

NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the Meeting of Great Barton Parish Council which will be held on  
**Monday 17<sup>th</sup> June 2024 commencing at 7.30 pm**  
in the Village Hall.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. To view associated papers/information please use the following web-link: <http://greatbarton.suffolk.cloud/parish-council/meeting-dates/>

## AGENDA

1.	Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence
2.	i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting
3.	Open public session – 10 minutes
4.	Co-option to vacancy of Office for 2 x Parish Councillors & declaration of acceptance of office
5.	To receive County Councillor's report from Rebecca Hopfensperger
6.	To receive District Councillor's reports from Sarah Broughton and Rebecca Hopfensperger
7.	Update on 'Triangle Development'
8.	To sign the minutes of the council meeting on Monday 20 <sup>th</sup> May 2024 to stand as an accurate record of the meeting
9.	To sign the minutes of the planning meeting minutes on 10 <sup>th</sup> June 2024 to stand as an accurate record of the meeting and consider the completed planning applications from West Suffolk Council
10.	FINANCE a) Payment of Accounts and outstanding invoices - Approval & signing of payments schedule for June 2024 b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of monthly bank reconciliations for May 2024 and any items arising from risk assessments c) List of Councils aggregate receipts and payments for the quarter
11.	Continuation of the Annual Governance and Accountability Return 2023/24 a) Adoption of the Annual Bank reconciliation. b) Review of Standing Orders and Financial Regulations. c) Review of the Asset Register
12.	Non-financial items carried forward from previous meetings: a) Update on the cul-de-sac footpath on Green Lane b) Update on the footpath from Cox Lane to Icepits Wood c) Update on Village gates d) Hall Park restricted covenants e) Newsletter update f) Playground area g) Update on review of policies and procedures

h) Elms Meadow

13. Chairman's and Councillor's Reports
14. Correspondence not covered elsewhere on the agenda
15. Items to be carried forward to next meeting
16. Closing public session
17. Date of next meeting – Monday 15<sup>th</sup> July 2024 at 7.30pm

Amanda Jackson  
Clerk for Gt Barton Parish Council