

# MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY 20TH NOVEMBER 2023 COMMENCING AT 7.30PM

Item		Action
	<p>Councillor Maggie Dunn chaired the meeting along with Councillors Peter Fisk, Andy Baker, David Clarke and Matthew Parker.</p> <p>3 members of the public, Councillors Sarah Broughton, Councillor Roger Dicker and the Parish Clerk were also present.</p>	
1.	<p><u>Chairmans welcome, reminder about the filming of meetings and to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and reminded everybody present that the meeting maybe recorded. Apologies were received and accepted from Councillor Gwyn James and Councillor Rebecca Hopfensperger.</p>	
2.	<p><u>To receive members declarations of interest</u></p> <p>There were no declarations of interest or requests for dispensation.</p>	
3.	<p><u>Presentation of a long service award to Councillor Peter Fisk</u></p> <p>Councillor Maggie Dunn presented a framed long-standing award and thanked Councillor Peter Fisk for 47 years as a Parish Councillor with Great Barton Parish Council. Councillor Roger Dicker presented an engraved glass on behalf of West Suffolk Council.</p>	
4.	<p><u>Open public session</u></p> <p>Questions were raised about:</p> <ol style="list-style-type: none"> <li>1. Cox Lane to Iceptits wood footpath – Waiting on Havebury to give permission to cross their land.</li> <li>2. Christmas lunch – elderly, vulnerable and seeking company are welcome to the lunch. It was confirmed that a donation could be made on the day.</li> <li>3. Formation of an Eco group – A meeting will be held in January to explore the aims and opportunities available for residents and the village.</li> </ol>	MD/AJ
5.	<p><u>To receive County Councillors report from Councillor Rebecca Hopfensperger</u></p> <p>Councillor Hopfensperger could not make the meeting and had sent her apologies. In an email she confirmed she has reported the flooding issues in the village and will follow up.</p>	
6.	<p><u>To receive District Councillors report from Councillor Sarah Broughton</u></p> <p>Councillor Broughton advised there was no news on the Triangle development.</p>	
7.	<p><u>Update on The Triangle Development</u></p> <p>There were no updates on the Triangle Development</p>	
8.	<p><u>To sign the minutes of the Council meeting on Monday 6<sup>th</sup> October 2023 to stand as an accurate record of the meeting</u></p> <p>Councillor Andy Baker proposed acceptance of the minutes of the Council meeting on Monday 16<sup>th</sup> October 2023 to stand as an accurate record of the meeting. Seconded by Councillor Peter Fisk, unanimous decision from those present at the meeting. The minutes were then signed as a true record.</p>	
9.	<p><u>To sign the planning meeting minutes on 13<sup>th</sup> November 2023 to stand as an accurate record of the meeting</u></p> <p>Councillor Andy Baker proposed acceptance of the minutes of the planning meeting on 13<sup>th</sup> November 2023 to stand as an accurate record of the meeting. Seconded by Councillor Peter Fisk, unanimous decision from those present at the meetings. The minutes were then signed as a true record.</p>	

**Completed and approved planning application for July/August 2023 by West Suffolk Council**

ADDRESS	APPLICATION NUMBER	APPLICATION DETAILS	DECISION
Changeways , Livermere Road, Great Barton, Suffolk, IP31 2SB	DC/23/1191/HH	Amended application to extend the roof overhang to the rear elevation - previously supported @ meeting on 24/8/23	Approved
Little Barton, East Barton Road, Great Barton, Suffolk, IP31 2RF	DC/22/0306/TPO	Tree preservation order - one Western Red Cedar (T9 on plan and on order) crown raise to up to 4.5 metres above ground level	Approved

**10. FINANCE**

a) Payment of accounts and outstanding invoices

Approval of Payments schedule for November 2023 resolved. The Council resolved to pay the following accounts.

Proposed Councillor Peter Fisk, Seconded Councillor Andy Baker, unanimous decision.

Internet banking. Transactions entered by the Clerk verified by Councillor David Clarke, verified and released by Councillor Maggie Dunn.

**November 2023 Payment Schedule**

Inv ref	Payee	Details	Power to pay	Total Invoice	VAT Reclaim
83	Clare Veal Gardening	Maintenance area under village sign	3	£ 31.00	£ -
84	Great Barton Thanksgiving fund	September Room hire	3	£ 25.00	£ -
85	Vertas	Grass cutting - Q3 23/24	5	£ 807.14	£134.52
86	SALC	Clerk ticket SALC conference	3	£ 18.00	£ 3.00
87	A Jackson	Mileage expenses	3	£ 31.50	£ -
88	Gipping Press	Winter newsletter	7	£ 837.00	£ -
89	BT	Village Hall Emergency Telephone Line - July	3	£ 99.75	£ 16.62
90	A Jackson	Salary	1	£ 517.87	£ -
91	Propel Finance	Clerks telephone handset November rental	3	£ 8.40	£ 1.40
92	O2	Clerks mobile provider	3	£ 13.20	£ 2.20
	<b>TOTAL</b>			<b>£2,388.86</b>	<b>£157.74</b>

Power to pay:

1	Local Government Act 1972 S.112
2	Local Government Act 1972 s.137
3	Local Government Act 1972 S.111
4	Small Holdings and Allotments Act 1908 ss.23,25
5	Public Health Act 1875 s.164
6	Public Health Act 1980 ss.43, 50
7	Local Government Act 1972 S.142
8	Litter Act 1983 ss. 5,6
9	Local Government Act 1975 s.144 – Contribute to organisations encouraging people to visit the area.

b) The Financial report from the Responsible Financial Officer including details of bank balances as at 31/10/2023, reserve budgets and spending against them and any items arising from risk assessments which had been circulated. Following an inspection of Icepits Wood a branch had split blocking the path, remedial work was carried out the next day at a cost of £45. Proposed

Councillor Maggie Dunn, Seconded Councillor Andy Baker, unanimous decision to be paid from Icepits Wood reserve.

**Bank balances at 31/10/2023**

<b>Unity trust Current Account</b>	£25973.53
<b>Unity Trust Savings Account</b>	£66,508.46
<b>Total balances</b>	£92481.99
<b>Credits – newsletter advertising</b>	£252.00
<b>Other Credits received – £495 Coronation benches grant - £756.95 VAT Reclaim</b>	£1251.95
<b>Payments made under S137*</b>	None

RESERVE	AS @ 1/4/2023	SPENT TO DATE	EARMARKED PROJECTS TOTAL	CURRENT BALANCE	AVAILABLE TO SPEND
Small Projects	£13734	£3435	£2675	£10299	£7624
Coronation *	£1699 + £495 12/10/23	£1692		£502	
Legal	11500	0	£3100	£11500	£8400
Youth project	£938	0		£938	
General	£10563			£10563	
Allotments	£60	£120		-£60	
Asset Maintenance	£11674	£530		£11144	
Asset Acquisition	£11840	£3569	£500	£8271	£7772
Icepits Wood	£13682	£2079	£6420	£11603	£5183
S106 funds	£14676	0		£14676	
<b>TOTAL RESERVES</b>	<b>£90,861</b>	<b>£11425</b>	<b>£12695</b>	<b>£79436</b>	

\*Grant received via Great Barton Primary Academy from Cllrs Boughton & Hopfensperger for 2 Coronation benches for the primary school has increased the budget. All payments now made from this reserve.

- c) There were no questions about the list of Councils aggregate receipts and payments for the quarter.
- d) Village gates, Councillor Gwyn James will update the Council at our next meeting as he was not at the meeting.
- e) It was agreed to increase the stationary budget by £250 as the Clerks telephone handset and data costs have been taken from these funds. Proposed Councillor Maggie Dunn, Seconded by Councillor Andy Baker, unanimous decision.
- f) The Council will discuss an increase in the Clerks hours at an HR meeting.
- g) The Council will review the draft budget at the next full Council meeting.
- h) The Council will set the precept for 2024/25 at the next full Council meeting.

GJ

11.

Error no entry on agenda  
Non financial items carried forward from previous meetings

12.	<p>a) No update on the Green Lane footpath. Councillor David Clarke will progress</p> <p>b) Update Cox Lane to Icepits Wood footpath, Waiting on Havebury to give permission to cross their land.</p> <p>c) Update on timescale for clearing the ditch in Mill Road, no update Councillor Maggie Dunn to email.</p>	DC
	<p><u>Statutory Review of Polling Districts Consultation</u></p>	MD
13.	<p>There were no updates for this meeting. Councillor Maggie Dunn to investigate.</p>	MD
	<p><u>Christmas lunch</u></p>	MD
14.	<p>Councillor David Clarke advised there are approximately 60 people attending and planning is going well.</p>	
	<p><u>Chairman and Councillors Report</u></p>	
15.	<p>There was nothing to report.</p>	
	<p><u>Correspondence not covered elsewhere on the agenda</u></p>	
16.	<p>A resident had reported that concrete blocks have been placed on the grass at the corner of Conyers Way and School Road, they were concerned that these could be a hazard to pedestrians in the dark. The Clerk will report to Suffolk County Council and local residents.</p>	AJ
	<p><u>Items to be carried forward to the next meeting</u></p>	
17.	<p>See above</p>	
	<p>Closing public session</p>	
18.	<p>Date of next meeting – Monday 11<sup>th</sup> December 2023 at 7.30pm in the community room.</p>	
19.	<p>There being no further business the meeting finished at 9.25pm.</p>	
20.		
	<p>..... sign and date</p>	
	<p>..... Print name</p>	
	<p>Chairman</p>	
	<p>Signed as confirmation that they are a true record.</p>	