

NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the Meeting of Great Barton Parish Council which will be held on **Monday 17th February 2025 commencing at 7.30 pm** in the Village Hall.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. See the website for associated papers.

AGENDA

1.	Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence
2.	i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting
3.	Open public session – 10 minutes in total
4.	To receive County Councillor's report from Rebecca Hopfensperger
5.	To receive District Councillor's reports from Sarah Broughton
6.	To sign the minutes of the Council meeting on Monday 9 th December 2024 and 20 th January 2025 to stand as an accurate record of the meeting
7.	To sign the minutes of the planning meeting on Monday 10 th February 2025 to stand as an accurate record of the meeting.
8.	To consider any completed planning applications from West Suffolk Council
9.	Update on 'Triangle Development
10.	FINANCE <ul style="list-style-type: none"> a) Payment of Accounts and outstanding invoices - Approval & signing of payments schedule b) Financial report from the Responsible Financial Officer including details of reserve budgets, checking of monthly bank reconciliations and any items arising from risk assessments c) Council to consider increasing the budget for the Clerks Salary and Employers NI/Tax to cover payments until the end of the financial year end from the Small Projects Reserve d) Council to consider quotes and decide on purchasing of outdoor gym equipment e) Council to consider quotes for Village gates f) Council to review quotes for repair and installation of small noticeboard in Thurston Road g) Council to review quotes for repair of wooden bus shelter gutter h) Council to consider renewing planting under the Village sign
11.	Non-financial items <ul style="list-style-type: none"> a) Council to consider postponing Standing Orders and Financial Regulation review until the new Clerk is in post. b) Council to consider topics to present at the Annual Village Meeting and note meeting date change to 28th April 2025 c) Communication Group update – Council to consider appointing a member of the Communication Group and a Councillor to hold website access d) Councillors to consider plans for grass cutting and damaged fence of Livermere Road/Conyers Green
12.	Chairman's and Councillor's Reports
13.	Correspondence not covered elsewhere on the agenda
14.	Items to be carried forward to next meeting
15.	Closing public session
16.	Date of next meeting – planning Monday 10 th March 2025/Full Council Monday 17 th March 2025 at 7.30pm

Amanda Jackson

Clerk for Gt Barton Parish Council – clerk@greatbarton-pc.gov.uk – 07596 868600

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