

**MINUTES OF THE REMOTE MEETING OF GREAT BARTON PARISH COUNCIL ON
MONDAY 15th JUNE 2020 COMMENCING AT 7.15 PM**

<u>Item</u>	<p>Councillor Maggie Dunn chaired the remote Council meeting along with Councillors Matthew Parker, Philip Reeve, Declan Gallagher, Peter Fisk and Steve Todd . The meeting is being held remotely due to social distancing measures during the Coronavirus Pandemic.</p>							
<u>1.0</u>	<p>6 members of the public were present.</p> <p><u>Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and explained how this remote meeting would run, voting with a show of hands and that the meeting is being recorded. Apologies for absence were accepted from Councillor Diana Boys who is unable to attend the remote meeting due to technical issues.</p>							
<u>2.0</u>	<p><u>To receive members declarations of interest</u></p> <p>There were no declarations of interest.</p>							
<u>3.0</u>	<p><u>Open Public Session</u></p> <p>No items were raised.</p>							
<u>4.0</u>	<p><u>To receive County Councillors Report</u></p> <p>Councillor Rebecca Hopfensperger has chased the report on the Mill Road/Conyers Way tree belt. Councillor Maggie Dunn has asked that this be raised with Suffolk County Council as a matter of urgency.</p> <p>A joint meeting will take place with Suffolk County Council and Pakenham Parish Council to discuss the effects of the housing developments at Thurston, on surrounding roads.</p> <p>Fornham Road safety assessment – a further review will take place once traffic movements are back to normal. This will include a continuous traffic assessment for the North East development and will tie in with the cumulative impact of sites in the area.</p> <p>The safety re-configuration work on the road outside the hub will start this week.</p>							
<u>5.0</u>	<p><u>To receive Borough Councillors Reports</u></p> <p>West Suffolk Council are re-instating parking charges from 15/6/20 to tie in with shops re-opening. The brown bin collection has resumed. A query was raised on the planning application for High Trees which had been ‘called in’ for the delegation panel to review.</p> <p><u>Agenda item 10(i) Update on Neighbourhood Plan</u></p> <p>The Parish Council resolved to: (i) approve the shortlist of examiners and to ask West Suffolk Council to approach them for their availability to examine the Gt Barton Neighbourhood Plan (ii) Grant the Neighbourhood Plan working Group delegated authority to agree the final choice with West Suffolk Council in order to ensure that the examination can commence as soon as possible after the conclusion of the current consultation on the plan. Proposed Councillor Philip Reeve, seconded Councillor Maggie Dunn, unanimous decision.</p>							
<u>6.0</u>	<p><u>Planning</u></p> <p>The Council supporting the following planning application:</p> <table border="1" data-bbox="368 1659 1453 1693"> <tr> <td data-bbox="368 1659 616 1693">48 Conyers Way</td> <td data-bbox="624 1659 887 1693">DC/20/0814/TPO</td> <td data-bbox="895 1659 1453 1693">TPO 033 (1961) Tree Preservation Order</td> </tr> </table> <p>The Council objected to the following planning application and made comments:</p> <table border="1" data-bbox="368 1727 1453 2013"> <tr> <td data-bbox="368 1727 520 2013">The White House, The Park</td> <td data-bbox="528 1727 791 2013">DC/20/0663/TPO</td> <td data-bbox="799 1727 1062 2013">TPO 370(1974) Tree Preservation Order 1 Sycamore Fell</td> <td data-bbox="1070 1727 1453 2013">Object to felling of tree, but agree with tree officers report: There is some deadwood in the upper crown, possibly due to squirrel damage, which does have a risk of falling on a property, but which can be removed without TPO consent.</td> </tr> </table>	48 Conyers Way	DC/20/0814/TPO	TPO 033 (1961) Tree Preservation Order	The White House, The Park	DC/20/0663/TPO	TPO 370(1974) Tree Preservation Order 1 Sycamore Fell	Object to felling of tree, but agree with tree officers report: There is some deadwood in the upper crown, possibly due to squirrel damage, which does have a risk of falling on a property, but which can be removed without TPO consent.
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The White House, The Park	DC/20/0663/TPO	TPO 370(1974) Tree Preservation Order 1 Sycamore Fell	Object to felling of tree, but agree with tree officers report: There is some deadwood in the upper crown, possibly due to squirrel damage, which does have a risk of falling on a property, but which can be removed without TPO consent.					

This application was subsequently amended to the following. The Council supported the tree officers comments:			
The White House, The Park	DC/20/663/TPO	Fell 1 Ash	The response relates to the amended application for the removal of 1 Ash. Council supports the application and the comments from the tree officer: The Ash tree, located furthest away from the boundary, is in poor condition. It has a significant amount of dieback with only 25% live crown. Felling the tree would be acceptable based on its poor condition and limited life expectancy. As such, I would not object to its removal. I would recommend a replacement tree is conditioned of 1 no standard specimen, planted within 20 metres of tree to be removed.
The Council originally objected to the following application but following receipt of further information confirming the status of the trees, supported the application:			
Grove End, Livermere Road	DC/20/0890/TPO	TPO513(2010) TPO - 1 holly and 1 cypress - fell	Object to this application pending further information as to why the tree should be felled, from the applicant.
The following application is awaiting a report from West Suffolk's Arboricultural officer:			
38 Conyers Way	DC/20/0887/TPO	TPO194 (1972) 1 Oak reduce canopy by up to 5 metres over the patio and up to 4 metres away from the conservatory, overall crown thin by 15% and remove epicormic growth from stems	
Council were advised that the report would not be available until after the consultation expiry date therefore the Council agreed to follow the advice of the Arboricultural Officer.			
<u>Item 9(i) Maple Green</u>			
<u>7.0</u>			
The Council resolved to instruct Andrew Davies, MCP Solicitors to contact the Crown Solicitors in order to progress the acquisition of the green from The Crown. Proposed Councillor Maggie Dunn, seconded Councillor Philip Reeve, unanimous decision. The remit is only to obtain information/clarification and will not commit the Parish council to anything. It is thought that by MCP Solicitors acting as the intermediary for Gt Barton Parish Council and Maple Green Resident's Association, and confirming that they both want the land to go into 'public ownership', might achieve a reduction of the current land acquisition cost, although accepting the possible £5,000 admin/lawyer, surveyor costs are not likely to be reduced. The following matters, raised by the Maple Green Resident's Association will be reviewed once a face to face discussion by the Council can take place:			
(i) That the Parish Council consider using some of the S106 funds towards the cost of the purchase of the green			
(ii) That the Parish Council consider in principle that they would take over ownership of the green in the event that West Suffolk Council does not.			
West Suffolk Council have not confirmed if they would take ownership with no cost and continue to maintain the green.			
<u>8.0</u>			
<u>To sign the minutes of the Council meeting on Monday 18th May 2020 to stand as an accurate record of the meeting</u>			
The minutes of the Council meeting on Monday 18 th May 2020 were accepted as an accurate record of the meeting, and will be signed at a later date due to 'social distancing measures'			

currently in place. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision from those present at the meeting.

FINANCE: Council to consider -

(a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.

PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY
HMRC	PAYE & NICS	D/D	£ 59.21		1
NEST	Pension	D/D	£ 33.63		1
L J Harley	Clerk's salary	S/O	£ 964.51		1
L J Harley	Council Expenses	2166	£ 532.37	£ 55.63	3
Trevor Brown	Internal Auditor	2167	£ 210.00		3
John Ranson	Maintenance to playpark benches	2168	£ 384.17		3
Charitable donation	St Nicholas Hospice	2169	£ 240.00		4
Vertas	Grass cutting playing field	2170	£ 753.19	£125.53	3
Barcham Trees PLC	Horse Chestnut for Conyers Green	2171	£ 106.80	£17.80	3
P Reeve	Expenses in relation to Conyers Green tree	2172	£ 87.42		3
Total payments June			£ 3,371.30	£ 198.96	

*Power to pay:

- 1 Local Government Act 1972 S.112
Localism Act 2011, Sch 9; Town and Country Planning Act 1990 S.61f(1) and
- 2 planning and Compulsory Purchase Act 2004 s.38C(2)
- 3 Local Government Act 1972 S.111
- 4 Local Government Act S.137

b) Councillors had received the financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them. There were no questions. The bank reconciliation for May was approved by the Council.

Current A/C	£64,297.06
Bus Reserve	£45,603.46
Total	£109,900.52

Items paid/owed from newsletter	£0
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Other Credits received	£0	£0
Business reserve account interest	£0	£36.32
Payments made under S137	£240 St Nicholas' Hospice	£0
Transfers between accounts	£0	£0
Expenses for Coronavirus	£360.73	
Reserves:		
RESERVES	BALANCE	NET AMOUNT SPENT YTD
Small Projects	£21,596. Earmarked: £3,000 School Lane footpath and Land Registering £5000	£1,021
Neighbourhood Plan	£4,782 – Earmarked: £150 for CAS technical help & £299 SD salary to June 2020	£409
Neighbourhood Plan Grant	Nil	£8190
Youth Project	£938	£0
General	£20,563	£0
Allotments	NIL	£60
Asset maintenance	£ 6724.26	£384
Asset acquisition	£11,160(Earmarked : Community Speed Watch £1,007)	£0
Icepits Wood	£7,829	£0
S106 Funds	£14,676	£0
Total reserves	£88,268.26	£10,064 (Amount spent from reserves this financial year)
9.0	<p>(c) The invoice for the Neighbourhood Plan Clerk had not been received.</p> <p>d) The Council approved the expenses for P Reeve of £87.42 for collection of the Horse Chestnut Tree and support equipment, cost of support equipment and expenses relating to the use of the digger. Proposed Councillor Maggie Dunn, seconded Councillor Steve Todd, unanimous decision.</p> <p>Items carried forward from last meeting:</p> <p>Item (i) re Maple Green had already been dealt with.</p> <p>(ii) Update on Conyers Green tree planting – the new Horse Chestnut tree has been planted on Conyers Green. The repair to the grass at the corner of the green will be discussed again once social distancing measures are relaxed.</p> <p>(iii) It was confirmed that Councillors Maggie Dunn, Matthew Parker and Philip Reeve will form a small working group to attend the meetings with Suffolk County Council discussing the Bunbury junction and The Triangle. There was a discussion relating to Borough Councillor Sarah Broughton's position at Barley Homes.</p>	

	<p>There was a discussion on the number of minor accidents that occur at the Bunbury crossroads that are not reported to the police. The Clerk will keep a log of these.</p>												
<p>10.0</p>	<p>Update on Village projects : (i) Neighbourhood Plan – Councillor Philip Reeve – This item has already been discussed (ii) School Lane/Downing Drive link footpath – Councillor Matthew Parker had obtained 2 quotes for a new surface and is waiting to hear from Neighbours he has contacted.</p>												
<p>11.0</p>	<p>Chair and Councillor’s Reports</p> <p>The newsletter has been postponed until social distancing is relaxed. There were no other reports.</p>												
<p>12.0</p>	<p><u>Planning – Council to sign the planning committee minutes of 8/6/20 and to consider the completed applications from West Suffolk Council</u></p> <p>The Council accepted the minutes from the planning committee of 8/6//20 as an accurate record of the meeting, which will be signed at a later date (due to social distancing restrictions). Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.</p>												
	<p>The following planning applications had been approved by West Suffolk Council:</p> <table border="1" data-bbox="363 842 1458 1375"> <tr> <td data-bbox="363 842 619 1088"> <p>Cornerways, East Barton Road</p> </td> <td data-bbox="624 842 863 1088"> <p>DC/20/0511/HH</p> </td> <td data-bbox="868 842 1458 1088"> <p>(i) Front porch (following demolition of existing porch) (ii) replacement carport (iii) single storey rear extension with glazed lantern (following demolition of existing garden room) (iv) conversion of existing garage to snug (v) boarding to external elevation</p> </td> </tr> <tr> <td data-bbox="363 1095 619 1173"> <p>The Lodge, The Park</p> </td> <td data-bbox="624 1095 863 1173"> <p>DC/20/0493/LB</p> </td> <td data-bbox="868 1095 1458 1173"> <p>Application for Listed Building Consent - replace 4 existing roof finials</p> </td> </tr> <tr> <td data-bbox="363 1180 619 1258"> <p>Great Barton Lodge, The Avenue</p> </td> <td data-bbox="624 1180 863 1258"> <p>DC/20/0575/HH</p> </td> <td data-bbox="868 1180 1458 1258"> <p>Single storey glazed garden room to rear (following demolition of conservatory)</p> </td> </tr> <tr> <td data-bbox="363 1265 619 1375"> <p>33 Conyers Way</p> </td> <td data-bbox="624 1265 863 1375"> <p>DC/20/0271/TPO</p> </td> <td data-bbox="868 1265 1458 1375"> <p>1 Beech - crown raise to 3 metres above ground level all round and 5.4 metres above ground level over highway</p> </td> </tr> </table>	<p>Cornerways, East Barton Road</p>	<p>DC/20/0511/HH</p>	<p>(i) Front porch (following demolition of existing porch) (ii) replacement carport (iii) single storey rear extension with glazed lantern (following demolition of existing garden room) (iv) conversion of existing garage to snug (v) boarding to external elevation</p>	<p>The Lodge, The Park</p>	<p>DC/20/0493/LB</p>	<p>Application for Listed Building Consent - replace 4 existing roof finials</p>	<p>Great Barton Lodge, The Avenue</p>	<p>DC/20/0575/HH</p>	<p>Single storey glazed garden room to rear (following demolition of conservatory)</p>	<p>33 Conyers Way</p>	<p>DC/20/0271/TPO</p>	<p>1 Beech - crown raise to 3 metres above ground level all round and 5.4 metres above ground level over highway</p>
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<p>13.0</p>	<p><u>Correspondence</u></p> <p>A letter had been received from Clare Countess of Euston, thanking everyone for all we are doing to support each other in difficult times.</p>												
<p>14.0</p>	<p><u>Items to be carried forward to next meeting</u></p> <p>There was a discussion on using the telephone box on Livermere Road as a book exchange. This will be discussed in July.</p> <p>The Council agreed that ‘call divert’ can be added to the telephone package for the village hall telephone. This will be ratified at July meeting.</p> <p>An update from the Emergency Operations Team will be requested for July.</p> <p>A site visit at Icepits Wood will be arranged.</p>												
<p>15.0</p>	<p><u>Closing public session</u></p> <p>No further items were raised.</p>												
<p>16.0</p>	<p><u>Date of next meeting</u></p>												

The next Parish Council meeting will be on Monday 20th July 2020 and will be held remotely until social distancing measures are relaxed.

There being no further business the meeting finished at 9.30 pm.

.....Sign & Date

.....Print name.

CHAIRMAN

Signed as confirmation that they are a true record.

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