

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON  
MONDAY 18<sup>th</sup> MARCH 2019 COMMENCING AT 7.15 PM**

	<p><b>Members present : Councillor Philip Reeve chaired the Meeting with Councillors Maggie Dunn, Matthew Parker, Nicky Crouch, Peter Fisk, Nick Ellis and Kate Trevitt (Acting Clerk)</b></p> <p><b><u>1.0</u> Chairman's Welcome and to receive apologies for absence</b> Councillor Philip Reeve welcomed everyone to the meeting. Apologies were accepted from Councillor Diana Boyes and Linda Harley (Clerk).</p> <p><b><u>2.0</u> Open Public Session</b> Four residents were present this evening and the first concern was the proposed moving of the pedestrian crossing from near the Post Office to nearer the Village Hall. It was felt that the air pollution would be no better in its new situation. A further concern was that the A143 was not safe for small children, due to the narrow footpaths and the fact that large HGVs might 'suck' any child into the road. The ultimate need, it was felt, was to have a Bypass and the Village should unite to attain this. Councillor Reeve, in agreement with the concerns, said that there were unfortunately many villages (A12) whose needs were greater than ours. It was pointed out by Councillor Broughton that no decision had been made with regard to the moving of the crossing. It was pointed out that Livermere Road, between The Coppice and The Park, had flooded yet again. It seemed that adequate inspection had not been carried out. The verges were crumbling and the potholes and 'dips' had not been adequately repaired. It was hoped that when the promised re-surfacing was done in the summer, the potholes and dips would be repaired first. Councillor Hopfensperger confirmed that the re-surfacing would take place. The Open Session closed at 8.10 pm.</p> <p><b><u>3.0</u> Report from Councillor Broughton</b> Councillor Broughton reported that Fornham Road would be closed for extensive road workings in the area of The Hub. Compiegne Way would also have road works. She also said that St Edmundsbury Borough Council and Forest Heath District Council would become joined, thus becoming West Suffolk Council.</p> <p><b><u>4.0</u> Councillor Hopfensperger</b> reported on the white gates on East Barton Road which have been damaged for the last two years, in that any replacement of like-for-like on EBR would not be suitable. It was suggested that wider gates with 30 mph roundels above in the near proximity to the gates might provide greater safety. Green Lane – the residents are concerned about the lack of street lighting and the potential rat-run. Councillor Hopfensperger informed the meeting that strategies might be looked at, using a possible £1000 grant. She confirmed that Suffolk County Council has taken responsibility of the 2 gullies on the A143 and 2 inside The Park. The further three are privately owned. It was remarked that the hole on the left-hand side of Elms Close had still not been adequately repaired. It was also suggested that if 'no parking' lines were painted where HGVs park outside the Petrol Station it might make turning right from Elms Close less dangerous.</p> <p><b><u>5.0</u> To receive members Declarations of Interest and any written requests for dispensation</b> There were no declarations of interest or request for dispensations.</p> <p><b><u>6.0</u> Financial – Council to consider</b></p> <p><b><u>6.1</u></b> a) Payment of Accounts – The Council resolved to pay the following accounts. Proposed by Councillor Ellis, seconded by Councillor Crouch, unanimous decision.</p>	RH
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Payee	Details	Chq no.	Total	VAT reclaimed
HMRC	PAYE/NICS	D/D	£117.21	
NEST	Pension contributions	D/D	£31.55	
L J Harley	Clerk's salary	S/O	£924.42	
S Deare	Neighbourhood Plan Clerk salary/expenses	2069	£216.00	
P Reeve	General and Mileage Expenses March 2017-Jan 2019	2070	£616.79	£24.26
Gt Barton Thanksgiving Fund	Hall Hire	2071	£10.00	
SALC	Grants and Funding workshop-P Reeve	2072	£31.20	£5.20
M Dunn	Mileage expenses	2073	£85.05	
Gt Barton Bowl Club	Grant towards replacing loft insulation and air source heat pump	2074	£1,500.00	
<b>Total payments March</b>			<b>£3,532.22</b>	<b>£29.46</b>

**6.2**

- b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, the bank reconciliations and any items arising from risk assessments – Councillor Dunn checked the bank reconciliations which had been circulated to Councillors. There were no questions. Bank balances at 28/3/19:

Current A/C	£23,722.12
Bus Reserve	£60,436.49
Total	£84,158.61
<b>Items paid/owed from newsletter</b>	£300 received
<b>Other Credits received</b>	£3252 Neighbourhood Plan grant £2035.66 Freedom Church payment towards Mill Rd crossing point
<b>Business reserve account interest</b>	£0

Councillors were supplied with (i) a list of the Council's aggregate receipts and payments for the year to date; (ii) The Council's receipts and payments for the year to date (iii) A comparison with the budget for the financial against spending. There were no questions. Councillors were reminded of the Data Protection and Information Security Policy and their responsibilities under the Data Protection Act and that personal data should only be accessed for business purposes.

The Clerk confirmed that the level of fidelity guarantee insurance cover is adequate.

**6.3**

- c) Council to consider the updated quote for work in Icepits Wood and inclusion or management plan. Update on concerns raised by a resident on Icepits Close and an independent tree assessment – moved to later in the Meeting.

<u>6.4</u>	d) Increase budget for Clerk and Neighbourhood Clerk homeworking from £432 to £530 – Considered by the Council. Proposed by Councillor Dunn and seconded by Councillor Crouch, unanimous decision.	
<u>6.5</u>	e) Increase the budget for mileage from £200 to £540 – considered by the Council. Proposed by Councillor Ellis and seconded by Councillor Crouch, unanimous decision.	
<u>6.6</u>	f) Increase the budget for the Emergency Plan from £250 to £265 – considered by the Council. Proposed by Councillor Crouch and seconded by Councillor Reeve, unanimous decision.	
<u>6.6</u>	g) Digital Mapping and Parish on-line system – Considered that the annual payment of £150 was of benefit. Proposed by Councillor Reeve and seconded by Councillor Dunn, unanimous decision.	
<u>6.7</u>	h) Purchase of 2 x litter pickers and ‘No Litter’ signs – To be carried forward.	DB
<u>6.8</u>	i) Quote for maintenance on climbing frame and swings – The Council considered that the quote from Ranson was preferable to that of Vertas. Proposed by Councillor Reeve and seconded by Councillor Ellis, unanimous decision.	
<u>6.9</u>	j) Clerk claiming payment of 3 ½ hours for covering Neighbourhood Plan Meeting on 13/2/19 – Council considered this. Proposed by Councillor Reeve and seconded by Councillor Crouch, unanimous decision.	
<u>6.10</u>	k) Banners to advertise Annual Parish Meeting and Litter Pick – considered by the Council. Proposed by Councillor Reeve and seconded by Councillor Dunn, unanimous decision.	LJH
<u>7.0</u>	<b><u>To consider Clerk carrying over 1 weeks’ holiday to 2019/2020</u></b> – The Council resolved to agree. Proposed by Councillor Dunn and seconded by Councillor Ellis, unanimous decision.	
<u>8.0</u>	<b><u>To sign the Minutes of the Council Meeting on 18<sup>th</sup> February 2019 as an accurate record of the Meeting</u></b> - The Minutes of the Council Meeting on 18 <sup>th</sup> February 2019 were signed as an accurate record. Proposed by Councillor Dunn and seconded by Councillor Parker, unanimous decision.	
<u>9.0</u>	<b><u>Items carried forward from February’s Meeting</u></b> - to be carried forward with regard to possible volunteer of VAS.	LJH
<u>10.0</u>	<b><u>Council to agree St Edmundsbury Borough’s new play area inspection service level</u></b> – The Council resolved to accept the service level from St. Eds. Proposed by Councillor Reeve and seconded by Councillor Crouch, unanimous decision.	
<u>11.0</u>	<b><u>Adoption of new policies including those relating to the General Data Protection Regulations</u></b> – The following policies are under consideration by the Council: General Data Protection Regulations: (1) Person Data Audit Questionnaire (2) Staff and Councillors Privacy Notice (3) Public Privacy Notice (4) Subject Access Request (5) Consent Form (6) Information Security Incident policy. General Policies changed or adopted in-line with General Data Protection Regulations: (1) Electronic Communications (2) Privacy Statement (3) Website cookie policy (4) Data Protection and Information Security policy (5) Data Protection and Electronic Data Retention policy. Amendments will be considered at April’s meeting.	LJH
<u>12.0</u>	<b><u>New Safeguarding Policy</u></b> – Councillor Dunn is concerned that she may need to attend another course, therefore the matter to be carried forward.	MD
<u>13.0</u>	<b><u>Chairman’s Report</u></b> – The reports were as follows: <ul style="list-style-type: none"> <li>a) Councillor Reeve reported that the Persimmon development in Thurston had a dreadful layout and that we were fortunate in producing our own Neighbourhood Plan</li> <li>b) He remarked on the muddy condition of the Fornham Road near The Hub and said that occasional road sweeping and wheel washing might be necessary</li> </ul>	PR

	<p>c) He suggested that the details from Ixworth Library be published in our next Village Newsletter</p> <p>d) He had received a donation request from Suffolk Accident Rescue Service and suggested that all letters received in the year should be held for selection at our Precept period</p>	LJH
<b>14.0</b>	<b><u>Update on the replacement editor for newsletter, advertising and distribution</u></b> – to be carried forward.	
<b>15.0</b>	<p><b><u>Planning the Annual Parish Meeting</u></b> – It was suggested that Councillor Reeve opened the Meeting with a short reflection on 2018 – 2019, concentrating on our spending within the Village. Other points were :</p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan – Vivien Bodnar</li> <li>• Paul Fox (Police) – already booked</li> <li>• Bryant Maitland – History Society</li> <li>• Grant presentation to Bowls Club</li> <li>• Community Speed Watch – Nick Ellis</li> <li>• Footpaths – Pump Track – School Lane Update – Icepits Woods</li> <li>• Hall Park Wood Clearance – Kate Trevitt</li> <li>• School Co-Operation – litter pick signs, poppy path</li> <li>• Councillors Hopfensperger and Broughton – talks?</li> <li>• Refreshments – light food + tea/coffee</li> </ul> <p>Selection to be finalised for the next Meeting on 29<sup>th</sup> April 2019.</p>	
<b>16.0</b>	<p><b><u>Updates on village projects/matters</u></b> –</p> <p>a) Neighbourhood Plan – progressing well.</p> <p>b) Hall Park Wood Clearance – with the help of many residents, one of the woods is well cleared and looks very satisfactory.</p>	
<b>17.0</b>	<p><b><u>Councillors' Reports</u></b></p> <ul style="list-style-type: none"> <li>• Councillor Dunn reported that the judging of the posters made by the children will take place on 22<sup>nd</sup> March.</li> <li>• Councillor Reeve reported that Maple Green was indeed owned by the Crown Estate and that the possible purchase price was £5000. Mrs. Jo Churchill M P has been involved and she hopes to suggest safeguards for the future. The residents will be involved at a later stage.</li> <li>• The Memorial to Mr. Ronnie Whiting, a red chestnut tree, will be available for September.</li> </ul>	
<b>18.0</b>	<p><b><u>Update on the Pump Track and how to progress the project</u></b> –</p> <p>Due to the deep summer-overhead of the trees, it has been difficult to ascertain the most sensible solution for the installation of the Pump Track. Finances are held for this project and Councillors have been asked to consider the matter at the next Meeting. In view of the same location (Icepits Woods) the eastern border was discussed and it was mentioned that the Forestry Commission will be sending an officer on 1<sup>st</sup> April to assist towards a management plan. Councillors Reeve and Fisk will attend this meeting.</p>	LJH
<b>19.0</b>	<p><b><u>Council to sign the minutes of the planning meeting on 11<sup>th</sup> March as an accurate of the meeting and review the completed planning applications from St Edmundsbury Borough Council</u></b> –</p> <p>The minutes of the meeting on 11<sup>th</sup> March 2019 were signed as an accurate record of the meeting. Proposed by Councillor Dunn and seconded by Councillor Fisk, unanimous decision.</p>	
<b>20.0</b>	<p><b><u>Correspondence</u></b></p> <p>There were no items of correspondence.</p>	

<p><b>21.0</b></p> <p><b>22.0</b></p> <p><b>23.0</b></p>	<p><b><u>Items for the next meeting</u></b></p> <ul style="list-style-type: none"><li>a) With regard to Hanchetts, the War Memorial Grant has been sent off</li><li>b) In the case of Radarlux VAS it might be possible to try for a larger battery. Another possibility might be to chain the battery to the pole, thus gaining increased power to the VAS.</li></ul> <p><b><u>Closing Public Session – 10 mins</u></b></p> <p>No further items were raised.</p> <p><b><u>Date of the next Meeting</u></b></p> <p>The next Parish Council Meeting is on <b>Monday 29<sup>th</sup> April 2019</b> at the earlier time of <b>6.30 pm – 7.30 pm</b>, followed by the <b>Annual Parish Meeting</b> at 7.30 pm in the Village Hall.</p> <p>There being no further business the meeting closed at 9.47 pm.</p> <p>CHAIRMAN .....</p> <p>Sign and print name</p> <p>Signed as confirmation that these minutes are a true record.</p>	
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