



**NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Great Barton Parish Council, which will be held on**  
**Monday 17<sup>th</sup> October 2022 commencing at 7.30 pm in the Village Hall.**

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. To view associated papers/information please use the following web-link: <http://greatbarton.suffolk.cloud/parish-council/meeting-dates/>

**Open public session – 10 minutes**

**AGENDA**

1. Chairman’s welcome and to receive apologies for absence
2. (i) To receive members Declarations of Interest  
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To receive County Councillor’s report from Cllr. Rebecca Hopfensperger and to update on ‘actions list’ items
4. To receive Borough Councillor’s reports from Cllr. Sarah Broughton and Cllr. Rebecca Hopfensperger
5. To Approve & Adopt the minutes of the Council meeting held on Monday 26<sup>th</sup> September 2022
6. To review the actions list from September’s meeting – appended to the agenda
7. Planning:  
(i) Council to consider the following applications;

	Address	Application No.	Application details
a)	Development Site – Vicarage Farm Lane	DC/22/1565/FUL	change of use of agricultural barn building to commercial prep kitchen and event dining room (class E(b))
b)	Mervid, 15 Mere Close	DC/22/1649/HH	a. single storey rear extension (following demolition of existing lean to) b. first floor extension to create living accommodation including a rear balcony c. extension to existing porch d. render to existing elevations
c)	Pheasant House, Mill Rd	DC/22/2437/HH	three bay detached garage and store (following demolition of existing building)
d)	Bowls Club, East Barton Rd	DC/22/0953/TPO	TPO 426 (2006) Tree preservation order - one Redwood (green on plan T8 on order) fell
e)	Woodstock, Livermere Rd	DC/22/1644/FUL	- a. one replacement dwelling b. detached garage/studio

**(ii) Update on Planning Enquiry APPLICATION NO: DC/19/2456/HYB APPEAL REFERENCE: AP/22/0031/STAND**

**8. Finance & Policy:**

- (a) Payment of Accounts and Outstanding Invoices – Approval of Payments Schedule
- (b) Financial report from the Responsible Financial Officer and to Adopt monthly bank reconciliations
- (c) To Adopt and agree the quote for the Council's insurance for the year 2022-23 from Ansvar (CAS)
- (d) Discuss Agenda for Finance Cttee Meeting 14<sup>th</sup> November and suggestion to set up a Village Safety Earmarked Reserve Fund
- (e) Discuss the PC Website Update & Cllr. Profiles
- (f) Discuss the PC Email accounts and agree way forward

**9. Chairman's and Councillor's Reports:**

**10. Parish Matters & Highways Issues:**

- (a) Review of VAS speed signs in the village (update) & Speed Watch Update – G James
- (b) New Playground equipment and funding update – S Todd
- (c) Village Entrance Gates & Street Licence application Update
- (d) The quote for mending 1 bench and sanding down and re-staining the 2 wooden/concrete benches on the village hall playing field – P Fisk
- (e) Discuss overgrown vegetation footpaths, junction Mill Rd/Livermere Rd & Fly-tipping Mill Road Ditch (RH)
- (f) Waste Vehicles using the village as a cut-through (RH)
- (g) Organise the Christmas lunch for elderly/vulnerable residents – M Dunn
- (h) Icepits Woods Fly-tipping Update – M Dunn
- (i) Notice boards – Options/Quotes
- (j) Update on Havebury Housing Issues and Village Walk-a-bout meeting

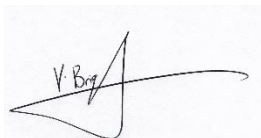
**11. Correspondence:**

- (a) Warm Homes Suffolk - SCC

**12. Items to be carried forward to next meeting**

Date of next meeting – Planning & Finance Committee's Monday 14<sup>th</sup> November 2022 at 7.30pm.

Full Council Meeting Monday 21<sup>st</sup> November 2022 at 7:30pm



Vicky Bright (CiLCA)

Clerk/RFO for Gt Barton Parish Council

Dated: 12/10/2022

**ACTIONS LIST FROM SEPTEMBER'S MEETING**

<b>MAGGIE DUNN</b>	To query flying over built up areas, and ask if this could be avoided as a courtesy to residents.
	The Village Hall Committee agree in principle for extra land to extend the playground. The Parish Council to advise how much extra land is needed.
	There has been no update from the Post Office on keeping the heritage letter box. And agreeing new location for the notice board.

Great Barton Parish Council – 3 Scott Avenue, Mildenhall, Suffolk IP28 7LT

Chair – Cllr. Maggie Dunn Clerk – Vicky Bright, CiLCA

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	Icepits Woods Fly-tipping – Cllr Dunn to liaise with RH, SCC & EA. Clerk to check planning conditions of approval.
	Triangle site – Chase modified development brief!
	Appeal 22/0031/STAND Public Enquiry key summary & circulate to members.
	To look at options for venues/caterers for the Christmas Lunch for elderly/vulnerable residents.
<b>CLERK</b>	Arrange meeting with Havebury Housing Re: branches playing field, properties backing onto VH car park and hedge Elms Close.
	To confirm Church donation legislation & guidance for PC's.
	Street Furniture Licence Ref: village entrance gates: Mill Road, East Barton Road, A143, Fornham Road, Thurston Road and Pakenham Road. – In progress!
	To review the Tenancy Agreement and T&Cs for the Allotments Committee.
<b>Rebecca Hopfensperger</b>	There was no update on the Mill Road ditch future maintenance and clearing the ditch.
	Details of the 3-year inspection of Icepits Wood from Suffolk County Council have been requested again.
	A site visit has been done regarding the design for a replacement bus shelter on Livermere Road, works to be ordered Date TBC.
	Mill Road/Livermere Road crossroads, Ref: the visibility of signage and road markings. Councillor Rebecca Hopfensperger has made a request for Suffolk County Council to review these items.
	The request to be able to close School Road for approx. 30 minutes at drop-off and pick-up time – Awaiting Update from Officer (RH).
<b>PETER FISK</b>	The quote for mending 1 bench and sanding down and re-staining the 2 wooden/concrete benches on the village hall playing field – Pending!
	Maintenance of the garden under the village sign. Councillor Peter Fisk will raise this item at the next Village Hall Management Committee to see if they would like to contribute – Pending!