

Minutes of Great Barton Parish Council Finance Committee Budget Meeting on Tuesday 4th November 2025 at 7.30pm



Councillor Maggie Dunn chaired the meeting along with Vice Chair Elaine Read and Councillors, Peter Fisk, Jenny Stone and the Clerk were present.

1.	<p>Cllr Maggie Dunn welcomed everyone to the meeting and reminded everybody present that the meeting maybe recorded. No Fire alarms planned and advised of emergency exits. There were no declarations of interest or requests for dispensation.</p>
3.	<p><u>Reserves and Current Spend</u> Committee reviewed the current reserves prior to looking at the Draft Budget (Agenda item 2) Cllrs referred to the Clerks Report from 17th October. The following reserve changes were made -</p> <ul style="list-style-type: none"> • Small Projects - £1000 Legal Fees earmarked for Green Lane 21 to be moved to Legal/Consultation Reserve. • Small Projects – Remove Anchor cover £200 and put funds into Asset Maintenance Reserve • Small Projects – Memorial Bench to be considered at FC Meeting 17.11.25 and approval required from Village Hall Committee. <p>Clerk to update all reserves as per the amendments.</p>
2.	<p><u>Draft Budget Review for 26/27 Precept</u> Committee reviewed the proposed budget document including Q1,Q2, expected spend for 25/26, 3% increase against 25/26 Budget and 26/27 Draft Budget prepared by the Clerk.</p> <ul style="list-style-type: none"> • Clerks’ salary includes the National pay award, and increment from passing probation. • Training Reserve to include Clerk ILCA 2026 and training for any new Cllrs. • Newsletter overtime (15hours per edition) included under Newsletter budget line. Due to majority of cost of production historically being covered by adverts the Budget has been reduced. Newsletter content to be reviewed by Council. • Grass cutting for Church to be reviewed as costly for council. • The following accumulating reserves were allocated funds - Icepits wood reserve allocated £2000 and Legal w allocated £2000 (in addition to £1000 from SP Reserve). <p>Committee reviewed the 2026/2027 Budget on the precept form and were happy with the minimal increase of 1.43%</p>
	<p>The Draft Budget 26/27 to be taken to full council for approval on 17th November</p> <p>no further business the meeting finished at 20:25</p> <p>..... sign and date</p> <p>..... Print name</p> <p>Chairman Signed as confirmation that they are a true record.</p>