

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON
MONDAY 20th MARCH 2017 COMMENCING AT 7.15 PM**

Item.	Members Present : Councillor Philip Reeve chaired the meeting together with Councillors Peter Fisk, Maggie Dunn, Nicky Crouch and Kate Trevitt. 1 member of the public was present.	
1.0	<u>Council to consider co-opting Mrs Diana Boys onto the Council.</u>	
1.1	The Council resolved to co-opt Mrs Diana Boys onto the Council as it currently has 4 vacancies. Proposed Councillor Philip Reeve, seconded Councillor Kate Trevitt, unanimous decision. Councillor Philip Reeve reminded the Councillors of the Suffolk Code of Conduct which they have all signed, the required high level of conduct required and the need to treat each other with respect, following the discord at February's meeting.	
2.0	<u>Public Session</u>	
2.1	The Clerk has been approached by a resident interested in setting up a Community Speed Watch scheme. This will be discussed under item 21(f).	
2.2	The WSOH will be discussed under the Chairman's report.	
3.0	<u>To receive County Councillor's report from Rebecca Hopfensperger</u>	
3.1	Councillor Rebecca Hopfensperger reported that a productive meeting had been held with representatives from the Fornhams and Gt Barton Parish Councils, residents, members of the Neighbourhood Plan committees and SEBC Planning Department, setting the path for working with Suffolk County Council in the future and acting as a soundboard.	
3.2	Councillor Hopfensperger was advised of the meeting with Suffolk County Council to discuss the Community Assistance Scheme and divulged powers. Concerns were raised regarding any financial contributions from Suffolk County Council.	
3.3	The planning application is now out for the WSOH. Transport issues are the major concern.	
3.4	An update on the works to Westley Road Bridge were given.	
3.5	Work is starting on the Tollgate gyratory in Spring 2018.	
3.6	Details of the street light between The Coppice and Conyers Way have been given to the police as they will have the final say, on whether the light can stay on overnight.	RH
3.7	The cats eyes on Fornham Road need replacing and this will be chased.	RH
3.8	A resident raised the issue of the grass verge next to her property on the A143 being trimmed back and the turf not laid flat so she is now unable to mow the verge.	LJH
4.0	<u>To receive Borough Councillor's Report from Sarah Broughton</u> Councillor Sarah Broughton reported that the consultation on the Air Quality Monitoring on the A143 had received 42 responses. A meeting will be arranged to try and find a solution to the problem. It was reported that although traffic volumes have stayed static on the A143 in the last 5 years, the volume of HGVs have risen by 60%.	
5.0	<u>Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence</u> Councillor Philip Reeve welcomed everyone to the meeting. Apologies were accepted from Councillors Eddie Gibson and Matthew Parker.	
6.0	<u>(i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting</u>	
6.1	There were no declarations of interest and no requests for dispensation.	
7.0	<u>To sign the minutes of the Council meeting on 20th February 2017 to stand as an accurate record.</u> The Council resolved to accept the minutes of the Council meeting on 20 th February 2017 as an accurate record. Proposed Councillor Kate Trevitt seconded Councillor Maggie Dunn, unanimous decision.	
8.0	<u>Chairman's Report</u>	
8.1	Councillor Philip Reeve introduced Mike Collier the Chairman of Fornham All Saints Parish Council and Adrian Graves, the expert consultant used by the Parish Council for the West Suffolk Operational Hub who gave a presentation on the previous planning application detail versus the	

	<p>current one.</p> <p>Concerns raised by the communities include traffic impact, landscape, the visual impact, noise, odours, light pollution, litter and vermin. The visual impact is not a material consideration. The site layout has changed, 3 entrances have been reduced to 2, the site is not going to be used for 3rd party services, atomised odour control and high speed doors are being recommended. Traffic flows mean there will be no reversing. There will be 2 weigh bridges and a recycling shop with a separate parking area. There has been a complete reappraisal of the landscaping with lots of earth works on the site meaning the visual intrusion is reduced.</p> <p>The exit from the site will be left turn only, onto Fornham Road. The approach road can hold 50 cars waiting to use the household tip. The site has been future proofed to 2039.</p> <p>There are no plans to improve the Fornham Road roundabout or bypass. A ghost lane will be put in on Fornham Road. There is a potential pedestrian crossing on Barton Hill.</p> <p>The build will take 18 months and there are 20 elements to the application.</p> <p>There will be a drop-in information session on Saturday 1st April.</p> <p>The transport assessment will include the base traffic details and the development proposals, the traffic impact assessment and alternative access considerations. It is proposed that Fornham Road is gritted.</p> <p>The majority of development traffic will be distributed on the principal routes with the traffic impact being low in peak periods.</p> <p>The development has a slight positive impact on the B1106/Barton Hill junction which is over capacity without the development.</p> <p>Councillor Nicky Crouch raised the issue of visibility on the brow of the hill on Fornham Road. This has not been raised in the application.</p>	
8.2	Councillor Philip Reeve also raised in his report a new Speed Indicator Device which has number plate recognition and the meeting with Taylor Wimpey to discuss the next phase of their development in Rougham/Moreton Hall.	
9.0	<u>Items arising from February's Council meeting:</u> 4.0 – Improvements to the website will be raised again at the May meeting. . 9.0 – This item had already been covered.	
10.0	<u>Following further quotes obtained by Councillors Matthew Parker and Philip Reeve, Council to consider the pedestrian crossing point on Mill Road</u> Councillor's Philip Reeve and Councillor Matthew Parker are waiting for alternative quotes. Councillor Rebecca Hopfensperger is chasing Suffolk County Council for their definitive quote.	
11.0	<u>Bury Town Centre Masterplan (arrange a date to complete Parish Council's response)</u> This will be discussed at the next planning meeting.	LJH
12.0	<u>Interest Rates on Notice Savings Accounts</u> The Council had agreed at the last meeting to invest £25,000 with Secure Trust. The clerk has since been advised that the account is not available for Parish Council's. The Council then resolved to wait until after the new VAS has been purchased before deciding on whether to open a savings account. Proposed Councillor Philip Reeve, seconded Councillor Nicky Crouch, unanimous decision.	LJH
13.0	<u>Review draft lease agreement and title documents for Icepits Wood and the Memorandum of Understanding between the Parish Council and the Gt Barton Community Woodland Group, following recommendations from the Icepits Wood committee</u> This item will be reviewed by the Icepits Wood Committee at their next meeting.	LJH
14.0	<u>Confirm details of the Annual Parish Meeting 2017 including speakers, people to meet and greet and refreshments</u> Details of the arrangements were agreed.	
15.0	<u>Confirm arrangements for the litter pick on 1st April 2017 including confirmation of roads to be</u>	
15.1	<u>picked and refreshments</u> Councillor Maggie Dunn and the Clerk will organise the refreshments. The Clerk will organise the equipment and which roads are being picked.	MD /LJH
16.0	<u>Ideas for the Freedom Church Fete on 1st May 2017 including the purchase of a prize and sweets</u>	
16.1	The Neighbourhood Plan team are having an information stand. It was agreed the marble game from last year went down well.	LJH/ NC
17.0	<u>Consider the Public Open Space Protection Order for the playground in Gt Barton</u> Councillors agreed they did not wish to proceed with this.	

18.0	Updates on village projects/matters:																																																									
18.1	I. <u>Progressing the School Lane/Downing Drive link footpath</u> – due to the large amount of work currently being undertaken by a Council who are 4 short, it was agreed to postpone this item until June 2017.	LJH																																																								
18.2	II. <u>Update on the Neighbourhood Plan, including feedback from the drop-in session, future events, update on questionnaire, the specification for consultants and grant applications, ratification of documents and confirmation of the logo</u> – Many people had attended the drop-in session in January. The software for the questionnaire, from CAS, is being reviewed. The Council agreed in principle the document on the ‘Specification for the Employment of Consultants to assist with the preparation of the Neighbourhood Plan’ but wished to remove the paragraph detailing the amounts of the grants and the total maximum budget available. It would like to include a sentence stating that ‘they would honour the payment’. It was agreed that Councillor Eddie Gibson can ask companies to tender for the contract. The action points from the meeting on 9 th February were accepted.	EG																																																								
18.3	III. <u>Purchase of the School Road carpark from Havebury Housing – Council to agree in principle the arrangements</u> – There had been a meeting with the developer of the Forge Bungalows, the PCC and Havebury Housing. The heads of terms will be produced for the carpark to be purchased by the PCC. If it is sold in the future, the Parish Council would have first refusal. The current valuation is £5,500.																																																									
18.4	IV. <u>Update on the transfer of land between the Village Hall Management Committee and the Scouts</u> – There were no updates on this item.																																																									
18.5	v. <u>Update on trees from Icepits Wood which have fallen into a residents garden following storm Doris</u> – The Clerk explained that 2 trees from Icepits Wood have fallen into the garden of a resident living adjacent to the wood. The insurance company have been advised and photographs have been taken. A further branch was hanging from a tree adjacent to the bridleway but this was deemed not to be an urgent matter by the Council, as it is still attached to the tree.																																																									
19.0	<u>Councillors Reports</u> - There were no reports.																																																									
20.0	<u>Clerk’s Report</u> – The Clerk had nothing further to report.																																																									
21.0	<u>Finance</u>																																																									
21.1	a) <u>Payment of Accounts</u> – The Council resolved to pay the following accounts. Proposed Councillor Maggie Dunn, seconded Councillor Nicky Crouch, unanimous decision.																																																									
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21.2	b) <u>To receive a financial report from the Responsible Financial Officer including details of reserve budgets and spending against them</u> The clerk reported the bank balances at 28 th February 2017 as:																																																									
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RESERVES	BALANCE
Small Projects	£10,154 - (Items paid this month: Mole Repellants £33.98) earmarked : £3,000 School Lane footpath, Mill Rd crossing from PC £2,750 & from Freedom Church £1,750 = £2,654)
Neighbourhood Plan	£4036– Items paid this month : S Deare NP Clerk salary £216, Extra hours L Harley £81 items for drop-in session £377.70 (earmarked : S Deare salary £1,820 and LJ Harley extra hours £95, drop-in event = £2,121)
Youth Project	£1,038
General	£25,595 (£3200 reserved for VAS)
Allotments	£ 377 (Paid this month: £50 rent to SCC, received £100 from Allotment Association for rent for year)
Asset maintenance	£ 4,425
Asset acquisition	£5,956
Village Sign	£444 balance earmarked for restoring the old sign.
Icepits Wood	£16,443 (earmarked : £15,000 pump track)
Total reserves	£68,468

Amounts to nearest '£'

There was nothing new to report from the independent playground inspector.

Payments under Section 137 (4) (a) of the Local Government Act 1972 for 2017-2018 is £7.57.

The Clerk confirmed the level of fidelity insurance, before the precept is paid.

Items raised under Risk Assessment's :

Rubber buffer missing from latch on self closing gate – Councillor Philip Reeve is looking into the part for replacement; Monitor weld on 3rd swing chain from the left; Corrosion on football posts by the Scout hut need treating and repainting; Repair surface where it is lifting at the edges and fill gaps between surfacing and edging surround – Basket ball surface; Fixings loose on Little Hamlet and the fixed pins need removing by spring see-saw, tyre traverse, spinner bowl and spinner pole.

21.3

c) The Bank reconciliation for February 2017 had been checked.

21.4

d) Risk assessments including confirmation of which assessments have been carried out - details of items previously raised are under the under Clerk's report.

21.5

e) Payment to Clerk for work carried out for Neighbourhood Plan – No hours claimed this month.

21.6

f) The variation in the design of the Westcotec SID the Council agreed to purchase and possible updated costs – This has already been covered under the Chairman's report, who is looking into the designs. A resident has asked if a Community Speed Watch Group could be set up. The Council agreed to support this in principle but would like further details on how the group will be set up. They are not able to volunteer to help as they are 3 Councillors short.

21.7

g) Review the tree surgeon to be used for maintenance work on trees on Parish Council land – previously the Council had agreed to use Ben Figg. Unfortunately he is no longer in business but his partner agreed to undertake the work for the same cost. The Council resolved to let Guy Elmer from Elm Tree Services complete the work. Proposed Councillor Philip Reeve, seconded Councillor Maggie Dunn, unanimous decision.

21.8

h) Funds in village sign reserve – Councillor Philip Reeve and Peter Fisk will provide an update on the restoration of the old sign in a few months.

PR/
PF

21.9	i) The Council resolved to purchase a plaque to remember Ronnie Whiting to go next to the new tree on Conyers Green and agreed a budget of £35, proposed Councillor Philip Reeve, seconded Councillor Kate Trevitt. Unanimous decision.	
21.10	j) The Council resolved to purchase weed killer for use in Icepits Wood, proposed Councillor Philip Reeve, seconded Councillor Maggie Dunn, unanimous decision.	
21.11	k) The Council did not want to re-allocate the funds reserved for the purchase of the School Road carpark until the sale is completed.	
21.12	l) Review the quotes for the removal of the Poplar branch hanging over the bridleway in Icepits Wood. It was agreed that as this matter was not urgent the work would be dealt with at a later date.	
22.0	Planning - Council to sign the minutes of the planning committee meeting on Monday 13th February to stand as a true record and to consider the completed applications from St Edmundsbury Borough Council.	
	The Council resolved to sign the minutes of the planning meeting on Monday 13 th March 2017 to stand as a true record of the meeting. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.	
	The Parish Council supported the following applications :	
22.1	Brookmead House, Thurston Road	DC/17/0264/TPO (i) Beech – raise crown to 3 metres (ii) Oak – Remove branches that overhang into Thurston Road and raise crown to 3 metres (iii) Oak – Removal of branches overhanging Thurston Road and branches growing into Beech (other works removing dead wood and ivy exempt)
22.2	Barton Court, School Lane	DC/17/0303/TPO TPO 341 (1973) - Tree Preservation Order - (i) Ash - Fell (ii) Silver Birch - Fell (iii) Horse Chestnut - Reduce limbs growing into power lines by 1 meter (iv) Sycamore - Fell
22.3	For the application for Barton Court, the council commented that they would like to see the Sycamore tree replaced with an indigenous deciduous tree. The following planning applications had been agreed by St Edmundsbury Borough Council :	
22.4	High Trees, The Park	DC/16/2811/TPO TPO 370(1974) Tree Preservation Order (i) T1 - Sycamore - fell (ii) T2 - Multi stem Sycamore - fell (iii) T3 - Sycamore - crown raise to 6 metres (iv) T4 - Yew - lateral reduction of up to 2 metres (v) T5 - Ash - lateral crown reduction of up to 2 metres, towards the applicant's property, to appropriate pruning points
22.5	Hundred Acre Wood, The Park	DC/16/2675/HH Retention of new double garage
23.0	Correspondence	
23.1	No items of correspondence had been received.	
24.0	Urgent Business	
	The Clerk raised the issue of the small wording on the signpost stating that Park Lane is a Restricted Byeway, no vehicular access. The Council agreed to look at the costs for a larger sign.	
25.0	Closing Public Session	
	No further items were raised.	

LJH

26.0

Date of next meeting

The next meeting will be on Monday 24th April at 6.30 pm followed by the Annual Parish Meeting at 7.30pm.
There being no further business the meeting finished at 10.20 pm.

.....Sign & Date

.....Print name.

CHAIRMAN Signed as confirmation that they are a true record.

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