

NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the Meeting of Great Barton Parish Council which will be held on  
**Monday 19<sup>th</sup> February 2024 commencing at 7.30 pm**  
in the Village Hall.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. To view associated papers/information please use the following web-link: <http://greatbarton.suffolk.cloud/parish-council/meeting-dates/>

## AGENDA

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| 1.  | Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence  |
| 2.  | i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &, when appropriate, to leave the meeting prior to discussion and voting on the item.<br>(ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting  |
| 3.  | Open public session – 10 minutes   |
| 4.  | To receive County Councillor's report from Rebecca Hopfensperger   |
| 5.  | To receive District Councillor's reports from Sarah Broughton and Rebecca Hopfensperger  |
| 6.  | Update on 'Triangle Development'   |
| 7.  | To consider any planning applications  |
| 8.  | To sign the minutes of the council meeting on Monday 15 <sup>th</sup> January 2024 to stand as an accurate record of the meeting   |
| 9.  | To sign the planning meeting minutes of 4 <sup>th</sup> December 2023 and 12 <sup>th</sup> February to stand as an accurate record of the meeting and consider the completed planning applications from West Suffolk Council   |
| 10. | FINANCE <ul style="list-style-type: none"><li>a) Payment of Accounts and outstanding invoices - Approval &amp; signing of payments schedule for February 2024</li><li>b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of monthly bank reconciliations for January 2024 and any items arising from risk assessments</li><li>c) List of Councils aggregate receipts and payments for the quarter</li><li>d) Council to appoint an internal auditor</li><li>e) Grants from Housing Associations, for playground equipment – Cllr M Dunn; followed by a review of the playground equipment budget</li><li>f) Review quotes for installation of village gates and confirm locations. Review if the application form has been completed for Suffolk County Council to approve the installation of the gates</li><li>g) Update on a grit bin for Elms Close</li></ul> |
| 11. | Non-financial items carried forward from previous meetings: <ul style="list-style-type: none"><li>a) Update on the cul-de-sac footpath on Green Lane</li><li>b) Update on the footpath from Cox Lane to Icepits Wood</li><li>c) Update on the timescales for clearing the ditch and skirting back on Mill Road</li><li>d) Update on playground repairs</li></ul>   |

12. Update on Thermal Imaging Project
13. West Suffolk Council Local plan submission
14. Consider the Plug in Suffolk electric car recharging points project
15. Council to consider planting and tidying of the footpath between Downing Wood and School Lane
16. Chairman's and Councillor's Reports
17. Correspondence not covered elsewhere on the agenda
18. Items to be carried forward to next meeting
19. Closing public session
20. Date of next meeting – Monday 18<sup>th</sup> March 2024 at 7.30pm

Amanda Jackson  
Clerk for Gt Barton Parish Council