

NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the Meeting of Great Barton Parish Council which will be held on **Monday 20<sup>th</sup> January 2025 commencing at 7.30 pm** in the Village Hall.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. See the website for associated papers.

## AGENDA

1.	Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence
2.	i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting
3.	Open public session – 10 minutes
4.	To receive County Councillor's report from Rebecca Hopfensperger
5.	To receive District Councillor's reports from Sarah Broughton
6.	To sign the minutes of the Council meeting on Monday 9 <sup>th</sup> December 2024 to stand as an accurate record of the meeting
7.	To sign the minutes of the planning meeting on Monday 13 <sup>th</sup> January 2025 to stand as an accurate record of the meeting.
8.	To consider any completed planning applications from West Suffolk Council
9.	Update on 'Triangle Development
10.	Update on Simmonds bus route changes
11.	Council to acknowledge the resignation of the Parish Clerk and consider plans moving forward
12.	<b>FINANCE</b>
	a) Payment of Accounts and outstanding invoices - Approval & signing of payments schedule
	b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of monthly bank reconciliations, Actual spend to budget, list of items over £100 and any items arising from risk assessments
	c) Council to consider a separate RFO role and newsletter project management to 31/3/2025
	d) Council to consider adding Councillors Stone and Read as bank signatories
	e) Council to consider quotes and decide on purchasing of outdoor gym equipment
	f) Council to consider quotes for Village gates
	g) Council to consider a grant application
13.	<b>Non-financial items</b>
	a) Council to consider postponing policy and procedure review to April 2025
	b) Update on Village gates
	c) Village communication working party update and consider members updating the website
	d) Public Spaces Protection Order update
	e) Council to consider reviewing the 3-year plan
14.	Chairman's and Councillor's Reports
15.	Correspondence not covered elsewhere on the agenda
16.	Items to be carried forward to next meeting
17.	Closing public session
18.	Date of next meeting – planning Monday 10 <sup>th</sup> February 2025/Full Council Monday 17 <sup>th</sup> February 2025 at 7.30pm

Amanda Jackson

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