

**ACTION POINTS FOR THE MEETING OF GREAT BARTON NEIGHBOURHOOD PLAN  
WORKING GROUP ON WEDNESDAY 19<sup>th</sup> OCTOBER 2016 COMMENCING AT 7.30 PM**

Item	<u>Present</u>	Action
	<p>Parish Councillors: Philip Reeve and Nicky Crouch. Local Residents: Vivien Bodnar, Jamie Gilmour, Cameron Watson, Cedric Pettit, Margaret Pettit, Andrew Garnham, Andrew Mallett, Jenny Troll and Adrian Graves. Neighbourhood Plan Clerk was Sheila Deare.</p> <p>Apologies for absence were received from, Darren Bullen, Martin Byford and Ed Gibson.</p>	
1	<p><b><u>Action Points</u></b> The note of the Action Points for 14<sup>th</sup> September 2016 was agreed. Sheila advised that all the action points had been discharged.</p>	
2	<p><b><u>Project Plan</u></b> Andrew Mallett reported that only the form returned to help populate the project plan had been returned by Ed. A project plan is necessary for the successful submission of a Neighbourhood Plan. Andrew explained that we need to know the duration in weeks of tasks in and the start dates in order to work out interdependencies. It was suggested that individual subgroups would not be entered on the time line, only an overall group. Vivien said that it was the aim to finish the survey work by the end of November but now seems unlikely. Ed had not produced a Business report and Vivien would find out the situation and whether he needed any help. The part that Drop-in sessions play in the evidence gathering process and the design of the questionnaire needs to be decided. Nicky said we could consult the public in December. Philip said that the timescale is up to this group to decide but that SCC development plans for the Triangle is 2 - 3 months behind schedule. For the Gantt chart Sheila will send Andrew the statutory tasks to include in the plan.</p>	SD
3	<p><b><u>Written Progress Reports</u></b> (a) Housing –. Nicky’s report had been circulated. She said that the large development was a done deal but that such matters as facilities and the percentage of affordable housing still had to be agreed. Parishioner’s input was needed about their aspirations for the Triangle. The question of parking needed to be addressed properly in the Neighbourhood Plan. She felt that 9 questions at least are needed about housing including not only multi-choice but where people can express their views more generally. Andrew Garnham pointed out that the Berkeley homes area was now officially called Barton Severalls so perhaps we should use that name.</p> <p>(b) Business and Employment - Ed was absent and no report had been received.</p> <p>(c) Character - Andrew Garnham had circulated reports with photographic evidence to develop the idea of what Great Barton is and means to parishioners. He pointed out that it is an historic area but there is no</p>	NC

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	<p>Conservation Area and few listed buildings leaving it vulnerable. It is a leafy green area with attractive boundaries such as flint walls and many hedges. Andrew will think about the type of questions to be asked in the questionnaire. There are 4 main open spaces. Nicky said that planning needed to consider boundaries such as hedges as these change the character of a village. Andrew G said there needed to be proper management of trees, planting indigenous ones, and considering roots and correct positioning relative to buildings.</p> <p>(d) Environment – Margaret Pettit had circulated a comprehensive paper before the meeting. Is a policy about Air Quality needed in the plan? Would relocation of the crossing, which causes a spike in pollution, to a less hemmed in position help? Should questions about Noise, eg caused by Rougham Airfield, Light Pollution and Crime be included? Should there be Gas in new developments? Vivien we need to include what is important to people.</p> <p>(e) Community Facilities – Jamie’s report had been circulated. Jamie had agreed to attend a meeting to which all parents had been invited. This would discuss the future of the Triangle. He had contacted the Village Hall, and the Scouts who were happy with their facilities but the former were concerned about the car park. Darren had helped in the work although unable to attend some meetings. Jamie will consider what questions need to be asked.</p> <p>(f) Transport – Cedric had circulated a report which contained information obtained and what questions could be asked at a drop in or in a questionnaire.</p> <p>4 <b><u>Examples of Questionnaires</u></b> Because of time pressures members were asked to consider this circulated document ready to consider the form of questionnaire at the next meeting.</p> <p>5 <b><u>Examples of Neighbourhood Plan</u></b> Members were asked to view the suggested Neighbourhood Plans as background to future discussions of our Plan</p> <p>6 <b><u>Update From Parish Council on related issues</u></b> A development plan for the Triangle is being prepared by SCC and will be shared with the Parish Council. Will the development provide enough funds for what facilities are wanted for the Triangle?</p> <p>7 <b><u>Proposed Format of Website</u></b> Because of imminent changes to the running of the Parish website it had not been practical to finalise the format Neighbourhood Plan format.</p> <p>The next meeting will focus on the format for a drop-in session and the questions for inclusion.</p>	<p>AG</p> <p>MP</p> <p>JG</p> <p>CP</p>
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8	<p><b><u>Date of next meeting</u></b> The next meeting will be on Wednesday 9<sup>th</sup> November at 7.30pm.</p> <p>The meeting finished at 10.30pm.</p> <p>.....Sign &amp; Date</p> <p>.....Print Name.</p> <p>CHAIRMAN Signed as confirmation that they are a true record.</p>	
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