

NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the next meeting of Great Barton Parish Council which will be held on **Monday 16<sup>th</sup> March 2026 commencing at 7.00 pm** in the Village Hall.



The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website.

## AGENDA

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| 1.  | Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence<br>No fire alarm tests planned, nearest exit advised. To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item. Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting.  |
| 2.  | <b>Open Public Session – 10 minutes</b>  |
| 3.  | To receive County Councillor's report from Rebecca Hopfensperger   |
| 4.  | To receive District Councillor's report from Sarah Broughton   |
| 5.  | To sign the minutes of the Council meeting on Monday 16 <sup>th</sup> February to stand as an accurate record of the meeting   |
| 6.  | To sign the minutes of the EO Planning meeting on Tuesday 24 <sup>th</sup> February to stand as an accurate record of the meeting  |
| 7.  | Council to consider any completed planning applications from West Suffolk Council  |
| 8.  | Council to consider the following current Planning Applications –<br>a) DC/26/0260/P3QPA – Land Adj to Elm Cottage<br>b) DC/26/0319/HH -2 Downing Drive<br>c) DC/26/0303/HH - Montrose House, the Park   |
| 9.  | <b>Finance</b><br>a) Payment of Accounts and outstanding invoices - Approval & signing of payments schedule. Monthly bank reconciliations, Cashbook showing payments and receipts to date have been circulated.<br>b) Clerks Financial report from the Responsible Financial Officer including details of reserve budgets<br>c) Council to consider A134 Skirting Back costs with new contractor<br>d) Council to consider Grant Request from Citizens Advice<br>e) Council to consider cost for 1password (in line with IT Policy)<br>f) Council to Consider Contribution from Church in relation to Grass cutting fees<br>g) Council to consider SALC as Internal Auditor<br>h) Council to consider quote for Village Sign tidy up for Spring<br>i) Council to consider Clerks Salary and hour increase following personnel committee review<br>j) Council to consider quotes for additional play equipment<br>k) Council to consider quote for bench installation |
| 10. | <b>Non-financial items</b><br>a) Council to consider permanent merge of planning and full council meetings due to resignations<br>b) Elm Meadow footpath   |
| 11. | <b>Chairman's and Councillor's Reports</b><br>a) <b>Update on Waste Hub</b>  |
| 12. | <b>Correspondence not covered elsewhere on the agenda</b>  |
| 13. | <b>Open Public Session – 10 minutes</b>  |
| 14. | Items to be carried forward to next meeting  |
|     | Date of next meeting – Monday 20 <sup>th</sup> April for Full Council at 6.30pm and Annual Parish Meeting of Electors at 7.30pm  |

