



**NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Great Barton Parish Council, which will be held on**  
**Monday 21<sup>st</sup> November 2022 commencing at 7.30 pm in the Village Hall.**

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. To view associated papers/information please use the following web-link: <http://greatbarton.suffolk.cloud/parish-council/meeting-dates/>  
**Open public session – 10 minutes**

**AGENDA**

1. Chairman's welcome and to receive apologies for absence
2. (i) To receive members Declarations of Interest  
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To receive County Councillor's report from Cllr. Rebecca Hopfensperger and to update on 'actions list' items
4. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr. Rebecca Hopfensperger
5. To Approve & Adopt the minutes of the Council meeting held on Monday 17<sup>th</sup> October 2022
6. To review the actions list from September's meeting – appended to the agenda
7. Planning:  
(i) Council's formal resolution on responses submitted to LPA on applications as per the Planning Committee Meeting 14<sup>th</sup> November 2022;

	Address	Application No.	Application details
a)	Grove House, Livermere Rd	DC/22/1789/TPO	TPO 513 (2010) tree preservation order - one Sycamore (T003 on plan, within area A2 on order) and one Ash (T009 on plan, within area A2 on order) pollard at six metres above ground level ; one Sweet Chestnut (T008 on plan, within area A2 on order) fell; one Ash (T010 on plan, within area A2 on order) pollard at eight metres above ground level
b)	Grove House, Livermere Rd	DC/22/1792/TPO	TPO 513 (2010) tree preservation order - one Sycamore (T002 on plan, within area A2 on order) coppice; three Sycamore (T004, T005 and T006 on plan, within area A2 on order) and one Ash (T007 on plan, within area A2 on order) fell

c)	Ken Moor, Thurston Rd	DC/22/1765/HH	Householder planning application - a. single storey rear extension following partial demolition b. detached double garage
d)	Fieldways, The Park	DC/22/1525/TPO	AMENDED - Tree preservation order TPO 513 (2010) a) one Walnut (indicated on plan, within area A2 on order) fell and b) fell one Pine Tree (indicated as dead on plan, within area A2 on order)

**(ii) Update on Planning Enquiry APPLICATION NO: DC/19/2456/HYB APPEAL REFERENCE: AP/22/0031/STAND**

**(iii) Update on the 'Triangle' Development Brief and Public Consultation**

**8. Finance & Policy:**

- (a) Payment of Accounts and Outstanding Invoices – Approval of Payments Schedule
- (b) Financial report from the Responsible Financial Officer and to Adopt monthly bank reconciliations
- (c) Agree & Adopt the Budget 2023/2024 as per the Finance Committee Meeting 14.11.2022
- (d) Agree & Adopt the Precept Figures 2023/2024 as per the Finance Committee Meeting 14.11.2022
- (e) Discuss the PC Email account and website security and agree way forward
- (f) Discuss Emergency Telephone Line and Village Hall Bill (discussed at Finance Committee meeting 14.11.22)
- (g) Formally Resolve Costs for Daffodil Planting - Downing Drive
- (h) Update on Allotments Tenancy Agreement Review – P Fisk
- (i) Consider appointment of a planning consultant to advise on the design brief for the 'triangle' development and agree any associated costs

**9. Chairman's and Councillor's Reports:**

**10. Parish Matters & Highways Issues:**

- (a) Update on SID and Traffic Calming & Speed Watch Update – G James
- (b) New Playground equipment and funding update – S Todd
- (c) Playground Inspection Report and discuss any repairs needed
- (d) Quotes/Options for benches on the village hall playing field/play area
- (e) Village Entrance Gates & Street Licence application Update
- (f) Dog Bin Emptying & Agree Re-location of larger bins from Church Rd/Mill Rd to Derby Place/School Rd
- (g) Update on overgrown vegetation junction Mill Rd/Livermere Rd & Fly-tipping Mill Road Ditch (RH)
- (h) Organise the Christmas lunch for elderly/vulnerable residents – M Dunn
- (i) Icepits Woods Fly-tipping Update – M Dunn / M Parker / S Todd
- (j) Notice boards Quotes Livermere Rd/Village Hall & Update on Post Office new location – M Dunn
- (k) Update on Havebury Housing Village Walk-a-bout – M Dunn / D Clarke / P Fisk

**11. Correspondence:**

- (a) Changes to the Council Tax Reduction Scheme 23/24 Consultation - WSC

Great Barton Parish Council – 3 Scott Avenue, Mildenhall, Suffolk IP28 7LT

Chair – Cllr. Maggie Dunn Clerk – Vicky Bright, CiLCA

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## 12. Items to be carried forward to next meeting

Date of next meeting – Planning Meeting Monday 12<sup>th</sup> December 2022 at 7.30pm.



Vicky Bright (CiLCA)

Clerk/RFO for Gt Barton Parish Council

Dated: 16/11/2022

### ACTIONS LIST FROM OCTOBER'S MEETING

<b>MAGGIE DUNN</b>	To query flying over built up areas, and ask if this could be avoided as a courtesy to residents.
	The Village Hall Committee agree in principle for extra land to extend the playground. The Parish Council to advise how much extra land is needed. <b><i>Cllr. Todd still chasing application for Lottery Grant!</i></b>
	Chase update from the Post Office on keeping the heritage letter box and agree new location for the notice board.
	Icepits Woods Fly-tipping – Cllr Dunn to liaise with RH, SCC & EA. <b><i>Cllr. Todd &amp; Cllr. Parker to discuss with Landowner involved.</i></b>
	Triangle site – Village meeting to be held 07.11.22. Awaiting public consultation.
	Appeal 22/0031/STAND Public Enquiry – To draft a key summary & circulate to members.
	To look at options for venues/caterers for the Christmas Lunch for elderly/vulnerable residents.
	To choose design/style of notice board for Livermere Rd and the Village Hall.
	Consult with SALC Re: Email Data Breach guidance
<b>CLERK</b>	To confirm Church donation legislation & guidance for PC's. <b><i>Awaiting further guidance from SALC</i></b>
	Report branch on PROW Icepits to Allotments – <b><i>Done Ref:375570</i></b>
	Street Furniture Licence Ref: village entrance gates: Mill Road, East Barton Road, A143, Fornham Road, Thurston Road and Pakenham Road. – In progress! – <b><i>Application in progress!</i></b>
<b>Rebecca Hopfensperger</b>	<b><i>There was no update on the Mill Road ditch future maintenance and clearing the ditch.</i></b>
	<b><i>Details of the 3-year inspection of Icepits Wood from Suffolk County Council have been requested again.</i></b>
	<b><i>A site visit has been done regarding the design for a replacement bus shelter on Livermere Road, works to be ordered Date TBC.</i></b>
	Mill Road/Livermere Road crossroads, Ref: the visibility of signage and road markings. <b><i>Councillor Rebecca Hopfensperger has made a request for Suffolk County Council to review these items.</i></b>

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	The request to be able to close School Road for approx. 30 minutes at drop-off and pick-up time – <b><i>Proposal sent to Road Safety Team; next stage will be public consultation.</i></b>
<b>ANDREW BAKER</b>	Quote for mending/replacing benches on the village hall playing field/play area – Clerk asked to look at quotes to replace with recycled material/hardwood options benches – <b><i>Cllr. Baker to provide Clerk with number &amp; type of benches.</i></b>
<b>PETER FISK</b>	Maintenance of the garden under the village sign. - <b><i>Cllr. Fisk will raise at the next Village Hall Committee Meeting Ref: contribution?</i></b>
	Allotments Tenancy agreement Review 5-years overdue - <b><i>Cllr. Fisk to look into amendments required.</i></b>
	<b><i>Provide Clerk with Website Cllr Profile Text/Photo</i></b>
<b>DAVID CLARKE</b>	<b><i>Provide Clerk with Website Cllr Profile Text/Photo</i></b>
<b>MATTHEW PARKER</b>	<b><i>Provide Clerk with Website Cllr Profile Text/Photo</i></b>