

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY 25TH APRIL
2022 COMMENCING AT 7.30 PM**

Item	Councillor Maggie Dunn chaired the Council meeting along with Councillors Peter Fisk, Matthew Parker, Gwyn James and David Clarke.	
	No members of the public were present.	
1.0	<u>Chairman's welcome, reminder about the filming of meetings & to receive apologies for absence</u>	
	Councillor Maggie Dunn welcomed everyone to the meeting and reminded everyone present that the meeting may be recorded. Apologies for absence had been received from Councillors Andy Baker and Steve Todd.	
2.0	<u>To receive members declarations of interest</u>	
	There were no declarations of interest or requests for dispensation.	
3.0	<u>To sign the minutes of the Council meeting on Monday 31st March 2022 to stand as an accurate record of the meeting</u>	
	Councillor Maggie Dunn proposed acceptance of the minutes of the Council meeting on 31 st March 2022 to stand as an accurate record of the meeting. Seconded Councillor Gwyn James, unanimous decision. Councillor Peter Fisk abstained.	
4.0	<u>Review the following planning application</u>	
	The Council unanimously supported the following application:	
	Land adjacent to Primary School, School Road	DC/22/0495/RM
		Reserved matters application - (a) submission of details under DC/20/1719/OUT - means of access, appearance, landscaping, layout and scale for plot two (b) discharge of conditions 5 (access), 6 (visibility), 7 (archaeological work), 8 (site investigation), 9 (tree protection) 11 (boundary treatments), 17 (Land contamination) and 18 (verification report)
5.0	<u>Planning – (i) Council to sign the planning committee meeting minutes of 11th April 2022 as an accurate record of the meeting (ii) Council to consider the completed planning applications from West Suffolk Council</u>	
5.1	(i) The planning committee meeting minutes of 11/4/22 were signed as an accurate record of the meeting. Proposed Councillor Gwyn James, seconded Councillor Matthew Parker, unanimous decision from those present.	
5.2	(ii) A list of completed planning applications had been circulated. West Suffolk Council had agreed the following applications:	
	Land adjacent to The Forge, The Street, Great Barton	DC/22/0180/VAR
	Vicarage grove, The Park	DC/22/0157/HH
	1 Beech Park	DC/22/0209/HH
	Hedgerows, School Road	DC/22/0167/HH
		Variation of condition 2 (approved plans) of DC/21/0083/FUL to enable amended plans for (a) 1 dwelling (b) alterations to parking
		(a) Porch extension (b) Recladding (c) Single storey in-fill extension
		Conversion of existing garage to habitable room
		1 garage following demolition of existing garage

			(a) one Oak - remove lower branch North East facing; (b) Maple - remove lower branch facing North; (c) one Oak - remove lowest West facing branch; (d) one Maple - consisting of 4 main trunks - remove lowest branch from Southern facing trunk. On third trunk from North elevation remove 3 lowest thin branches. On second trunk remove lowest South West facing branch; (e) Oak - remove bottom 3 branches - 2 facing North East and 1 facing South West; (f) one Oak - consisting of 2 main trunks. East facing trunk - remove lowest branch. West facing trunk remove lowest branch and lower fork from branch above; (g) one Beech - South facing trunk remove bottom 2 branches; (h) one Beech- remove bottom branch South West facing.	
	Holmwood, The Park	DC/22/0067/TPO		
6.0	FINANCE: Council to consider –			
6.1	(a) The Council resolved to pay the following accounts: Proposed Councillor Gwyn James, seconded Councillor Maggie Dunn, unanimous decision.			
	PAYEE	DETAILS	INVOICE TOTAL	VAT
	L J Harley **	Clerks Salary	£ 1,144.34	
	HMRC	PAYE & NICS	£ 169.08	
	NEST	Clerk Pension	£ 53.25	
	Suffolk County Council	County Farm rent for allotments	£ 60.00	
	Suffolk County Council	County Farms rent for land to North of Icepits Wood	£ 50.00	
	Suffolk County Council	Litter bin emptying	£ 998.40	
	Maggie Dunn	Litter pick refreshments expenses	£ 8.25	
	Vertas	Grass cutting Village Hall Playing Field	£ 787.45	£ 131.24
	SALC	Councillor training	£ 32.40	£5.40
	St Edmundsbury Newstalk Association	Donation	£ 50.00	
	Gt Barton Thanksgiving Fund	Hall hire	£ 34.00	
	SALC	Annual subscription	£ 782.58	
	Total		£4169.75	£136.64

** Clerks salary for April is £1144.34. This was paid by the Standing Order for £988.35 and a bank payment of £155.99. The Standing Order has been increased for May.

*Power to pay:

1.	Local Government Act 1972 S.112
2.	Local Government Act 1972 s.137
3.	Local Government Act 1972 S.111
4.	Small Holdings and Allotments Act 1908 ss.23,25
5.	Public Health Act 1875 s.164
8.	Litter Act 1983 ss. 5,6

6.2

(b) The Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them had been circulated. Details of all payments and credits for the audit year 2021-2022 were circulated. There were no questions. Bank balances as at 28/3/22:

Unity trust Current Account	£17,844.74
Unity Trust Savings Account	£65,017.27
Total balances	£82,862.01
Credits – newsletter advertising	Nil
Other Credits received	£17.27 bank account interest
Payments made under S137	£50 Donation to St Edmundsbury Newstalk

RESERVES	BALANCE	NET AMOUNT SPENT YTD 2022-2023 Financial year
Small Projects	£14,726 Earmarked: £400 School Lane footpath re-planting, £10 maintenance of garden under village sign, Dog/waste bins £850, Anchor cover for Little Hamlet £200, K Trevitt memorial £700, Jubilee mugs £1000, litter pick refreshments £41.75) Total earmarks £3201.75)	£8.25
Jubilee	£900	Nil
Youth Project	£938	Nil
General	£20,563	
Allotments	£0	£60
Asset maintenance	£ 7,674	
Asset acquisition	£13,160 (Earmarked : Community Speed Watch £1,007)	
Icepits Wood	£10,091	
S106 Funds	£14,676	
Total reserves	£82,728	£68.25

<p><u>6.3</u></p> <p><u>6.4</u></p> <p><u>6.5</u></p> <p><u>6.6</u></p> <p><u>7.0</u></p> <p><u>8.0</u></p> <p><u>9.0</u></p> <p><u>10.0</u></p> <p><u>11.0</u></p> <p><u>11.1</u></p>	<p>Playground inspections : West Suffolk Council has agreed to continue the free play area inspections service for the current financial year (2022-23). This arrangement will be reviewed towards the end of 2022.</p> <p>The P60 has been issued to the Clerk.</p> <p>The gully opposite the petrol station will be mended with a quicker drying resin. Traffic lights should be in place for only 3 days.</p> <p>The new dog bins have been installed on Mill Road and Church Lane.</p> <p>The Clerk will arrange an Icepits Wood meeting in June.</p> <p>(c) Update on events/costs for the Queen’s Jubilee celebrations - Councillor Maggie Dunn is waiting for a quote for public liability insurance. All other costs for the events taking place at the Village Hall are on track and within the £900 budget. Mugs for the children will be ordered. The route for the Suffolk Torch Relay has been changed to avoid the A143.</p> <p>(d) An update has been received from the insurance company on the damaged swing rocker in the playground. They have advised that “there is no confirmation that the broken spring was the result of an insurable peril and not just general wear and tear due to age and use.” They were unable to consider the claim. The base of the item is secure. The Council will not replace it at this time as a review of the playground equipment is taking place.</p> <p>(e) Green Lane footpath - Councillor Maggie Dunn reported that Rights of Way have confirmed that a bridge will be put across the ditch and a letter will be sent to the farmers, whose land the path crosses, asking them to cut the footpath. An extension of the cul-de-sac footpath to East Barton Road has been discussed. Councillor Maggie Dunn proposed the Parish Council make a contribution of up to £1,000 towards the legal costs of re-routing the footpath. Seconded Councillor Peter Fisk, unanimous decision.</p> <p>(f) Councillors volunteered to review the Council’s documents ready for the Annual Council Meeting in May.</p> <p><u>Chairman and Councillors reports</u></p> <p>There were no reports.</p> <p><u>Spring and Jubilee newsletter updates</u></p> <p>The Jubilee edition newsletter is now with the printers. A lighter paper has been used to help the volunteers who deliver it. The next edition will be in September.</p> <p><u>Correspondence received (not covered under any other items)</u></p> <p>Thanks, had been received for the donation to St Edmundsbury Newstalk.</p> <p><u>Items to be carried forward to next meeting</u></p> <p>There were no further items to be carried forward.</p> <p><u>Date of next meeting</u></p> <p>The next meeting will be the Councils Annual General Meeting held on Monday 16th May 2022 at 7.30pm.</p> <p>There being no further business the meeting finished at 7.20 pm.</p> <p>.....Sign & Date</p> <p>.....Print name</p> <p>CHAIRMAN</p> <p>Signed as confirmation that they are a true record.</p>
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