

**MINUTES OF THE REMOTE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY
16th NOVEMBER 2020 COMMENCING AT 7.15 PM**

<u>Item</u>	<p>Councillor Maggie Dunn chaired the remote Council meeting along with Councillors Matthew Parker, Philip Reeve, Peter Fisk, Declan Gallagher, Andy Baker and Steve Todd . The meeting is being held remotely due to social distancing measures during the Coronavirus Pandemic.</p> <p>3 members of the public were present.</p>
<u>1.0</u>	<p><u>Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and explained how this remote meeting would run, voting with a show of hands and that the meeting is being recorded. Apologies for absence were accepted from Councillor Diana Boys.</p>
<u>2.0</u>	<p><u>To receive members declarations of interest</u></p> <p>Councillor Philip Reeve declared an interest in the amendment to his planning application.</p>
<u>3.0</u>	<p><u>Council to consider co-opting Gwyn James onto the Council</u></p> <p>The Council resolved to fill the casual vacancy by co-opting Gwyn James onto the Council. Proposed Councillor Philip Reeve, seconded Councillor Andy Baker, unanimous decision. Councillor Gwyn James confirmed that he has no interests in any items on the agenda.</p>
<u>4.0</u>	<p><u>Open Public Session</u></p> <p>A member of the public raised the issue of deer in the village and asked if it would be possible to cull them. West Suffolk Council are not carrying out any culls of 4 legged animals in the area. Information from a pest control specialist stated that it would be virtually impossible to cull the deer in such a large area. Councillors noted that many residents are happy with the deer population.</p>
<u>5.0</u>	<p><u>To receive County Councillors Report</u></p> <p>Councillor Rebecca Hopfensperger circulated West Suffolk Council’s general report. Following the Government announcing £1 billion of funding for local authorities this winter, West Suffolk still await details of what this actually means both in terms of their own leisure facilities and wider support for the Council. The coat of arms held by the former West Suffolk Council until 1973 has been adopted. Suffolk County Council are supporting families and children in need as collectively they do not want any child to go hungry. A campaign run by West Suffolk Council and local schools to try to cut harmful toxic emissions from vehicles, has been turned into a national initiative. The Gaia earth exhibit at The Apex, has been a tremendous success in terms of people visiting and supporting the venue as well as supporting local businesses and thinking about the environment. The six parks in West Suffolk, have been awarded the prestigious Green Flag in recognition for being safe, clean and well looked after. A battery the size of a shipping container made from recycled electric vehicle batteries, is among the green features that will help power the Mildenhall Hub with renewable energy. West Suffolk Council has declared a climate change emergency and Cabinet has agreed a road map of initiatives to protect and improve the local environment and set us on the road to become net-carbon zero by 2030. Grants of up to £10,000 are available and will cover two-thirds of the cost of qualifying home improvements. These include loft, cavity and external wall insulation, along with solar and heat pump renewable energy systems. Final payments have been made under the Government and Council schemes to businesses – supporting thousands of West Suffolk businesses accessing millions of pounds of help during lockdown. The historic frontage at 17-18 Cornhill, the former post office, is being kept while the rest of the building behind, including parts which were added on at a later stage, is gradually being demolished. The redevelopment will deliver new ground floor commercial units with 12 flats above. By widening Market Thoroughfare by over 50 per cent and creating a new</p>

	<p>commercial frontage onto St Andrews Street South, the Council will also be delivering on some of the aims of the town centre masterplan, shaped by 8000 public comments. Government has introduced Test and Trace Support Payments to provide financial aid to some people, such as those on low incomes and benefits, who have been asked to self-isolate.</p> <p>Local issues: The survey of the trees in the Mill Road tree belt has taken place. West Suffolk Council have trees available for village planting and Councillor Rebecca Hopfensperger will look into whether they would be suitable replacements for dead trees in this belt. Councillor Peter Fisk requested a piece of land to be planted as a wood for the Gt Barton Community Woodland Group to manage.</p> <p>The footpath issues in the village are being looked into and some work orders have already been raised.</p> <p>The damaged bus shelter on Livermere Road will be removed. The hardstanding can be used until a replacement shelter is installed.</p> <p>Councillor Hopfensperger will ask if the Parish Council can pay the additional sum to have the broken white gates (on East Barton Road) replaced with larger ones.</p> <p>Fornham Road junction will also be assessed under the West Suffolk Operational Hub review of traffic movements on surrounding roads.</p> <p>The Fornham Road give way sign is very close to the junction and this will be reviewed.</p> <p>Traffic counting strips on Livermere Road and Fornham Road will be looked into.</p> <p>Mid Suffolk and Baburgh are also consulting on their joint Local Plan.</p> <p>West Suffolk Council's Covid impact figure is £11.2 million combined with £8.3 million of income reduction.</p>	<p>RH RH RH RH RH RH RH RH</p>
6.0	<p><u>To receive Borough Councillors Reports</u></p>	
	<p>Repair work is taking place on the A143. The portfolio holder for planning, David Roach, can attend meetings to discuss the West Suffolk Local Plan.</p>	
7.0	<p><u>A Davies – updates on commons/village greens, School Lane/Downing Drive footpath</u></p>	
	<p><u>link and Maple Green</u></p>	
	<p>The Council discussed the School Lane/ Downing Drive link footpath and re-routing the path following removal of the sycamore tree.</p>	
	<p>The following areas are registered as village greens: Conyers Green (x 2), triangle at Church Road/A143 junction, triangle at Church Road/Green Lane junction. There was a discussion on transferring the registration to the Parish Council. To claim adverse possession on any areas, they must be fenced and an example will be provided.</p>	
	<p>The ownership of the land where 'The Mission' once stood on Conyers Green will be reviewed. The Clerk will contact the Holy Innocence Church warden.</p>	<p>LJH</p>
8.0	<p><u>To sign the minutes of the Council meeting on Monday 21st September 2020 to stand as</u></p>	
8.1	<p><u>an accurate record of the meeting</u></p>	
	<p>The minutes of the Council meeting on Monday 21st September 2020 were accepted as an accurate record of the meeting, and will be signed at a later date due to 'social distancing measures' currently in place. Proposed Councillor Philip Reeve seconded Councillor Peter Fisk, unanimous decision.</p>	
9.0	<p><u>FINANCE: Council to consider -</u></p>	
	<p>(a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Philip Reeve, unanimous decision.</p>	

PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY
ICO	Data Protection Registration	D/D	£35.00	£0	3
NEST	Clerk's Pension	D/D	£46.62		1
HMRC	PAYE & NICS for October	D/D	£115.65		1
L J Harley	Clerks salary	S/O	£1,121.41		1
BT	Village Hall telephone line	D/D	£78.13		3
Suffolk County Council	Allotment Rent	D/D	£60.00		3
Total payments October			£1,421.81	£0	
NEST	Clerk's Pension	D/D	£35.49		1
HMRC	PAYE/NICS - November	D/D	£63.99		1
L J Harley	Clerk's salary	S/O	£987.75		1
SALC	Planning webinars x 4	2182	£90.00	£15.00	3
John Ranson	Telephone box refurbishment	2183	£682.74		3
S Todd	Refund expenses top soil for Conyers Green	2184	£58.80	£9.80	3
Gt Barton Church Offertory	Contribution towards Church insurance replacing grass cutting costs	2185	£2,589.02		3
Suffolk Cloud	Website host	2186	£100.00		3
Places4People	Neighbourhood Plan consultant	2187	£957.60	£159.60	2
S Deare	Neighbourhood Plan Clerk's salary	2188	£43.68		2
Total Payments November			£5,609.07	£174.60	

*Power to pay:

- 1 Local Government Act 1972 S.112
Localism Act 2011, Sch 9; Town and Country Planning Act 1990 S.61f(1) and
- 2 planning and Compulsory Purchase Act 2004 s.38C(2)
- 3 Local Government Act 1972 S.111
- 4 Public Health Act 1875 s.164

b) Councillors had received the financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them.

There were no questions. The bank reconciliations for September and October had been checked by Councillor Maggie Dunn and was approved by the Council. The bank reconciliation for October was also checked by Councillor Steve Todd, who is not a bank signatory. Bank balances as at 31/10/20:

Current A/C	£53,642.70	
Bus Reserve	£45,620.33	
Total	£99,263.03	

Items paid/owed from newsletter	£0	
Other Credits received	£0	
Business reserve account interest	£0	
Payments made under S137	£0	
Transfers between accounts	£0	
Total expenses for Coronavirus	£227.69 (Expenses £512.69, hall hire saving £285)	

Reserves:

RESERVES	BALANCE	NET AMOUNT SPENT YTD
Small Projects	£21,266. Earmarked: £3,000 School Lane footpath, Land Registering £5000, cleaning war memorial £1000)	£1,527
Neighbourhood Plan	£3,877 – Earmarked: £150 for CAS technical help & £193 SD salary to June 2020	£1,313
Neighbourhood Plan Grant	Nil	£8190
Youth Project	£938	£0
General	£20,563	£0
Allotments	£60	£60
Asset maintenance	£ 6041 (Earmarked £1092 basketball surface maintenance)	£1,066
Asset acquisition	£11,160(Earmarked : Community Speed Watch £1,007)	£0
Icepits Wood	£7,829	£0
S106 Funds	£14,676	£0
Total reserves	£86,410	£12,156 (Amount spent from reserves this financial year)

	<p>Following the registration of the Lease of the Allotments, a copy of the registered Title and Plan has been received. The original is held with MCP solicitors (Andrew Davies) along with all our title deeds.</p> <p>Council agreed removal of the earmark for technical help, in the Neighbourhood Plan reserve.</p> <p>Councillor Philip Reeve confirmed that Vertas have been advised that payment is being withheld as the grass cutting contract is not correct to the offer document.</p> <p>(c) An invoice has not been received from the Neighbourhood Plan Clerk.</p> <p>(d) The Council agreed to pay the invoice from the Neighbourhood Plan consultant of £957.60. Proposed Councillor Maggie Dunn, seconded Councillor Philip Reeve, unanimous decision.</p> <p>(e) Council agreed to purchase cones to protect the newly sown grass at Conyers Green. Proposed Councillor Maggie Dunn, seconded Councillor Andy Baker, unanimous decision.</p> <p>(f) Council agreed to obtain a quote for reinstating the 'Telephone box' lettering on the red box on Livermere Road. Councillor Steve Todd will look into.</p> <p>Councillor Matthew Parker left the meeting.</p> <p>Council to consider the following amended applications:</p>	LJH						
<p>10.0</p>	<table border="1"> <tr> <td data-bbox="363 936 730 1137">35 Conyers Way</td> <td data-bbox="730 936 1098 1137">DC/20/1666/TPO</td> <td data-bbox="1098 936 1458 1137">TPO 033 (1961) tree preservation order - (i) 1 Cherry/Plum - fell (ii) 1 Redwood - crown raise to 3 metres</td> </tr> <tr> <td data-bbox="363 1137 730 1346">Vicarage Farm House, Vicarage Farm Lane</td> <td data-bbox="730 1137 1098 1346">DC/20/174/HH</td> <td data-bbox="1098 1137 1458 1346">(a) Single storey front extension to form garage/workshop (b) external alternations to fenestration</td> </tr> </table>	35 Conyers Way	DC/20/1666/TPO	TPO 033 (1961) tree preservation order - (i) 1 Cherry/Plum - fell (ii) 1 Redwood - crown raise to 3 metres	Vicarage Farm House, Vicarage Farm Lane	DC/20/174/HH	(a) Single storey front extension to form garage/workshop (b) external alternations to fenestration	ST
35 Conyers Way	DC/20/1666/TPO	TPO 033 (1961) tree preservation order - (i) 1 Cherry/Plum - fell (ii) 1 Redwood - crown raise to 3 metres						
Vicarage Farm House, Vicarage Farm Lane	DC/20/174/HH	(a) Single storey front extension to form garage/workshop (b) external alternations to fenestration						
	<p>Councillor Philip Reeve did not vote on the application for Vicarage Farm House.</p> <p>The Council supported both applications. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.</p>							
<p>11.0</p>	<p><u>Council to discuss the 2021-22 precept</u></p> <p>The budget for the precept had been circulated and was discussed and agreed by Council. The Council then agreed to request a precept from West Suffolk Council for 2021/22 of £33,587.00. This is the same figure as the previous year. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.</p>							
<p>12.0</p>	<p><u>Council's response to West Suffolk Council's new Local Plan</u></p> <p>The Council are continuing to discuss their response.</p>							
<p>13.0</p>	<p><u>Suffolk County Council's consultation re division boundaries</u></p> <p>Suffolk County Council's new plan will result in Gt Barton being paired with Moreton Hall. The Council agreed that they wished to avoid Gt Barton merging into Bury St Edmunds through development and wanted to protect their rurality. Different issues will be raised from an urban environment.</p>							

14.0	<u>Gift of Land</u> The Council will ask if a piece of land closer to the village could be offered and will explore the option of a cash alternative.	
15.0	<u>Items carried forward from last meeting</u> Councillor Maggie Dunn will look into the cost of re-routing the footpath on Green Lane.	MD
16.0	<u>Update on Village projects:</u> The Clerk is chasing Greene King regarding access across the land at the Bunbury Arms public house.	LJH
17.0	<u>Conyers Green</u> The memorial plaque for a resident will be installed once the pandemic is over. The Council agreed to install a memorial bench on the green. Proposed Councillor Steve Todd, seconded Councillor Maggie Dunn, unanimous decision. Councillor Steve Todd will obtain a quote. Following a discussion and information received that libraries are not open, the Livermere Road book swap will remain closed.	
18.0	<u>Helping the community</u> The Council resolved to fund a meal for members of the luncheon club up to a value of £700. Proposed Councillor Philip Reeve, seconded Councillor Maggie Dunn, unanimous decision.	
19.0	<u>Request for speed sign post on Pakenham Road</u> Councillor Andy Baker will check against Suffolk County Council's advice, if a suitable site can be found.	AB
20.0	<u>Maintenance of garden under the village sign</u> The Council agreed to fund the maintenance of the garden under the village sign for £150 per annum. Proposed Councillor Maggie Dunn, seconded Councillor Gwyn James, unanimous decision.	
21.0	<u>Meeting dates 2021</u> The meeting dates for 2021 were confirmed.	
22.0	<u>Newsletter</u> A winter newsletter pamphlet will be produced. The clerk has contacted the distribution organiser and village organisations. A request for a new editor will be included.	
23.0	<u>Chair and Councillor's Reports</u> There were no reports.	
24.0	<u>Planning (i) Council to sign the planning committee meeting minutes of 12th October and 9th November 2020 as an accurate record of the meeting and (ii) Council to consider the completed planning applications from West Suffolk Council</u> (i) The planning meeting minutes of 12 th October and 9 th November were approved. Proposed Councillor Philip Reeve, seconded Councillor Peter Fisk, unanimous decision from those present at the meeting. The Parish Council supported the following applications:	
	Riven Dell, Livermere Road	DC/20/1464/HH Detached garage and home office/store
	Bullens Farm Barn, 2 Edes Paddock	DC/20/1513/HH 1 garden shed/office
	Redcastle Farm Cottage, Brand Road	DC/20/1497/FUL 1 holiday cottage

48 Conyers Way	DC/20/1578/HH	(i) two storey and single storey rear extensions (ii) single storey front extension
Rawlins, School Lane	DC/20/1678/TPO	TPO 370(1974) Tree Preservation Order - 3 Sycamores (i)height reduction by 30% (ii) reduce lateral branches by up to 4 metres on south elevation
Warwick House, East Barton Road	DC/20/1683/TPO	TPO426(2006) tree preservation order - 1 Oak reduce side of crown leaning towards dwelling by up to 2 metres
The Parish Council objected to the following application:		
35 Conyers Way and 48 The Coppice	DC/20/1666/TPO	TPO 033 (1961) tree preservation order - (i) 1 Cherry/Plum - fell (ii) 1 Conifer within 48 The Coppice- crown lift to give 6 meters clearance on one side (iii) 1 Redwood- fell
(ii) The following planning applications were approved by West Suffolk Council:		
Bullens Farm Barn, 2 Edes Pa	DC/20/1513/HH	1 garden shed/office
Riven Dell, Livermere Road	DC/20/1464/HH	Detached garage and home office/store
25.0	<u>Correspondence</u>	
There were no items of correspondence.		
26.0	<u>Items to be carried forward to next meeting</u>	
No items were raised.		
27.0	<u>Closing public session</u>	
No further items were raised.		
28.0	<u>Date of next meeting</u>	
The next Parish Council meeting will be on Monday 14 th December and will be held remotely until social distancing measures are relaxed.		
There being no further business the meeting finished at 10.00 pm.		
.....Sign & Date		
.....Print name.		
CHAIRMAN		
Signed as confirmation that they are a true record.		

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