

**ACTION POINTS FROM THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON WEDNESDAY 22 JUNE 2016 COMMENCING AT 7.30 PM**

Item	<p>Present - Parish Councillors: Nicky Crouch, Ed Gibson, Philip Reeve. Local Residents: Vivien Bodnar (Chair), Jamie Gilmour, Darren Bullen, Andrew Garnham. Neighbourhood Plan Clerk: Sheila Deare.</p> <p>Apologies for absence - Local Residents: Andrew Mallett, Martin Byford, Cameron Watson and Josh Vallance.</p> <p>1 <u>Minutes of Neighbourhood Plan Steering Group</u> The minutes of the meeting held on 8 June 2016 were approved.</p> <p>2 <u>Proposals for Evidence collection and Analysis for Business/Employment</u> Ed Gibson discussed the need to look at the current position and identify future needs. The number of small businesses and those working from home might not be apparent from published data. Information is needed about why businesses are here and also why some leave. Josh Vallance has volunteered to be in this group and Sheila Deare is updating a 2012 list of local businesses. Ed, Josh and Sheila to progress the collection of data.</p> <p>4 <u>Proposals for Evidence collection and Analysis for Community Facilities</u> Jamie Gilmour outlined what facilities need to be considered. Clubs which meet in the village using, the Village Hall, Church Institute, Freedom Church and the School could provide useful information about who uses them, where they live and what else is wanted. Most data will come from the community. Darren Bullen volunteered to help this group. Jamie and Darren to progress collection of the data.</p> <p>3 <u>Proposals for Evidence collection and Analysis for Environment /Character</u> Andrew Garnham was attending his first meeting and outlined what he considered was required and these included SSI, pollution and air quality, archaeology, flooding and surface water . He agreed to produce written proposals before the next meeting.</p> <p>Clare Higson has resigned from the Working Group. A Transport Group meeting for all those interested will be arranged before the next Working Group meeting.</p> <p>The proposals from the 5 individual groups will be combined to create the overall outline plan which everyone agreed should be completed by the end of October if possible.</p> <p>Philip Reeve's suggestion that the Google Drive used by the Parish Council should be used to store data for the group will be investigated.</p> <p>5 <u>Draft Terms of Reference for Working Group</u></p>	<p>EG/JV/ SD</p> <p>JG/DB</p> <p>AG</p> <p>SD/VB /PR</p> <p>VB</p> <p>SD</p>
------	--	--

**ACTION POINTS FROM THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN
WORKING GROUP ON WEDNESDAY 22 JUNE 2016 COMMENCING AT 7.30 PM**

6	<p>The revised Terms of Reference (TOR) were agreed.</p> <p>Date of Next Meeting Wednesday 20 July 2016, 7.30 - 9.30pm in the Village Hall.</p>	SD
---	--	----