

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON
MONDAY 16th SEPTEMBER 2019 COMMENCING AT 7.15 PM**

<u>Item.</u>	Councillor Maggie Dunn chaired the meeting along with Councillors Kate Trevitt, Peter Fisk, Diana Boys, Nick Ellis and Philip Reeve. 2 Members of the public were present.
<u>1.0</u>	<u>Chairman’s welcome, reminder about the filming of meetings and to receive apologies for absence</u> Councillor Maggie Dunn welcomed everyone to the meeting. Apologies for absence were accepted from Councillors Stephen Haynes and Matthew Parker.	
<u>2.0</u>	<u>Open Public Session</u> The ownership of Maple Green was raised. It was originally owned by the developer but has since defaulted to The Crown Estates. There was a discussion on maintenance, the options to protect against unwelcome visitors and funding options. The clerk will contact SALC to find out if any other villages have been in the same situation. The clerk will contact Community Action Suffolk regarding funding. The clerk will contact West Suffolk and ask if they would accept a gift of land, if they are able to maintain land not owned by themselves and if they will continue to maintain Maple Green. A meeting will be arranged with residents around the green being invited. Councillors Sarah Broughton and Rebecca Hopfensperger confirmed that they support West Suffolk Council continuing to maintain the area.	LJH LJH LJH
<u>3.0</u>	<u>Report from Borough Councillor Rebecca Hopfensperger</u> Councillor Hopfensperger reported: Fornham Road – Speed Survey has been ordered but as yet a time has not been allocated. Road Layout – West Suffolk Operational Hub - Residents have raised their concerns over the new road layout and issues of safety. Councillor Hopfensperger confirmed that she has taken this up with Highways Road Safety Team and they have raised it with Morgan Sindall who have committed to make improvements. DC/19/1117/FUL High Trees Gt Barton - This application was refused at the development control committee on the 4 th September. Idling outside the school – Councillor Hopfensperger confirmed that she has requested that Gt Barton Primary School is considered as a pilot for an anti-idling campaign and monitoring by West Suffolk Council. She is also in the process of arranging a visit with the school to talk about this issue and parking/safety around the roads at the school. She is intending to speak with the schools Junior Road Safety Officers about the issues. Consultations - West Suffolk are undertaking a lot of consultations at the moment. Work to install the new Puffin Crossing on the A143/The Street will begin on 23/9/19. The clerk will contact Suffolk County Council for the plans to the changes to the footpath by the Church Institute. Issues were raised with regard to Suffolk County Council’s verge trimming this year with the north side of the A143 having not been flailed.	LJH
<u>4.0</u>	<u>Report from Borough Councillor</u> Councillor Sarah Broughton reported that West Suffolk’s next local plan will go out for consultation next year and she has raised the issue of the Fornham Roundabout narrowing of lanes following the	
<u>5.0</u>	<u>(i)To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in</u>	

any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting

There were no Declarations of Interest or requests for dispensation.

6.0

Ownership of Maple Green

This had already been discussed under the public session.

7.0

To sign the minutes of the council meeting on Monday 15th July 2019 to stand as an accurate record

7.1

Councillor Kate Trevitt proposed the minutes from the council meeting on 15th July 2019 to stand as an accurate record of the meeting. This was seconded by Councillor Diana Boys, unanimous decision.

8.0

FINANCE: Council to consider -

8.1

(a) Payment of Accounts – The Council resolved to pay the following accounts. Proposed Councillor Diana Boys, seconded Councillor Nick Ellis, unanimous decision.

PAYEE	DETAILS	CHQ NO.	INVOICE TOTAL	VAT	POWER TO PAY
August					
L J Harley	Clerks salary	S/O	£938.75		LGA 1972 s.112
HMRC	PAYE and NICS	D/D	£124.68		LGA 1972 s.112
BT	Village Hall Line	D/D	£59.97	£ 9.99	LGA 1972 s.111
Land Registry	Confirm land ownership in village	2104	£42.00		LGA 1972 s.111
NEST	Pension	D/D	£33.63		LGA 1972 s.112
Total Payments August			£ 1,415.03		
September					
HMRC	PAYE and NICS	D/D	£ 124.68		LGA 1972 s.112
NEST	Pension	D/D	£ 33.63		LGA 1972 s.112
L J Harley	Clerks salary	S/O	£ 947.15		LGA 1972 s.112
Information Commissioners Office	Data Protection Fee	D/D	£ 35.00		LGA 1972 s.111
S Deare	Neighbourhood Plan Clerk salary & expenses	2104	£ 253.82		Localism Act 2011, Sch9; Town & Country Planning Act 1990 s.61f(1) & and Planning & Compulsory

					Purchase Act 2004 s.38C(2)
L J Harley	Expenses June - September	2105	£ 251.48	£ 30.35	LGA 1972 s.112 and s.111
Vertas	Grass cutting	2106	£ 1,543.82	£ 257.30	Public Health act 1875 s.164
Kalkkwik	Newsletter printing	2107	£ 460.00		Publishing information LGA 1972 s.142
Gt Barton Thanksgiving Fund	Hall Hire - July August	2108	£ 40.00		LGA 1972 s.111
PKF Littlejohn LLP	External Audit	2109	£ 240.00	£ 40.00	LGA 1972 s.111
Came and Company	Insurance	2110	£ 1,189.13		LGA 1972 s.111
Fenland Leisure Products Ltd	Replacement playground part	2111	£ 21.60	£ 3.60	LGA 1972 s.111
Total payments September			£ 5,140.31	£ 331.25	

8.2 *Local Government Act

(b) The Financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them, checking of the bank reconciliations and any items arising from risk assessments was approved by councillors.

Bank balances at 30/6/19:

Current account	£39,934.64
Business Reserve account	£60,495.79
TOTAL	£100,430.43

Items paid/owed from newsletter	£300 of newsletter advertising revenue received
Other Credits received	£0
Business reserve account interest	£0
Payments made under S137	£0

RESERVES	BALANCE
Small Projects	£19,532 Earmarked: £3,000 School Lane footpath, , Replacement tree for Conyers Green £150
Neighbourhood Plan	£6,653 – Earmarked: £150 for CAS technical help & £1,040 SD salary to Jan 2020

	Neighbourhood Plan Grant	£0
	Youth Project	£938
	General	£20,563
	Allotments	£10
	Asset maintenance	£ 6,464
	Asset acquisition	£9,160(Earmarked : Community Speed Watch £1,007)
	Icepits Wood	£19,060 (earmarked : £15,000 S106 funds)
	Total reserves	£82,380
<u>8.3</u>	<p>The meeting of the Finance committee has been changed to 26th November. Following receipt of the report from the external auditor, the Notice of Conclusion of audit has been published on the website and the notice boards. No items were raised. Councillors are reminded to update their Register of Interest forms if any changes and their responsibilities under the Data Protection Act, that personal data should only be accessed for business purposes. A reminder that any village groups wishing to apply for a grant from the 2020 precept should complete the grant application form and send to the Clerk by 11/11/19. No new items raised from the monthly playground report. Councillors were asked how to proceed with the football net's rusty posts by the Scout hut – no responses. The Project Management Course that Councillor Maggie Dunn and the Clerk were due to attend was cancelled.</p>	
<u>8.4</u>	<p>(c) A list of the Councils aggregate receipts and payments for the year to date including comparison with budgets and any over spends had been circulated. There were no questions.</p>	
<u>8.5</u>	<p>(d) Cost and location of 'Take your litter home' signs designed by the children at the school – Councillor Philip Reeve is reviewing the signs with a printer to see if they can be made brighter and bolder. 4 of these signs will be ordered, 2 for School Road and 2 for the playing field. Councillor Diana Boys offered to provide the posts and mounts.</p>	
<u>8.6</u>	<p>(e) Playground – The cost of the covers for Little Hamlet is still awaited.</p>	
<u>8.7</u>	<p>(f) The Council will arrange the specification and tender letter ready for applications for the 2020-2023 grass cutting process. The Holy Innocents Church will be included at the present time although the Council are aware that there is not a power for them to pay for this service at the present time. The church has been advised of the 1894 Act which prohibits Council's involvement in property relating to the affairs of the church e.g. the maintenance or improvements of buildings or land or contributing to the costs. It was confirmed that the 2 greens on Church Road are currently maintained under this schedule.</p>	
	<p>(g) SALC have confirmed that a Parish Council can contribute towards a Churches insurance under S137 of the Local Government Act.</p>	

<u>8.8</u>	(h) The clerk advised the Council that they are only covered by the Financial Services Compensation Scheme for balances up to £85,000. Alternative accounts will be reviewed. The clerk will raise with SALC as to whether this should be raised during the audit process.	LJH
<u>8.9</u>	(i) Councillors reviewed the insurance renewal for 2020 against the asset register and were happy to proceed. Proposed Councillor Maggie Dunn, seconded Councillor Diana Boys, unanimous decision.	
<u>8.10</u>	(j) The annual review of newsletter advertising fees was completed and it was decided not to change the rates at this time.	
<u>8.11</u>	(k) The Council agreed an additional payment for the cost of the stand for the memorial plaque on Conyers Green of £25.00. Proposed Councillor Maggie Dunn, seconded Councillor Nick Ellis unanimous decision.	
<u>8.12</u>	(l) The Council agreed to the hiring of a rotary scythe to clear vegetation from the footpaths in Icepits Wood for £110.00. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.	
<u>8.13</u>	(m) Councillor Maggie Dunn proposed Councillor Philip Reeve's attendance on the Suffolk Preservation Societies Landscape Training Course costing £30. Seconded Councillor Diana Boys, unanimous decision.	
<u>9.0</u>	<u>Adoption of General Data Protection Policies</u>	
<u>9.1</u>	Councillor Philip Reeve proposed the adoption of the following policies following the introduction of the General Data Protection Regulations: (1) Audit/Impact Assessment (2) Privacy notices (3) Subject Access Request (4) Procedure for dealing with data breaches/Security Incident Policy (5) Data Retention and Disposal Policy. Policies had been reviewed by the Council. This was seconded by Councillor Nick Ellis, unanimous decision.	
<u>9.2</u>	There was a discussion on an agreement for newsletter advertisers. Councillors were happy to keep using their personal email accounts and will be responsible for ensuring all personal data is password protected and emails destroyed after 2 years. The Parish Council email will be changed to a dedicated email address from 1/1/2020.	
<u>9.3</u>	The Council agreed that the clerk's laptop does not have to be encrypted however backups of the information held on the laptop should be to an encrypted memory stick.	LJH
<u>9.4</u>	The clerk will: keep a log of any Councillors requesting access to personal data; keep a log of all personal data held along with the lawful bases for holding it; send anyone we hold personal data for, a copy of the Parish Council's Public Privacy Policy; all adopted General Data Protection policies will be published on the website; confirm that current members of the village email group wish to maintain by the return of the consent form; keep a table of all GDPR minuted items and delete all emails over 2 years old.	LJH
<u>10.0</u>	<u>Adoption of new NALC Financial Regulations and amendments to NALC's Standing Orders</u> Councillor Maggie Dunn proposed adopting NALC's new Financial Regulations 2019 and the amendments to NALC's model Standing Orders 2018 relating to: amended wording for items 17, 21 and 15 (b)(ix) and 18(c). Seconded Councillor Diana Boys, unanimous decision.	
<u>11.0</u>	<u>Adoption of SALC's new Internal Control Document</u> The Clerk will review the document and incorporate current financial risk assessments into it. Councillor Nick Ellis offered to be one of the non-signatory Councillors to check finances on a quarterly basis. Councillors Matthew Parker and Stephen Haynes will also be asked. Councillor Diana Boys declined.	LJH

12.0	<u>Newsletter – Content and proof reading</u>
	A new newsletter working party will be set up with Councillors Maggie Dunn, Peter Fisk, Nick Ellis and the editor. They will proof read the newsletter and check the content. The clerk will look after the advertising.
13.0	<u>Nominating a Councillor to cover the playground accident procedure</u>
	Councillor Nick Ellis volunteered to cover the playground accident procedure when the Clerk is on holiday or absent.
14.0	<u>Volunteers to review policies and risk assessments</u>
	Councillors volunteered to review the Council’s policies. The risk assessments will be reviewed next month in line with the adoption of the new internal control document.
15.0	<u>Chairman and Councillor’s Reports</u>
	Councillor Maggie Dunn apologised for leaving the meeting early in July due to illness and thanked Councillor Philip Reeve for taking over as Chair. An update was given on the meeting with Matthew Lee, County Farms on the land adjacent to Icepits Wood, a piece of land for the Community Woodland Group and a footpath from Cox Lane to the wood. Matthew Lee will look into: A quote to clear the land adjacent to Icepits Wood and the A143; The cost of the lease for this piece of land and the length of the lease; Whether the lease would require the land to be returned to its original state after the lease expires; If a piece of land is available for the Woodland Group of 2-3 acres; If a permissive footpath might be possible from Cox Lane to the wood.
16.0	<u>Icepits Wood – (i)</u>
	Councillors reviewed the committee meeting minutes from 9 th July, there were no questions (ii) Councillors agreed that an extra S106 receipt of £102.40 could be used to apply for wood signage (iii) the Icepits Wood Committee terms of reference were reviewed and changed to allow spending of up to £200 without reference to the Parish Council. Proposed Councillor Peter Fisk, seconded Councillor Maggie Dunn, unanimous decision. (iv) The Parish Council agreed to pay for a new dog bin and weekly emptying at the junction of the bridleway and Green Lane. Proposed Councillor Peter Fisk, seconded Councillor Kate Trevitt, 5 votes for and 1 vote against (v) The council agreed that Martin Jackson, the member of the Gt Barton Community Woodland Group who is on the Icepits Wood committee, can use his chain saw for ground works in the wood. The Council had seen his City and Guilds Chainsaw Licence. A full risk assessment will need to be undertaken for all works (vi) Members of the Scout Group had attended the Icepits Wood committee meeting to share how they would like to use the wood including overnight camping, camp fires and for activity badges and games, signage is being looked into.
17.0	<u>Consider the piece of land adjacent to the A143/Icepits Wood</u>
	This item is carried forward pending information from County Farms.
18.0	<u>Update on Village projects : (i) Neighbourhood Plan – Philip Reeve (ii) School</u>
	<u>Lane/Downing Drive link footpath – Matthew Parker (iii) New Puffin Crossing on The Street/A143 (iv) Maple Green (iv) Radarlux substitute batteries update – P Reeve</u>
	(i) Councillor Philip Reeve requested that Councillors return their comments to the policies presented to the Council in July. A Grant application has been submitted for the second tranche of funding for this project. Following the open exhibition by Berkeley Homes, they have been advised that a ‘pavilion’ type community building would not be adequate for a population of that size. The Cattishall green buffer has been proposed for phase 3 of the development but this should be put in place at phase 1. Councillor Philip Reeve has completed a lot of research into garden sizes relative to the build area, in different parts of the village. It is still hoped that the alternative crossing (bridge/underpass) will be ready to use on the day the crossing

	<p>is closed. Councillor Philip Reeve is liaising with network rail to try to ensure this happens.</p> <p>(ii) There was no update on the School Lane/Downing Drive link footpath.</p> <p>(iii) Councillor Philip Reeve is reviewing the type of box to hold the battery for the Radarlux VAS.</p> <p>(iv) The full application for the war memorial repair grant is being completed. Updated quotes for cleaning are awaited.</p> <p>(v) Councillors Diana Boys, Nick Ellis and Kate Trevitt volunteered to carry out the weekly playground check. A new rota will be issued.</p> <p>(vi) School Lane has been satisfactorily resurfaced.</p> <p>(vii) Councillor Kate Trevitt raised the issue of the surface of the grass footpath from Bunbury Avenue to The Park, which gets very muddy over winter. This is the main route for children from Diomed Drive area and Fornham Road walking to School and the main route for residents from these areas to access the facilities of the Post Office, petrol station and village hall. West Suffolk Council will be contacted, as the land owner, to see if they will improve the surface.</p> <p><u>19.0 Consider ownership of Parish Council land in village at Conyers green, Church Lane and Land adj to School Lane.</u></p> <p>Confirmation had been received from Land Registry that the following pieces of land have no registered estate and no records are held for them: 2 pieces of land at Conyers Green, Church Road/A143 junction, Church Road/Green Lane junction, Land adj to School Lane, Land adj to Holy Innocents Church. The clerk will confirm the cost of registering these pieces of land.</p> <p><u>20.0 Planning</u> – (i) The minutes of the planning committee meetings on 1st July, 5th and 29th August 2019 were signed as an accurate record of the meetings. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.</p> <p>The following applications were supported:</p> <table border="1" data-bbox="363 1153 1455 1944"> <tr> <td data-bbox="363 1153 694 1236">Vivienda, Mill Road</td> <td data-bbox="694 1153 965 1236">DC/19/1077/TPO</td> <td data-bbox="965 1153 1455 1236">Installation of fence posts adjacent to 1 Maple</td> </tr> <tr> <td data-bbox="363 1236 694 1355">Land adjacent to High Trees, The Park</td> <td data-bbox="694 1236 965 1355">DC/19/1117/FUL</td> <td data-bbox="965 1236 1455 1355">- (i) 1 dwelling (ii) detached double garage and (iii) creation of a shared access</td> </tr> <tr> <td data-bbox="363 1355 694 1473">12 Diomed Drive</td> <td data-bbox="694 1355 965 1473">DC/19/1200/HH</td> <td data-bbox="965 1355 1455 1473">Single storey rear extension (following demolition of existing rear sun room)</td> </tr> <tr> <td data-bbox="363 1473 694 1630">Fieldfare House, Mill Road</td> <td data-bbox="694 1473 965 1630">DC/19/1239/HH</td> <td data-bbox="965 1473 1455 1630">(i) Single storey extension side extension (following demolition of existing conservatory) (ii) Double cart lodge</td> </tr> <tr> <td data-bbox="363 1630 694 1825">Trevone, Fornham Road</td> <td data-bbox="694 1630 965 1825">DC/19/1320/HH</td> <td data-bbox="965 1630 1455 1825">(i) Two storey rear extension (following demolition of existing rear extension) and (ii) single storey side extension (following demolition of existing garage)</td> </tr> <tr> <td data-bbox="363 1825 694 1944">Harefield, Cox Lane</td> <td data-bbox="694 1825 965 1944">DC/19/1245/HH</td> <td data-bbox="965 1825 1455 1944">Single Storey rear extension (following demolition of existing conservatory)</td> </tr> </table>	Vivienda, Mill Road	DC/19/1077/TPO	Installation of fence posts adjacent to 1 Maple	Land adjacent to High Trees, The Park	DC/19/1117/FUL	- (i) 1 dwelling (ii) detached double garage and (iii) creation of a shared access	12 Diomed Drive	DC/19/1200/HH	Single storey rear extension (following demolition of existing rear sun room)	Fieldfare House, Mill Road	DC/19/1239/HH	(i) Single storey extension side extension (following demolition of existing conservatory) (ii) Double cart lodge	Trevone, Fornham Road	DC/19/1320/HH	(i) Two storey rear extension (following demolition of existing rear extension) and (ii) single storey side extension (following demolition of existing garage)	Harefield, Cox Lane	DC/19/1245/HH	Single Storey rear extension (following demolition of existing conservatory)	LJH
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Telephone Box, The Street	DC/19/1398/TE3	Notification under section 4 of the Communications Act 2003 - Removal of public payphone
Manorford, 4 Moorland Drive	DC/19/0813/HH	Single storey side and rear extensions including integral garage/store
Rawlins, School Lane	DC/19/1437/TPO	-(i) 1 Beech fell (ii) 1 Oak reduce lateral limb on the south elevation by up to 6 metres and (iii) 1 Oak fell
Icepits Farm, Ixworth Road	DC/19/1574/VAR DC/19/1573/VAR	Removal condition 9 of planning permission E/83/1996/P to allow dwelling to be occupied independently of the adjacent agricultural haulage business Variation of condition 3 of E/78/2841/P to remove restriction of land use for use of land and construction of building to accommodate 3 haulage vehicles and agricultural machinery
Orchard Gate, Pakenham Road	DC/19/1518/HH	(i) Replacement front porch (ii) single storey side extension (following demolition of existing garage) (iii) 1 detached cart lodge (iv) removal and infill of chimney (v) alternation to external elevations from render to weatherboard cladding
*By Ways, Livermere Road	DC/19/1679/HH	Single storey open fronted double bay garage with attached Gym
Cherry Trees, The Park	DC/19/1536/TPO	(i) 1 Oak - Overall crown reduction by 50% including low lateral limbs (ii) 1 Oak - Overall crown reduction by 50% (iii) 1 Beech - Reduce lateral branches overhanging garden to a height of 10 metres
Barton House, The Park	DC/19/1535/TPO	Works to trees as per specification of works (i) 1 Oak - Remove 2 lower branches overhanging young walnut tree (ii) Evergreen Oak - Cut back lower section of crown over lawn by approx. 3 metres (iii) Yew Tree – Pollard to 2 metres above ground level

Councillors supported the application for Land adj to High Trees and would recommend that the biodiversity report recommendations are implemented. It was noted that the query relating to rights of access is a legal matter.

* After reference to the case officer for By Ways, who confirmed that the gym is for personal use only, the Council commented that they have concerns relating to the noise from amplified music within the gym premises.

High Trees, The Park	DC/19/1129/TPO	Fell 4 Sycamore trees
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The Council support this application, if the Tree Protection Officer at West Suffolk Council is in agreement that the trees are diseased and should be felled.

Woodview, Thurston Road	DC/19/1179/HH	(i) Replacing and raising of roof to allow for floor habitable rooms (ii) Single storey front and side extensions (demolition of side garage) Installation of external wall insulation and (iv) alterations to driveway
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The Council support this application but have concerns that there is no indication of the extent of the increased driveway.

An objection was made to the following application for the site adj to Greenover: Great Barton Planning Committee objects as this is a substantial change to the schedule attached to the Secretary of State's decision. There seems to be several associated amendments to this application which have not come before the GB Planning Committee. For example, there is a driveway which has been relocated, unbeknown to GB Planning Committee and that necessitated the felling of several trees which have TPOs. The original driveway did not impact on any of the trees.

Site Adjacent to The Greenover, The Park	DC/19/1252/VAR	(i) Variation of condition to remove Condition 20 of DC/15/0700/FUL and (ii) Application to Discharge Condition 19 (Arboricultural Method Statement) of DC/15/0700/FUL
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The committee did not comment on the following application:

Land South West of Beyton Road, Thurston	DC/19/03486	Outline Planning Application (some matters reserved - access to be considered) - Erection of up to 210 dwellings, means of access, open space and associated infrastructure, including junction improvements (with all proposed development located within Mid Suffolk District, with the exception of proposed improvements to Fishwick Corner being within West Suffolk).
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(ii) The following applications were approved by West Suffolk Council:

The Oaks School Road	DC/19/0932/TPO	(i) T1 - Oak - Reduce lateral growth by 2m (15-20%), (ii) T2 - Oak - Crown thin by 20% of overall canopy , (iii) T3 - Oak - Crown raise by 3m
12 Diomed Drive	DC/19/1200/HH	Single storey rear extension (following demolition of existing rear sun room)
Wood View, Thurston Road	DC/19/1179/HH	(i) Replacing and raising of roof to allow for first floor habitable rooms (ii) Single storey front, rear and side extensions (demolition of side garage) (iii) Installation of external wall

			insulation and render (iv) alterations to driveway
	High Trees, The Park	DC/19/1129/TPO	Fell 4 Sycamore
	Land adj to Vivienda, Mill Road	DC/19/1077/TPO	Installation of fence posts adjacent to 1 Field Maple
	Green Gables, The Park	DC/19/0690/HH	(i) Construction of single storey side extensions and cart lodge (Demolition of garage)
	Westfield Farm, Compiegne Way	DC/18/2531/FUL	Conversion, alterations and extensions of agricultural buildings to create office (Class B1) units
	Trevone, Fornham Road	DC/19/1320/HH	(i) Two storey rear extension (following demolition of existing rear extension) and (ii) single storey side extension (following demolition of existing garage)
	Oak Apples, 9 The Coppice	DC/19/1255/TPO	Fell 1 Ash
	Harefield, Cox Lane	DC/19/1245/HH	Single storey rear extension (following demolition of existing conservatory)
	Fieldfare House, Mill Road	DC/19/1239/HH	(i) Single storey extension side extension (following demolition of existing conservatory) (ii) Double cart lodge
	Manorford, 4 Moreland Drive	DC/19/0813/HH	Single storey side and rear extensions including integral garage/store
	Orchard Gate, Pakenham Road	DC/19/1518/HH	(i) replacement front porch (ii) single storey side extension (following demolition of existing garage) (iii) 1 detached cart lodge (iv) removal and infill of chimney (v) alterations to external elevations from render to weatherboard cladding
	Rawlins, School Road	DC/19/1437/TPO	(i) 1 Beech fell (ii) 1 Oak reduce lateral limb on the south elevation by up to 5 metres and reduce remaining crown by up to 4 metres (iii) 1 Oak fell
	The following application was refused by West Suffolk Council:		
	Land Adj to High Trees, The Park	DC/19/1117/FUL	(i) 1 dwelling (ii) detached double garage
21.0	<u>Correspondence</u> 1 item of correspondence had been circulated.		
22.0	<u>Items to be carried forward to next meeting</u> Councillor Kate Trevitt raised the issue of Atrial fibrillation. The Parish Council would support a session being held in the Village Hall. The brambles on School Road have been cut back by volunteers and reported to Suffolk County Council. Havebury Housing will walk around the properties they own in Gt Barton with Councillors. A quote could not be obtained for maintenance to the concrete and wooden benches on the Village Hall Playing Field as it would be cheaper to replace them.		

<p>23.0</p> <p>24.0</p>	<p><u>Closing Public Session</u> No further items were raised.</p> <p><u>Date of next meeting</u> The next full Council meeting will be on Monday 7th October 2019.</p> <p>There being no further business the meeting finished at 10:45 pm.</p> <p>.....Sign & Date</p> <p>.....Print name.</p> <p>CHAIR</p> <p>Signed as confirmation that they are a true record.</p>	
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