

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL MEETING ON MONDAY
18th JULY 2022 COMMENCING AT 7.30 PM**

<p><u>Item</u></p> <p><u>1.0</u></p> <p><u>2.0</u></p> <p><u>3.0</u></p> <p><u>4.0</u></p> <p><u>5.0</u></p> <p><u>6.0</u></p>	<p>Councillor Maggie Dunn chaired the Council meeting along with Councillors Gwyn James, Peter Fisk and David Clarke.</p> <p>3 members of the public were present.</p> <p>Guest visitor Victoria Bright, who will replace the existing Clerk from 15/8/22.</p> <p><u>Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and reminded everyone present that the meeting may be recorded. Apologies for absence had been received from Councillors Matthew Parker, Andy Baker and Steve Todd. Victoria Bright was introduced as the new Clerk from August.</p> <p><u>To receive members declarations of interests</u></p> <p>There were no declarations of interest or requests for dispensation.</p> <p><u>Open public session</u></p> <p>Following an accident at the Mill Road/Livermere Road crossroads, the visibility of signage and road markings were discussed. Councillor Rebecca Hopfensperger has made a request for Suffolk County Council to review these items.</p> <p>A representative from the Ben Wragg Charity gave the Council some background information on a gift of 33 acres of land in Gt Barton, to the charity. The land is on the border of Thurston. The draft ideas for the land include a skate park, football pitches, allotments and a park/dog walk area. A consultation will take place on 11th August to ascertain the views of the residents. The Parish Council supported the application in principle. They raised the issue of a buffer between existing properties and the new community area. There was a discussion on footpath and cycle links to this area from Gt Barton.</p> <p><u>To receive a report from County Councillor Rebecca Hopfensperger</u></p> <p>Councillor Rebecca Hopfensperger has once again been in contact with Suffolk County Council to ascertain their procedures for the 3 year inspection of woodland, which is due for Icepits Wood in 2022. Questions asked included whether a survey is required prior to inspection by an arboriculturalist and does the whole wood need to be inspected or only areas surrounding official footpaths.</p> <p>There has been no response from Suffolk County Council regarding the maintenance status of Mill Road ditch – Councillor Rebecca Hopfensperger has chased this item with Matthew Fox at Suffolk County Council.</p> <p>A request has been made to sweep The Street.</p> <p>The public enquiry into the North East Development will take place in September.</p> <p>Thanks were given for the patching work on Green Lane.</p> <p>Suffolk County Council are reviewing the design of the replacement bus shelter on Livermere Road on 22/7/22.</p> <p><u>To receive a report from Borough Councillor Sarah Broughton</u></p> <p>Councillor Sarah Broughton gave an update from West Suffolk Council. The consultation on the new Local Plan finishes on 26/7/22.</p> <p>Apologies had been received from Barley Homes and West Suffolk Council as the development plan for the Triangle has been delayed until October.</p> <p><u>To sign the minutes of the Council meeting on Monday 20th June 2022 to stand as an accurate record of the meeting</u></p> <p>Councillor Gwyn James proposed acceptance of the minutes of the Council meeting on 20th June 2022 to stand as an accurate record of the meeting. Seconded Councillor David Clarke, unanimous decision from those present at the meeting.</p>	<p></p> <p></p> <p></p> <p></p> <p>RH</p> <p></p> <p>LJH</p>
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7.0**The following items from the actions list were updated:**

MAGGIE DUNN	Contact has been made with the CAA and West Suffolk Council regarding planning permission relating to flying from Rougham Airfield
	The Village Hall Management Committee have agreed in principle the request for extra land to extend the playground. The Parish Council will advise the Village Hall Management Committee how much extra land is needed.
	Rights of Way have been contacted regarding extending the Green Lane footpath
	There has been no update from the Post Office on keeping the heritage letter box
	School children's feedback on new playground equipment has been provided to Councillor Steve Todd.
	M Jackson will be contacted regarding the cutting back of vegetation obscuring the speed sign post on Thurston Road and encroaching onto the Bridleway in Icepits Wood.
	Following a resident being unable to get through the chicane by the Church Institute on the A143, with a double buggy, the request to be able to close School Road for approx. 30 minutes at drop-off and pick-up time will be explored. M D will contact the vicar and G Mothersole regarding re-configuring the chicane.
Rebecca Hopfensperger	There was no update on the Mill Road ditch future maintenance and clearing the ditch
	Details of the 3 year inspection of Icepits Wood from Suffolk County Council have been requested again.
	A site visit will take place on 22/7/22 regarding the design for a replacement bus shelter on Livermere Road
Peter Fisk	The quote for mending 1 bench and sanding down and re-staining the 2 wooden/concrete benches on the village hall playing field will be received by September

8.0**Planning**

- (i) The Council signed the planning committee meeting minutes of 11/7/2022 as an accurate record of the meeting. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, no other Councillors were present.
- (ii) The following planning applications had been approved by West Suffolk Council:

Property	Reference	Details
31 Diomed Drive	DC/22/0463/TPO	2 Beech - crown raise to 4.5 metres above ground level
2 Tewkesbury Place	DC/22/0826/HH	(i) single storey front extension (ii) single storey garage extension (iii) single storey rear extension (iv) removal of existing roof and replacement pitched roof (v) cladding to all elevations (vi) replacement windows and doors (vii) one rooflight to front/rear elevation
The Laurels, Green Lane	DC/22/0806/HH	(i) two bay garage (ii) two storey side extension (iii) single storey rear extension (following demolition of existing conservatory) (iv) widening of access onto Green Lane all supported with internal alterations to convert into a family dwelling (v) Form new double garage.
Elmhurst, Mill Road	DC/22/0750/HH	(a) two storey side and rear extension (b) single storey rear extension (following demolition of existing conservatory)

Winslade, The Park	DC/22/0122/FUL	one dwelling and detached garage (following demolition of existing dwelling and outbuildings)																																										
9.0	<u>Proposed dates for the new Clerk's contract starting (15th August 2022) and the leaving Clerk's contract terminating (26th August 2022)</u>																																											
	Councillor Maggie Dunn proposed the new Clerk's contract start on 15/8/22 and the leaving clerk's contract terminates on 26/8/22, allowing for a 2 week handover period. This was seconded by Councillor David Clarke, unanimous decision.																																											
10.0	<u>FINANCE: Council to consider –</u>																																											
10.1	(a) The Council resolved to pay the following accounts: Proposed Councillor Gwyn James, seconded Councillor Peter Fisk, unanimous decision.																																											
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10.2	(b) The Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them had been circulated. There were no questions.																																											
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RESERVES	BALANCE	NET AMOUNT SPENT YTD 2022-2023 Financial year
Small Projects	£9619 Earmarked: £400 School Lane footpath re-planting, -£44 maintenance of garden under village sign, Anchor cover for Little Hamlet £200, K Trevitt memorial £700, Legal fees to extend Green Lane footpath £1000, Legal representation in relation to the Triangle Development £1500) Total earmarks £3756	£5115
Jubilee	0 – this reserve is now closed.	1048
Youth Project	£938	
General	£20,563	
Allotments	£0	
Asset maintenance	£ 9,674	
Asset acquisition	£15,160 (Earmarked : Community Speed Watch £500)	
Icepits Wood	£11,682	
S106 Funds	£14,676	
Total reserves	£82312	£6163

The following items will be organised at the September meeting for when the new Clerk takes over: Playground inspections, asset inspections and putting up agendas for meetings.

The costing for the School Lane/Downing Drive footpath barriers from Gadd Brothers has been received for £2,000. These can now be insured as a separate item to the surface. The new speed sign has been included on the asset register and insured.

The earmark of £219 for extra Jubilee mugs if required has been removed.

The new Clerk requested permission to approach SALC to use their payroll service. This was agreed by the Council and will be ratified at their September meeting.

10.3 c) There were no questions on the quarterly list of council's aggregate receipts and payments, including comparison with budgets. There were no over spends.

10.4 d) Councillor Gwyn James reported that it is difficult to move the solar panel for the mobile speed sign, once installed on a post. Some of the poles are too close to the road meaning the sign is in danger of being damaged by a vehicle. Councillor Gwyn James will carry out a review of the location of the posts. The Clerk will request data from when the ANPR camera was located in the village. It is hoped that the new Speedwatch

LJH

GJ

	Scheme will start in September. Councillor Gwyn James proposed purchasing a locking pin for the new speed sign, seconded Councillor David Clarke, unanimous decision.	
<u>10.5</u>	e) Councillor Maggie Dunn proposed closing the Jubilee Reserve which now has a nil balance. Seconded Councillor Gwyn James, unanimous decision.	
<u>10.6</u>	f) Councillor Maggie Dunn proposed earmarking £150 to maintain the garden under the village sign. Seconded Councillor Peter Fisk, unanimous decision. Councillor Peter Fisk will raise this item at the next Village Hall Management Committee to see if they would like to contribute.	PF
<u>10.7</u>	g) Councillor Maggie Dunn proposed opening a new reserve with £10,000 transferred from the General Reserve, for legal fees relating to housing developments in the village. This was seconded by Councillor Gwyn James, unanimous decision. This is in addition to the £1,500 earmarked at the June meeting, which will be added to this new reserve from the Small Projects Reserve.	LJH
<u>10.8</u>	h) Councillor Maggie Dunn proposed a 2-page (4 side) colour pull-out of photos from the Jubilee celebrations for the Autumn edition of the newsletter. Seconded Councillor Gwyn James, unanimous decision. This item is covered by the newsletter printing budget.	
<u>10.9</u>	i) Councillor Maggie Dunn proposed cancelling the zoom membership. Seconded Councillor Gwyn James, unanimous decision.	LJH
<u>11.0</u>	<u>Councillors Reports</u> The Council has responded to the Development Brief for the Triangle. The comments have been noted and the date for the release of the brief has been put back to October 2022. Apologies were given to the Parish Council by Montagu Evans and Barley Homes. Councillor Steve Todd has completed the initial application for the lottery fund for new playground equipment. This will be circulated to Councillors to be reviewed.	MD
<u>12.0</u>	<u>Signage on Livermere Road/Mill Road junction</u> This was discussed under the public session	
<u>13.0</u>	<u>Fireproof Filing Cabinet</u> The Village Hall Management Committee will be asked if they have use of a fireproof filing cabinet.	PF
<u>14.0</u>	<u>Street Furniture Licence</u> The Council agreed that they would like to include the following roads on the licence for street furniture, for village entrance gates: Mill Road, East Barton Road, A143, Fornham Road, Thurston Road and Pakenham Road.	LJH
<u>15.0</u>	<u>Proposed site for Ben Wragg Skate Park Charity/Thurston Football Club</u> This was discussed under the public session.	
<u>16.0</u>	<u>Suffolk Community Awards</u> This item was cancelled as the deadline had passed.	
<u>17.0</u>	<u>Correspondence</u> No further items of correspondence had been received.	
<u>18.0</u>	<u>Items to be carried forward to next meeting</u> There were no items to be carried forward to the next meeting.	
<u>19.0</u>	<u>Closing Public Session</u> No further items were raised.	
<u>20.0</u>	<u>Date of next meeting</u> The next meeting will be held on Monday 19 th September 2022 at 7.30pm.	

There being no further business the meeting finished at 9.20 pm.

.....Sign & Date

.....Print name

CHAIRMAN

Signed as confirmation that they are a true record.

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