garnham and Ed Gibson.</p> | |
| 1 | <p><u>Action Points</u> The note of the Action Points for 20th July 2016 were agreed. Vivien asked Sheila to check that all the action points had been discharged and advise accordingly.</p> | SD |
| 2 | <p><u>Project Plan</u> Andrew Mallett was not able to attend the meeting but he had sent two documents the Group Definition and The Group Activity Definition which he would like the sub group leaders to complete electronically. Sheila would find out the detail required and how much of the Plan had been populated.</p> | NC EG JG AG CP SD |
| 3 | <p><u>Progress Reports</u></p> <p>(a) Housing – Nicky had not been able to make much progress over the summer. However she anticipated that she could keep to the schedule of the end of November, including the Surveys. She suggested a drop in event may be an effective way to get answers to survey questions.</p> <p>(b) Business and Employment - The progress was not reported as Ed was not present.</p> <p>(c) Character and Environment – Andrew G will deal with the Character but not the Environment, but Margaret will help with that. There is also another possible volunteer. Nicky will provide a list of contacts who may be able to provide data.</p> <p>(d) Community Facilities – Jamie has been liaising with Darren and they have split the tasks. Jamie has been talking to the Heads of the primary school and the pre-school group. They have provided their views on the development of the triangle. The preschool group is full and has no capacity for accommodating children from new housing developments. He had also talked to the local doctor’s practices to find out about their 15 year plans to cope with the increase in patients not only from Great Barton but from Thurston and Moreton Hall. However so far he had not obtained all the information that he required, but he is in contact with the NHS. Darren is gathering input from the churches. Jamie agreed to bring a paper to the next meeting.</p> <p>(e) Transport – Vivien has been having difficulty in obtaining responses for requests for information and hopes this is because of the holiday season. Data had been obtained about the A143 traffic flow from the DfT website.</p> | NC JG |

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON WEDNESDAY 14th SEPTEMBER 2016 COMMENCING AT 7.30 PM**

| | | |
|---|---|----------------------------------|
| | <p>Suffolk County Council are developing a traffic model, which Berkeley Homes Group hope to be able to use for their traffic assessment. Also there will be more traffic surveys for the WSOH after the British Sugar beet factory campaign starts. The bus companies have been contacted about their future plans for bus routes.</p> <p>Roger has been working on footpath maps and has found anomalies. Vivien will supply the contact details of the Rights of Way Officer.</p> | <p>VB</p> |
| 4 | <p>Each sub group leader will present a report at the next meeting.</p> | <p>NC EG JG CP AG MP</p> |
| | <p><u>Update from Parish Council on related issues</u></p> <p>The right to use the car park near the Church Institute is unclear once the nearby dwellings are sold.</p> <p>Havebury Housing Partnership are resolved to allow the School Road car park to continue as a facility for the community. What requires clarification is the provision of parking for the residents of the Forge Cottages and the possible implications.</p> <p>It is believed that the developers of the proposed new Thurston Housing Development will have to consider road improvements at the Bunbury Arms Crossroads.</p> <p>There is to be a further consultation event by Network Rail about the Cattishall Railway Crossing starting on 15th September. SEBC and GBP Council seek to have 2 crossings for the NE development.</p> | |
| 5 | <p><u>Draft papers to be submitted to Exec Committee</u></p> <p>(a) Overall Work Plan for Evidence Gathering</p> <p>This was approved for submission to Exec. Committee.</p> <p>(b) Communication and Engagement Proposals</p> <p>It was decided to remove Objective bullet point 3, in Responsibilities, Community Groups to replace Sheila Deare by Darren Bullen and to remove completely Focal Points for specific organisations and then approved. The paper would then be ready to be submitted to Exec. Committee.</p> | <p>SD</p> |
| 6 | <p><u>Update on Grant Position</u></p> <p>The website outlining the grant application procedures is being updated but funds can only be applied for when we have detailed funding needs and a timeline.</p> | |
| 7 | <p><u>Update on NP Website</u></p> <p>There is an unused tab on the Parish website and the Parish Clerk has agreed to train Sheila on the method used to put information onto the pages so that the group can have direct input. Vivien, Linda and Sheila will get together to propose the page format.</p> | <p>SD VB</p> |
| 8 | <p><u>Date of next meeting</u></p> <p>The next meeting will be on Wednesday 19th October at 7.30pm. The meeting finished at 9.45pm.</p> | <p>SD</p> |

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON WEDNESDAY 14th SEPTEMBER 2016 COMMENCING AT 7.30 PM**

| | | |
|--|--|--|
| | <p>.....Sign & Date</p> <p>.....Print Name.</p> <p>CHAIRMAN Signed as confirmation that they are a true record.</p> <p>For Information The up to date figure for the NP reserve held by the Parish Council is £5,975.70 of which £2,350 is earmarked for NP Clerk's salary and £120 earmarked for extra hours for the Parish Clerk. This leaves a working balance of £3,754.05.</p> | |
|--|--|--|