

# MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY 11TH DECEMBER 2023 COMMENCING AT 7.30PM

Item		Action
	<p>Councillor Maggie Dunn chaired the meeting along with Councillors David Clarke, Gwyn James and Matthew Parker.</p> <p>2 members of the public, Councillors Sarah Broughton, and the Parish Clerk were also present.</p>	
1.	<p><u>Chairmans welcome, reminder about the filming of meetings and to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and reminded everybody present that the meeting maybe recorded. Apologies were received and accepted from Councillors Andy Baker and Peter Fisk.</p>	
2.	<p><u>To receive members declarations of interest</u></p> <p>There were no declarations of interest or requests for dispensation.</p>	
3.	<p><u>Open public session</u></p> <p>A request was made for a grit bin to be placed in Elms Close after the recent icy conditions, the Council discussed and agreed to research and report at January’s meeting</p>	AJ
4.	<p><u>To receive County Councillors report from Councillor Rebecca Hopfensperger</u></p> <p>Councillor Hopfensperger was not at the meeting.</p>	
5.	<p><u>To receive District Councillors report from Councillor Sarah Broughton</u></p> <p>Councillor Broughton advised she will forward an email showing results of the air quality survey to the Clerk, there was no news on the Triangle development, a full West Suffolk Council meeting will be held w/c 18/12/23 and there will be a consultation period between mid-January to mid-March on the Local Plan.</p>	
6.	<p><u>Update on The Triangle Development</u></p> <p>There were no updates on the Triangle Development.</p>	
7.	<p><u>To sign the minutes of the Council meeting on Monday 20<sup>th</sup> November 2023 to stand as an accurate record of the meeting</u></p> <p>Councillor Matthew Parker proposed acceptance of the minutes of the Council meeting on Monday 11<sup>th</sup> November 2023 to stand as an accurate record of the meeting. Seconded by Councillor David Clarke, unanimous decision from those present at the meeting. The minutes were then signed as a true record.</p>	
8.	<p><u>To sign the planning meeting minutes on 4<sup>th</sup> December 2023 to stand as an accurate record of the meeting</u></p> <p>Signing of the planning meeting minutes from 4<sup>th</sup> December 2023 were deferred until January’s meeting.</p> <p><u>Completed and approved planning application for November/December 2023 by West Suffolk Council</u></p>	AJ

ADDRESS	APPLICATION NUMBER	APPLICATION DETAILS	DECISION
15 Mere Close Great Barton Suffolk IP31 2PE	DC/23/1629/HH	a. single storey rear extension (following demolition of existing lean to) b. first floor extension to create living accommodation including rear balcony c. extension to existing porch d. render to existing elevations e. detached outbuilding	Granted
Icepits Farm Ixworth Road Great Barton Suffolk IP31 2NX	DC/23/1169/FUL	a. extension to existing commercial building (storage and distribution class B8) b. washdown building c. associated access and parking improvements, landscaping and drainage works d. demolition of dwelling and ancillary buildings on site	Granted
Keepers Cottage East Barton Road	DC/23/0569/LB	replacement render	Approved

9.

## **FINANCE**

### a) Payment of accounts and outstanding invoices

Approval of Payments schedule for December 2023 resolved. The Council resolved to pay the following accounts.

Proposed Councillor Gwyn James, Seconded Councillor David Clarke, unanimous decision.

Internet banking. Transactions entered by the Clerk verified by Councillor David Clarke, verified and released by Councillor Maggie Dunn.

### **December 2023 Payment Schedule**

Inv ref	Payee	Details	Power to pay	Total Invoice	VAT Reclaim
93	Suffolk Cloud	Hosting & support for website & redirection of website	3	£ 140.00	£ -
94	A Jackson	Expenses	3	£ 10.99	£ 1.83
95	Jays Gardening Services	Installation of noticeboards	3	£ 130.00	£ -
96	AMS Services	Removal of broken branch in Icepits Wood/Hedge work @ Bus stop	5	£ 130.00	£ -
97	Great Barton Thanksgiving fund	November room hire	3	£ 31.50	£ -
98	Propel Finance	December Handset rental	3	£ 8.40	£ 1.40
99	A Jackson	December Salary	1	£ 517.87	£ -
	<b>TOTAL</b>			<b>£ 968.76</b>	<b>£ 3.23</b>

Power to pay:

1	Local Government Act 1972 S.112
2	Local Government Act 1972 s.137
3	Local Government Act 1972 S.111
4	Small Holdings and Allotments Act 1908 ss.23,25
5	Public Health Act 1875 s.164
6	Public Health Act 1980 ss.43, 50
7	Local Government Act 1972 S.142
8	Litter Act 1983 ss. 5,6
9	Local Government Act 1975 s.144 – Contribute to organisations encouraging people to visit the area.

### b) The Financial report from the Responsible Financial Officer including details of bank balances as at 31/11/2023, reserve budgets and spending against them and any items arising from risk assessments which had been circulated

#### **Bank balances at 30/11/2023**

<b>Unity trust Current Account</b>	£23,684.42
<b>Unity Trust Savings Account</b>	£66,508.46

<b>Total balances</b>	£90,192.88
<b>Credits – newsletter advertising</b>	None
<b>Other Credits received</b>	None
<b>Payments made under S137*</b>	None

RESERVE	AS @ 1/4/2023	SPENT TO DATE	EARMARKED PROJECTS TOTAL	CURRENT BALANCE	AVAILABLE TO SPEND
Small Projects	£13734	£3515	£2291	£10219	£7928
Coronation	£1699 + £495 12/10/23	£1692		£502	
Legal	11500	0	£3100	£11500	£8400
Youth project	£938	0		£938	
General	£10563			£10563	
Allotments	£60	£120		-£60	
Asset Maintenance	£11674	£530		£11144	
Asset Acquisition	£11840	£3569	£500	£8271	£7772
Icepits Wood	£13682	£2174	£6420	£11508	£2914
S106 funds	£14676	0		£14676	
<b>TOTAL RESERVES</b>	<b>£90,861</b>	<b>£11600</b>	<b>£12311</b>	<b>£79261</b>	

- c) There were no questions about the list of Councils aggregate receipts and payments for the quarter.
- d) Councillor Maggie Dunn and the Clerk presented options for an additional savings account with FSCS protection. The Council unanimously agreed to keep funds in the existing Unity Instant Saver account.
- e) Councillor Maggie Dunn will look into grants from the Housing Associations in the new year.
- f) Village gates, Councillor Gwyn James updated the Council on progress and will continue working on this project with updates expected at January's meeting.
- g) The Council considered quotations for repairs to the playground gates and agreed to proceed at a cost of £356 to be paid from the Youth Project reserve. Proposed Councillor Maggie Dunn, Seconded Councillor Gwyn James, unanimous decision.
- h) The Council considered the cost for tree and hedge cutting back to enable the bus stop installation at a cost of £85 to be paid from the asset maintenance reserve. Proposed Councillor Maggie Dunn, Seconded Councillor Matthew Parker, unanimous decision.
- i) The Council to consider an increase in the Clerks hours – This item was discussed after the meeting finished in a closed session due to its confidential nature.
- j) The Council will review the draft budget at the next full Council meeting.

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k) The Council will set the precept for 2024/25 at the next full Council meeting.

- 10. Non financial items carried forward from previous meetings
  - a) Councillor David Clarke advised that Suffolk County Council will inspect the Green Lane.
  - b) Update on the Cox Lane to Icepits Wood footpath, waiting on Havebury to give permission to cross their land.
  - c) Update on timescale for clearing the ditch in Mill Road, no update Councillor Maggie Dunn to chase.

11. Statutory Review of Polling Districts Consultation  
There were no updates for this meeting. Councillor Maggie Dunn to investigate.

12. Christmas lunch  
Councillor David Clarke advised there are approximately 66 people attending.

13. Chairman and Councillors Report  
There was nothing to report.

14. Correspondence not covered elsewhere on the agenda  
No correspondence received.

15. Items to be carried forward to the next meeting

16. See above  
Closing public session  
Date of next meeting – Monday 15<sup>th</sup> December 2024 at 7.30pm in the community room.

There being no further business the meeting finished at 9.05pm.

..... sign and date

..... Print name

Chairman

Signed as confirmation that they are a true record.