

MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY 19th FEBRUARY 2024 COMMENCING AT 7.30PM

Item		Action
	Councillor Maggie Dunn chaired the meeting along with Councillors Gwyn James, Peter Fisk and Matthew Parker. 6 members of the public, Councillors Sarah Broughton and Rebecca Hopfensperger, and the Parish Clerk were also present.	
1.	<u>Chairmans welcome, reminder about the filming of meetings and to receive apologies for absence</u> Councillor Maggie Dunn welcomed everyone to the meeting and reminded everybody present that the meeting maybe recorded. Apologies were received and accepted from Councillors Andy Baker and David Clarke.	
2.	<u>To receive members declarations of interest</u> There were no declarations of interest or requests for dispensation.	
3.	<u>Open public session</u> It was reported there was antisocial behaviour after an event at the village hall, The Council advised this would be discussed at the Village Hall meeting later in the week. Muddy Lane has flooded and is very muddy and boggy, Cllrs Hopfensperger and Broughton advised they could help using their locality budget, Cllr Maggie Dunn to forward a quote for chipping.	MD
4.	<u>To receive County Councillors report from Councillor Rebecca Hopfensperger</u> Councillor Hopfensperger reported: Compiegne Way a S119 legal order has been issued which means it will be investigated as a priority. Questions have been asked about why after spending vast sums of money last year the system has failed again. Potholes that have recently been repaired have failed. Flooding - areas of the village will be serviced with the jet system clearing drains and pipes. Cllr Hopfensperger will approach Country Farm Meats about the ditch needing clearing along the footpath leading from Brand Road towards the village. She was also made aware of the flooding in Elms Close and would investigate. It was agreed that the clerk will forward quotes for a new village hall noticeboard that can be paid for out of the locality budget by Cllr Hofensperger. She would also consider a contribution to the village gates, Cllr Gwyn James to forward quotes.	RH AJ GJ
5.	<u>To receive District Councillors report from Councillor Sarah Broughton</u> Councillor Broughton advised there would be a public consultation in March about the proposed Devolution Deal, SALC have 5 online events for Parish Councils. She reported that rates for 2024/25 for a band D property will be £192.82 an increase of 3%, there will be a 2 nd home premium from April 2025 which will see double rates charged. Brown bin collection costs will increase by £3 per month in April 2024 and 2025.	
6.	<u>Update on The Triangle Development</u> The Triangle Working Group with the Parish Council discussed the letter from Barley Homes on the adoption and maintenance of the Open Space Areas, the pickup and drop off areas and the land area to be safeguarded for community use within the Triangle development area. As a new draft Development Brief is in existence this would need to be considered before replying to Barley Homes on the matters raised. A copy of the draft Development Brief has been requested via letter from Mike Osbourne of Barley Homes.	
7.	<u>Planning applications</u> The Council considered and discussed the planning application below and objected.	

Site Adj The Greenover The Park Great Barton Suffolk	DC/24/0203/HH	TPO 370(1974) tree preservation order - one Ash (T1 on plan - A9 on order) remove over extended limb over road by three meters; one Horse Chestnut (T2 on plan - A9 on order) fell; one Ash (T3 on plan - A9 on order) fell
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8. To sign the minutes of the Council meeting on Monday 15th January 2024 to stand as an accurate record of the meeting

Councillor Peter Fisk proposed acceptance of the minutes of the Council meeting on Monday 15th January 2024 to stand as an accurate record of the meeting. Seconded by Councillor Gwyn James, unanimous decision from those present at the meeting. The minutes were then signed as a true record.

9. To sign the planning meeting minutes on 4th December 2023 and 12th February 2024 to stand as an accurate record of the meeting and consider the completed and approved planning applications for Janaury/February 2024 by West Suffolk Council

Signing of the planning meeting minutes from 4th December 2023 and 12th February 2024 was deferred until March's meeting.

Completed and approved planning application for January/February 2024 by West Suffolk Council

ADDRESS	APPLICATION NUMBER	APPLICATION DETAILS	DECISION
Oak Ridge Mill Road Great Barton Suffolk IP31 2RU	DC/23/1499/HH	a. double garage to front and side b. two storey extension to front, sides and rear to provide first floor living accommodation c. single storey side extension attached to garage d. alteration to existing roof line to include six dormer windows e. air source heat pump in front garden f. ground mounted 9.5kw solar array consisting of 20 solar panels	Granted
Fieldways The Park Great Barton Suffolk IP31 2SX	DC/23/1759/HH	construction of two bay car port to front elevation	Granted
Flint House The Park Great Barton Suffolk IP31 2SU	DC/23/1758/HH	a. two storey front extension b. conversion of existing outbuilding to annexe c. covered link to proposed annexe d. detached two bay garage with garden room and garden store	Granted
1 Green Lane Great Barton Suffolk IP31 2QZ	DC/23/0215/HH	a. front porch b. two storey side extension c. render and cladding to existing dwelling elevations d. solar panels to rear roof slope	Granted

10. **FINANCE**

a) Payment of accounts and outstanding invoices

Approval of Payments schedule for February 2024 resolved. The Council resolved to pay the following accounts once the Bailey, Venning Associates invoice has been check by the Triangle working group. Proposed Councillor Gwyn James, Seconded Councillor , Peter Fisk unanimous decision.

Internet banking. Transactions entered by the Clerk verified by Councillor Gwyn James, verified and released by Councillor Maggie Dunn.

February 2024 Payment Schedule

Inv ref	Payee	Details	Power to pay	Payment type	Total Invoice	VAT Reclaim
109	Propel Finance 10	December Handset rental	3	S/O	£ 8.40	£ 1.40
110	O2	Clerks mobile phone provider	3	S/O	£ 13.20	£ 2.20
111	Propel Finance 11	January Handset rental	3	S/O	£ 8.40	£ 1.40
112	BT	Village Hall Emergency Telephone Line - July	3	D/D	£ 98.13	£ 16.35
113	Bailey Venning Associates	Affordable housing consultancy		B/P	£ 1,286.51	£ 214.42
114	AMS Services	Repair to playground gates		B/P	£ 172.64	
115	AMS Services	Removal and make good broken play equipment		B/P	£ 200.00	
116	Great Barton Thanksgiving fund	January Hall hire	3	B/P	£ 12.50	
117	John Roe	Gt Barton Emergency Response Team expenses	3	B/P	£ 41.94	£ 6.99
118	A Jackson	February Salary	1	S/O	£ 561.20	
					£ 2,402.92	£ 242.76

- b) The Financial report from the Responsible Financial Officer including details of bank balances as at 31/1/2024, reserve budgets and spending against them and any items arising from risk assessments which had been circulated.

Bank balances at 31/1/2024

Unity trust Current Account	£15,356.96
Unity Trust Savings Account	£66,969.46
Total balances	£89,003.58
Credits – Allotments Association	£120.00
Other Credits received	
Payments made under S137*	None

Balance @ 14th February 2024

RESERVE	AS @ 1/4/2023	SPENT TO DATE	EARMARKED PROJECTS TOTAL	CURRENT BALANCE	AVAILABLE TO SPEND
Small Projects	£13734	£4345	£2291	£9389	£7098
Coronation	£1699 + £495 12/10/23	£1692		£502	
Legal	11500	1073	£2027	£10427	£8400
Youth project	£938	£326		£612	
General	£10563			£10563	
Allotments	£60 + £120	£120		£60	
Asset Maintenance	£11674	£530		£11144	
Asset Acquisition	£11840	£3569	£500	£8271	£7772
Icepits Wood	£13682	£6524	£1000	£7158	£6158
S106 funds	£14676	0		£14676	
TOTAL RESERVES	£90,981	£18179	£5818	£72802	

- c) There were no questions about the list of Councils aggregate receipts and payments for the quarter.
- d) The Council discussed and agreed to appoint Suffolk Association of Local Council as the internal auditors. Proposed Councillor Gwyn James, Seconded Councillor Matthew Parker, unanimous decision.
- e) Councillor Maggie Dunn advised no updates on grants from the Housing Associations in the new year.
- f) Village gates, Councillor Gwyn James advised that a street licence will be applied for, location points have been agreed subject to landowners' agreement once known.
- g) The Clerk advised that Suffolk County Council have not approved the application for a grit bin in Elms Close advising the location does not meet their criteria.

AJ

GJ

11. **Non financial items carried forward from previous meetings**

- a) No update available on the Green Lane footpath.

- b) No update available on the Cox Lane/Icepit Wood footpath, Havebury Housing Partnership still to give permission to cross their land.
- c) No update clearing the ditch in Mill Road, no update Councillor Maggie Dunn to chase.
- d) Update on playground repairs and maintenance, the gates have been repaired and the broken play equipment has been dug up and removed to make safe.

12. Update on the Thermal Imaging Project
 18 surveys were completed by volunteers in the village or property owners. The survey was successful but more detailed information and training is required from Suffolk County Council.

13. West Suffolk Council Local Plan Submission
 The Clerk advised the information pack arrived to late to advise residents but poster have been put on the notice boards.

14. Plug in Suffolk
 The Council considered the Plug in Suffolk campaign run by West Suffolk Council and unanimously agreed to investigate further.

AJ

15. Downing Wood to School Road pathway planting
 The Council considered options for this area of planting and decided to let it grow naturally wild.

16. Chairman and Councillors Report
 Council discussed the hedges that need cutting back on School Road, it is difficult to walk along the path at the moment, a letter will be sent these properties.

AJ

17. Correspondence not covered elsewhere on the agenda
 A complaint has been received from a resident in Cattershall about dog fouling, Cllr Maggie Dunn will contact Rougham Parish Council about a dog waste bin in that area.

18. Items to be carried forward to the next meeting
 There were no items to carry forward to the next meeting.

19. Closing public session

20. Date of next meeting – Monday 18th March 2024 at 7.30pm in the community room.

There being no further business the meeting finished at 9.30pm.

..... sign and date

..... Print name

Chairman

Signed as confirmation that they are a true record.