

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON  
MONDAY 20<sup>th</sup> JANUARY 2020 COMMENCING AT 7.15 PM**

<b><u>Item</u></b>	<p><b>Councillor Maggie Dunn chaired the meeting along with Councillors Matthew Parker, Peter Fisk, Philip Reeve and Diana Boys.</b> <b>4 members of the public were present.</b></p>	
<b><u>1.0</u></b>	<p><b><u>Chairman’s welcome, reminder about the filming of meetings and to receive apologies for absence</u></b> Councillor Maggie Dunn welcomed everyone to the meeting. Apologies for absence were accepted from Councillor Kate Trevitt. Councillor Matthew Parker will be late to the meeting. Stephen Haynes has resigned from the Council.</p>	
<b><u>2.0</u></b>	<p><b><u>Open public session – 10 minutes</u></b> No items were raised in the public session.</p>	
<b><u>3.0</u></b>	<p><b><u>To receive County Councillor’s report from Rebecca Hopfensperger</u></b> Councillor Rebecca Hopfensperger has received the Fornham Road traffic survey. There was a discussion on the section 106 funds from the Bury North East development. Councillor Rebecca Hopfensperger recommended looking at all items that are needed together as a package. A traffic assessment for the West Suffolk Operational Hub will take place once the pattern is established. There has been an issue with the skips at the newly opened West Suffolk Operational Hub, not being in the correct position and items having to be lifted over a barrier into the skip and insufficient sized parking spaces for cars with trailers. The lighting is on 24/7 but they have agreed to adjust the angle of the lights and change the dim time to 20:30. Details of a consultation on children’s centres are on the Suffolk County Council website. A strategic review is taking place of general HGV routes, which will allow local communities to report how HGVs are affecting them. Councillor Rebecca Hopfensperger will chase County Farms for a response to questions raised. A visit has been arranged to the school for Rebecca to talk to the junior road safety officers on anti-idling. Details of the new Park and Stride initiative, where parents can park at the Village Hall and walk children to school, crossing the A143 at the new crossing, have been confirmed. Following an accident involving a branch falling on a car, Suffolk County Council have agreed to look at the trees between Mill Road and Conyers Way. At 19.40 Councillor Matthew Parker arrived. Following a letter regarding issues in Gt Barton including speeding and the volume of HGVs, County Councillor Andrew Reid, the cabinet member for Highways, Transport and Rural affairs, has agreed to visit.</p>	RH RH  RH  RH
<b><u>4.0</u></b>	<p><b><u>To receive Borough Councillors reports from Sarah Broughton and Rebecca Hopfensperger</u></b> Councillor Sarah Broughton advised that the West Suffolk Operational Hub have agreed to a revised curb line at the entrance. The outside of the hub has been included on the weekly sweep programme. Air quality monitoring is still on-going on The Street and a meeting of the Air Quality Monitoring group will be arranged. West Suffolk Council are currently undertaking a parking review. The number of parking enforcement wardens will increase from April. Local groups were reminded to contact Rebecca and Sarah with requests for grants from their locality budgets.</p>	
<b><u>5.0</u></b>	<p><b><u>(i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &amp;, when</u></b></p>	

	<p><b>appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting</b></p>					
<p><b>6.0</b></p>	<p>No Declarations of Interest or requests for dispensation had been received.</p> <p><b>To sign the minutes of the Council meeting on Monday 9<sup>th</sup> December 2019 to stand as an accurate record of the meeting</b></p>					
	<p>The minutes of the Parish Council meeting on 9/12/2019 were signed as an accurate record of the meeting. Proposed Councillor Peter Fisk, seconded Councillor Diana Boys, unanimous decision.</p>					
<p><b>7.0</b></p>	<p><b>Planning – (i) To sign planning meeting minutes from 13<sup>th</sup> January 2020 as an accurate record of the meeting (ii) to consider the completed planning applications from West Suffolk Council</b></p>					
	<p>(i) The planning meeting minutes from 13/1/2020 were signed as an accurate record of the meeting. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.</p>					
	<p>(ii) The following planning applications had been approved by West Suffolk Council:</p>					
	<p>3 Conyers Way DC/19/1970/HH</p>	<p>Installation of 1.50 metre high fence to northern and western boundary (following removal of existing conifer hedge)</p>				
	<p>High Trees, The Park DC/19/1993/TPO</p>	<p>TPO 370 (1974) - Tree Preservation Order - (i) 1 Ash - Reduce crown by up to 2 metres to appropriate pruning points, in line with BS3998:2010 (ii) 1 Sycamore - Coppice (iii) 1 Sycamore - Coppice (iv) 2 Hawthorn, 1 Sycamore - Coppice.</p>				
<p><b>8.0</b></p>	<p><b>FINANCE: Council to consider -</b></p>					
<p><b>8.1</b></p>	<p>(a) The Council resolved to pay the following accounts: Proposed Councillor Philip Reeve, seconded Councillor Matthew Parker, unanimous decision.</p>					
	<p><b>PAYEE</b></p>	<p><b>DETAILS</b></p>	<p><b>CHQ NO.</b></p>	<p><b>INVOICE</b></p>	<p><b>VAT</b></p>	<p><b>POWER TO PAY</b></p>
<p>NEST</p>	<p>Pension</p>	<p>D/D</p>	<p>£ 33.63</p>			<p>LGA 1972 s.112</p>
<p>L J Harley</p>	<p>Clerk's salary</p>	<p>S/O</p>	<p>£ 947.15</p>			<p>LGA 1972 s.112</p>
<p>HMRC</p>	<p>PAYE and NICS</p>	<p>D/D</p>	<p>£ 124.68</p>			<p>LGA 1972 s.112</p>
<p>Leon Brown</p>	<p>Maintenance work in Icepits Wood replacement for cheque 002097 from 15/7/19</p>	<p>2138</p>	<p>£ 80.00</p>			<p>LGA 1972 s.111</p>
<p>Cancelled cheque</p>		<p>2139</p>	<p>£ -</p>			
<p>Gt Barton Thanks-giving Fund</p>	<p>Hall Hire</p>	<p>2140</p>	<p>£ 42.00</p>			<p>LGA 1972 s.111</p>

S Deare	Neighbourhood Plan clerk salary	2141	£ 263.05		Localism Act 2011, Sch9; Town & Country Planning Act 1990 s.61f(1) & and Planning & Compulsory Purchase Act 2004 s.38C(2)
Kallkwik	Printing for Neighbourhood Plan	2142	£ 240.00	£ 40.00	Localism Act 2011, Sch9; Town & Country Planning Act 1990 s.61f(1) & and Planning & Compulsory Purchase Act 2004 s.38C(2)
Kallkwik	Printing Neighbourhood Plans	2143	£138.60	£0	Localism Act 2011, Sch9; Town & Country Planning Act 1990 s.61f(1) & and Planning & Compulsory Purchase Act 2004 s.38C(2)
<b>TOTAL PAYMENTS JANUARY</b>			<b>£ 1,869.11</b>	<b>£ 40.00</b>	

\*LGA - Local Government Act  
\*PHA – Public Health Act

**8.2**

(b) Councillors had received the financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them. Bank balances at 31/12/19:

Current A/C	£14,737.55
Bus Reserve	£80,563.28
<b>TOTAL</b>	<b>£95,300.83</b>

Items paid/owed from newsletter	£0
Other Credits received	£0
Business reserve account interest	£36.32
Payments made under S137	£0
Transfers between accounts	£0

## Reserves:

RESERVES	BALANCE	NET AMOUNT SPENT YTD
Small Projects	£18,864 Earmarked: £3,000 School Lane footpath, , Replacement tree for Conyers Green £150 and Land Registering £5000	£3929
Neighbourhood Plan	£5,516– Earmarked: £150 for CAS technical help & £600 SD salary to June 2020	£2528
Neighbourhood Plan Grant	£8190	£3252
Youth Project	£938	£0
General	£20,563	£0
Allotments	£60	£120
Asset maintenance	£ 5295	£1187
Asset acquisition	£9,160(Earmarked : Community Speed Watch £1,007)	£0
Icepits Wood	£4329	£4569
S106 Funds	£14,676	£0
Total reserves	£87,591	£15,585 (Amount spent from reserves this financial year)

The Village Hall Management Committee have confirmed that the 2 representatives from the Parish Council on this committee are Maggie Dunn and Peter Fisk.

Sheila Deare, Neighbourhood Plan clerk, has signed her zero hours contract.

The Parish Council's legal duties for re-enrolment and re-declaration of compliance to the Pensions Regulator have been met.

The grass cutting spec has been sent to 6 companies who expressed an interest with a return date of 7<sup>th</sup> February.

**8.3**

(c) Quarterly list of Council's aggregate receipts and payments to December 2019 and review of spending against budgets had been supplied to all Councillors. There were no questions.

**8.4**

(d) Contribution to 'Tommy' statue at the Holy Innocents Church – The Council resolved to donate £100 to the 'Tommy' appeal under S137 of the Local Government Act 1972 . Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.

<p><b>8.5</b></p>	<p>(e) Cost of printing postcards to advertise the Neighbourhood Plan drop-in event was agreed at £200 net. Proposed Councillor Maggie Dunn, seconded Councillor Diana Boys, unanimous decision.</p>	
<p><b>8.6</b></p>	<p>(f) Speed signs for empty Vehicle Activated Sign posts. Councillor Philip Reeve proposed the purchase of 4 signs, seconded Councillor Peter Fisk, unanimous decision.</p>	<p>LJH</p>
<p><b>9.0</b></p>	<p><b><u>Item 9 was postponed to the end of the meeting.</u></b></p>	
<p><b>10.0</b></p>	<p><b><u>Items carried forward from the previous meeting: (a)</u></b> The Park and Stride scheme had already been discussed under item 3 (b) Councillor Peter Fisk will arrange for a volunteer to contact the clerk about a village walk guide.</p>	
<p><b>11.0</b></p>	<p><b><u>Plans for Annual Parish Meeting</u></b>          Suggestions included a talk from the Atrial Fibrillation Group and Suffolk County Council on School Transport.</p>	
<p><b>12.0</b></p>	<p><b><u>Scope for litter pick/spring clean</u></b>          This item will be carried forward to the next meeting.</p>	
<p><b>13.0</b></p>	<p><b><u>Chair and Councillor’s reports</u></b>          No reports were made.</p>	
<p><b>14.0</b></p>	<p><b><u>Updates on village projects:</u></b> (1) Neighbourhood Plan – Thanks were given to the Chair and members of the Neighbourhood Plan Working Group for getting the draft plan to the consultation stage. This will run from 18/1/20 to 2/3/20. The drop-in session to view the draft Neighbourhood Plan attracted 222 visitors. The letter to statutory bodies has been sent. Thanks were also given to the newsletter delivery team who had hand delivered invitations to all houses in the village. (2) School Lane, Downing Drive link footpath – M Parker – no update (3) Repairs to playing field benches – P Fisk – a price is awaited. (4) Improvements to Bunbury Avenue footpath-K Trevitt – no update (5) War memorial cleaning grant – P Reeve – the grant has been applied for. (6) Radarlux speed sign – P Reeve – on going. (7) Grass cutting tenders update – Clerk – Specifications have been sent to 6 companies with a return date of 7/2/20.</p>	
<p><b>15.0</b></p>	<p><b><u>Correspondence</u></b>          There were no items of correspondence.</p>	
<p><b>16.0</b></p>	<p><b><u>Items to be carried forward to next meeting</u></b>          There were no items to carry forward.</p>	
<p><b>9.0</b></p>	<p><b><u>Council to discuss the following planning application:</u></b>          The meeting was closed to allow members of the public to participate.</p>	
	<p>Land North East Of Bury St Edmunds, Bury Road, Great Barton, Suffolk,</p>	<p>Hybrid Application - i) Outline application (with all matters reserved except for access) - for up to 1375 dwellings, access (including two new roundabouts onto A143 and creation of new foot and cycleway links into the site which would include new cycle/pedestrian crossings of the A143 and cycle/pedestrian link through the existing railway underpass), public open space (including buffer to Cattishall and Great Barton) and landscaping; new local centre (which could include the following uses A1; A2; A3; A4; A5; B1; D1; or D2); primary school; and associated infrastructure and works (including access roads, drainage infrastructure and substations), and ii) Planning Application - Full details for Phase 1 of the outline application for 291 dwellings (which are part of the overall up to 1375 dwelling proposal), garages, access roads, parking, open space, drainage infrastructure and associated infrastructure and works.</p>
	<p>Discussions included the Cattishall buffer (landscaping is not in the 1<sup>st</sup> phase), timing of delivery of the school and pre-school – Suffolk County Council have commented they think</p>	

it's not early enough. There is a note of funding for temporary classroom facilities but no details of location), transport, design details, individuality of houses/flint work, transition site between Moreton Hall and Gt Barton, sustainability of trees and how many will be planted, are parcels of land being sold off to other developers? Affordable housing will be built in stage 1.

Council were advised to seek a financial contribution from the Section 106 funds towards a Traffic Regulation Order, to reduce the speed limit on the A143, in the future.

Berkeley Homes should take into account traffic using the West Suffolk Operational Hub. A revised transport assessment is needed.

Also discussed were the phasing of delivery of infrastructure and healthcare facilities.

The council were in agreement that a 'pavilion' style community building would not be suitable. To be comparable to the current facilities in Gt Barton, the building should be 150% larger than the existing building with versatile use and sports facilities.

**17.0** Closing public session

No further items were raised. 2 members of the public had expressed an interest in becoming Councillors. This will be included on February's agenda.

LJH

**18.0** Date of next meeting

The next Parish Council meeting will be on Monday 17<sup>th</sup> February 2020.

There being no further business the meeting finished at 9.40 pm.

.....Sign & Date

.....Print name.

CHAIRMAN

Signed as confirmation that they are a true record.

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