

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY 15TH
NOVEMBER 2021 COMMENCING AT 7.15 PM**

<u>Item</u>	<p>Councillor Maggie Dunn chaired the Council meeting along with Councillors Matthew Parker, Peter Fisk, Gwyn James, David Clarke, Andy Baker and Steve Todd.</p>
	<p>4 members of the public were present.</p>
<u>1.0</u>	<p><u>Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p>
	<p>Councillor Maggie Dunn welcomed everyone to the meeting and reminded everyone present that the meeting may be recorded. There were no apologies for absence.</p>
<u>2.0</u>	<p><u>To receive members declarations of interest</u></p>
	<p>There were no declarations of interest or requests for dispensation.</p>
<u>3.0</u>	<p><u>Open public session</u></p>
	<p>Councillor Rebecca Hopfensperger will raise with Suffolk County Council the cutting of the Fornham Road/Livermere Road junction verges. Councillor Rebecca Hopfensperger gave details of training provided by Suffolk County Council, to allow Parish Council’s to complete tasks usually provided by them e.g. road sign cleaning. The Clerk will look into publishing draft minutes on the website.</p>
<u>4.0</u>	<p><u>To receive County Councillors report</u></p>
	<p>Councillor Rebecca Hopfensperger confirmed that the government are providing extra covid support to Suffolk as pressure on the County’s hospitals reaches critical levels. The tree work on Mill Road is still being scheduled. Drains have been cleared along the A143. New white gates on East Barton Road have been ordered.</p>
<u>5.0</u>	<p><u>To received Borough Councillors Report</u></p>
	<p>Councillor Sarah Broughton reported that the footpath from the waste hub will be extended along Barton Hill. The collapsed drain on the A143 by the post office has been reported. Residents were reminded to report highways issues on line.</p>
<u>6.0</u>	<p><u>Council to discuss Suffolk County Council’s review of HGV routes and issues associated with lorry movements in Gt Barton. Each Parish Council can provide details of up to 3 concerns and should provide specific information related to the issues and its cause</u></p>
	<p>The meeting was opened to allow a resident who is a specialist in the industry to contribute. Following a discussion, the Council agreed the 3 main concerns relating to lorry movements in Gt Barton:</p>
	<p><u>3 SPECIFIC HGV SAFETY CHALLENGES FOR GT BARTON:</u></p>
	<p>Size: Minor roads simply not adequate to accommodate current overall vehicle dimensions</p>
	<p>Weight: Highway infrastructure, surfaces, drainage, civils, etc. not adequate to carry current maximum weight vehicles. Verge degradation has occurred.</p>
	<p>Speed & Enforcement: A143 is a main north-south HGV lorry route.</p>
	<p><u>3 SPECIFIC HGV LOCATION SITES WITH ISSUES FOR GB</u></p>
	<p>East Barton Road. Historic 7.5 tonne GVW restriction.</p>
	<p>Fornham Road. Historic 7.5 tonne GVW restriction. (Would now have to run East from Hall Farm)</p>
	<p>A143. Effectively, the stretch from and including Orttewell Roundabout to Bunbury junction and The Street.</p>
	<p><u>3 KEY LRR PRIORITIES FOR GT BARTON :</u></p>
	<p>Reinstatement / restoration of known TRO weight restriction on Fornham Road.</p>
	<p>Installation / Replacement / Restoration of adequate signage – Fornham Road and East Barton Road</p>
	<p>GBPC engagement with SCC, WSC, Developers re future HGV use, growth, volumes, etc. re A143, Severals and other developments.</p>
	<p>This consultation finishes on 17/12/21.</p>

<u>7.0</u>	<u>To sign the minutes of the meeting on 11th October 2021 to stand as an accurate record</u>	
	The Council resolved to sign the minutes of their meeting on 11 th October 2021 as an accurate record. Proposed Councillor Gwyn James, seconded Councillor Matthew Parker unanimous decision.	
	The Council resolved to sign the minutes of their Finance Committee meeting on 1/11/21 as an accurate record of the meeting. Proposed Councillor Gwyn James, seconded Councillor Maggie Dunn, unanimous decision.	
<u>8.0</u>	<u>To review the actions list from October's meeting.</u>	
	(a) The procedure for applying for a house 'with a local connection' at Bertuna Close is organised by the Housing Association Samphire Homes. They will be in contact to confirm the links for existing tenants.	
	(b) A request for a bench near to the allotments on Green Lane has been agreed by the landowner County Farms. The Allotment Association have been contacted for their comments. Funding is being organised by Councillor Sarah Broughton.	LJH
	(c) Measurements for the height of the step into the wooden bus shelter and distance from the footpath have been sent to Suffolk County Council who will advise whether it would be possible to install a ramp. The kickboard is rotten and the shelter needs rubbing down and re-staining. The Clerk will obtain a second quote for the work.	LJH
	(d) Photographs of the Radarlux speed sign will be sent to an electrician for his comments on powering it from a leisure battery.	LJH
	(e) The following Councillors will be involved in making decorations for the Christmas Tree festival at Holy Innocents Church: M Dunn, G James, A Baker and S Todd. Councillors agreed to enter a tree.	LJH
	(f) Rights of Way have been asked to remove the dead tree in The Tunnel between The Park and The Coppice.	LJH
	(g) An arboriculturalist is reviewing the dead trees in Icepits Wood.	LJH
	(h) The Clerk has contacted SALC about keeping Parish Council deeds with a solicitor.	LJH
	(i) Christmas lunch for vulnerable residents - New tenants take over the Bunbury Arms Public House in November. Councillor Maggie Dunn will contact them to confirm availability and price.	MD
	(j) Basketball surface – in the short term the gap between the surface and the wooden edging can be filled with soil and seeded. Vertas will provide a quote for an asphalt surface.	MD
	(k) Councillor Maggie Dunn will contact West Suffolk Council to progress the re-routing of the Green Lane footpath and to see if the landowners have provided the documentation.	M D
	(l) A request has been made to the Village Hall Management Committee to extend the playground.	M D
	(m) Reviewing the footpath cutting map and linking it to the Parish Council's objectives will be carried forward.	M D
	(n) Contacting the Post Office regarding the closed letter box will be carried forward.	M D
	(o) Councillor Steve Todd is looking into funding for new playground equipment and an article has been placed in the winter newsletter asking for comments.	M D
	(p) A memorial bench for Kate Trevitt and where to site it, was discussed.	M D
<u>9.0</u>	<u>Planning – (i) Council to sign the planning committee meeting minutes of 8th November 2021 as an accurate record of the meeting (ii) Council to consider the completed planning applications from West Suffolk Council</u>	
	The planning meeting minutes of 8/11/21 were signed as an accurate record of the meeting. Proposed Councillor Andy Baker, seconded Councillor Matthew Parker, unanimous decision.	
	<u>(ii)</u> A list of completed planning applications had been circulated.	

PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY
Payments from October					
Gt Barton Parish Council	Unity Trust Account opening deposit	2237	£500.00		3
BT Group	Village Hall emergency telephone line	D/D	£ 81.20	£13.53	3
Suffolk County Council	Allotment Rent	D/D	£ 60.00		4
Suffolk County Council	Rent for land to the North of Icepits Wood/A143	D/D	£ 50.00		5
Total additional payments October			£691.20	£13.53	
Payments November					
Gt Barton Thanksgiving Fund	Village Hall hire September and October	2238	£ 64.00		3
J Roe	Emergency Plan expenses	2239	£ 25.02		3
Luxsigns ltd	Repairs and cleaning war memorial	2240	£ 1,992.00	£ 332.00	7
P Reeve	Refund expenses - war memorial cleaning licence	2241	£ 200.00		7
Clare Veal	Garden maintenance village sign	2242	£ 45.00		3
L J Harley	Clerk's salary	S/0	£ 988.35		1

	HMRC	PAYE and NICS payments	D/D	£ 62.70		1
	NEST	Clerk's pension payments	D/D	£ 35.49		1
		Total payments November		£ 3,412.56	£ 332.00	
10.2	*Power to pay:					
	1. Local Government Act 1972 S.112					
	2. Local Government Act 1972 S.137					
	3. Local Government Act 1972 S.111					
	4. Small Holdings and Allotments Act 1908 ss.23/25					
	5. Public Health Act 1875 s.164					
	6. Public Health Act 1980 ss 43,50					
	7. War Memorials (Local Authorities' Powers) Act 1923 s.1					
	b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them had been circulated. There were no items arising from risk assessments and there were no questions.					
	Bank balances as at 31/10/21:					
	National Westminster Current A/C			£94,434.94		
	Items paid/owed from newsletter			£0		
	Other Credits received			£120 from allotment association for land rent		
	Payments made under S137			£0		
	Reserves:					
	RESERVES	BALANCE		NET AMOUNT SPENT YTD 2021-22 Financial year		
	Small Projects	£11,931 Earmarked: £300 School Lane footpath re-planting, £10 maintenance of garden under village sign Dog/waste bins £850, Anchor cover for Little Hamlet Total earmarks £1,360		£12,775 (credit £3736 from Neighbourhood Plan reserve)		
	Neighbourhood Plan	Closed		£122		
	Youth Project	£938		£0		
	General	£20,563		£0		
	Allotments	£60		£120		

	Asset maintenance	£ 8041 (Earmarked £1092 basket ball surface maintenance)	£0
	Asset acquisition	£13,160 (Earmarked : Community Speed Watch £1,007)	£0
	Icepits Wood	£10,741	£50
	S106 Funds	£14,676	£0
	Total reserves	£80,110	£13,067 (Amount spent from reserves in financial year 2021/22)
<u>10.3</u>	(c) The Council considered the annual budget proposals for 2022 – 2023 provided by the finance committee. Councillors requested a grant application form from the Church, for their request for a contribution towards their insurance.		
<u>10.4</u>	(d) Council discussed the precept for 2022 – 2023. A decision will be made in December.		
<u>10.5</u>	(e) The Council resolved to set up a designated Parish Council email at a cost of Proposed Councillor Matthew Parker, seconded Councillor Gwyn James, unanimous decision.		
<u>10.6</u>	(f) Memorial for Kate Trevitt – Councillor Maggie Dunn will look at installation costs.		
<u>10.7</u>	(g) Cost of grass cutting at Conyers Green – Councillors agreed to offer a donation to the volunteers who have been cutting the grass, to cover their expenses.		
<u>10.8</u>	(h) The quote for removing 2 dead trees in Icepits Wood had not been received.		
<u>10.9</u>	(i) Councillor Gwyn James will get quotes for planting the area along the new School Lane/Downing Drive link footpath. This will be discussed at December’s meeting.		
<u>11.0</u>	<u>Chairman and Councillors reports</u>		
	There were no further reports.		
<u>12.0</u>	<u>Meeting dates for 2022</u>		
	Council agreed the meeting dates for 2022.		
<u>13.0</u>	<u>Discussion on the surface of the footpath along the A143 (following a complaint from a cyclist)</u>		
	This will be reported using the highways reporting tool.		
<u>14.0</u>	<u>Update on Tree Project – Councillor Gwyn James</u>		
	This will be discussed at the next meeting.		
<u>15.0</u>	<u>How to progress the Council’s 3 year objectives</u>		
	This will be discussed at the next meeting.		
<u>16.0</u>	<u>Consider amendments to Council’s General Data Protection Policies – Clerk</u>		
	This will be discussed at the next meeting.		
<u>17.0</u>	<u>Update on the Ixworth Traffic Task Force – Councillor Andy Baker</u>		
	There were no further updates.		
			M D
			LH
			G J
			GJ

<p><u>18.0</u></p> <p><u>19.0</u></p> <p><u>20.0</u></p> <p><u>21.0</u></p>	<p><u>Correspondence received (not covered under any other items)</u> Councillor Maggie Dunn had received a letter regarding a planning application.</p> <p><u>Items to be carried forward to next meeting</u> There will be a discussion on CCTV at the Village Hall and Defibrillator signage in the village.</p> <p><u>Closing public session</u> No further items were raised.</p> <p><u>Date of next meeting</u> The next meeting will be held on Monday 13th December 2021.</p> <p>There being no further business the meeting finished at 10.00 pm.</p> <p>.....Sign & Date</p> <p>.....Print name</p> <p>CHAIRMAN</p> <p>Signed as confirmation that they are a true record.</p>	<p>LH</p>
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